

Onondaga County Birth Certificate Request Form

The fee is \$30.00 for the first certified copy and \$15.00 for each additional copy of the same certificate when ordered at the same time.

Birth Name (first, middle, last):

Date of Birth:

Place of Birth (e.g. hospital or residence):

Village, Town or City of Birth:

County of Birth:

Onondaga

You must have been born in Onondaga County to obtain a certificate from this office.

Father's Name (first, middle, last):

Mother's Maiden Name (first, middle, last):

Number of copies requested:

Local Register # if known:

Purpose for which record is required (check one):

- | | | | |
|---|---|--|---|
| <input type="checkbox"/> Passport | <input type="checkbox"/> Working Papers | <input type="checkbox"/> Public Assistance | <input type="checkbox"/> Social Security |
| <input type="checkbox"/> Retirement | <input type="checkbox"/> Driver License | <input type="checkbox"/> School Entrance | <input type="checkbox"/> Veteran's Benefits |
| <input type="checkbox"/> Employment | <input type="checkbox"/> Marriage License | <input type="checkbox"/> Armed Forces | <input type="checkbox"/> Court Proceeding |
| <input type="checkbox"/> Other (specify): _____ | | | |

Describe your relationship to person whose record is required (if self, state self):

If Attorney, give name and relationship of client to person whose record is required (A copy of Attorney's Driver License and Bar Association Card or Unified Court System ID must be included):

Client:

Relationship:

Applicant Name:

Mailing Address (Street or P.O. Box):

City:

State:

Zip Code:

Type of Certificate Requested (Please check appropriate selection)

- Certified Copy of Birth:* A photo static copy of the original birth certificate affixed with the raised seal of the Onondaga County Health Department.
- Certification of Birth:* An abstract from the original birth certificate stating: name, date, place of birth, sex of child, file date and registration number. Affixed with the raised seal of the Onondaga County Health Department.

EXPEDITED DELIVERY OPTIONS:

- Please check here if you would like your order sent by Express Mail (2 to 3 day delivery). An additional \$20.00 fee will be charged to your credit card.

Please check here if you would like your order sent by FedEx Standard Overnight Delivery. An additional \$25.00 fee will be charged to your credit card.

All documentation must be received by noon for same day expedited delivery. Otherwise, the expedited order will be shipped the next business day.

All other orders will be sent by regular U.S. Mail. Please allow 7-10 business days for processing you order.

Signature: _____ **Date:** _____

Daytime Phone: