

ONONDAGA COUNTY
AGRICULTURE AND FARMLAND PROTECTION BOARD

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DEBORAH MATURO
Clerk

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Onondaga County Agriculture & Farmland Protection Board
PRE-PROPOSAL
for the NYS Farmland Protection Implementation Grant Program

This pre-proposal has been prepared by the Onondaga County Agriculture & Farmland Protection Board (AFPB) as a tool in gauging the viability and competitiveness of projects seeking endorsement by the Board for application to the New York State Farmland Protection Implementation Grant (FPIG) program. The AFPB reserves the right to reject applications deemed incomplete.

Instructions:

Pre-Proposals may be submitted at any time. Once New York State announces a Request for Applications and its own deadline for submissions, the AFPB will announce a cut-off date for pre-proposals to be considered by the AFPB under the current round.

- To receive email announcements, send your contact info to countyplanning@ongov.net, or check ongov.net/planning/pdr.html for updates.
- All Pre-Proposals (including emailed forms) must include the required signatures.
- **Via hand-delivery**, by 4:00pm on the announced deadline date.
- **Via mail**, please postmark three days prior to submission deadline.
- Mailing/Delivery address: *Onondaga County Agriculture & Farmland Protection Board
c/o Syracuse-Onondaga County Planning Agency
11th Floor Civic Center
421 Montgomery Street
Syracuse, New York 13202*
- **Via email**, by 4:00pm on the AFPB deadline date to countyplanning@ongov.net. If emailing, please ensure the email file size is 10MB or less, including photos. You are encouraged to call the Planning Agency at 315/435-2611 to ensure receipt of emailed proposals.

Proposals must include:

- **Completed Pre-Proposal:** Please complete all relevant sections of the pre-proposal form to the best of your ability. Forms may be printed and filled in by hand, or form fields can be filled in on the digital copy, then saved and/or printed. Additional sheets may be used as necessary.
- **Onondaga County Farm Service Agency Maps (required):** Aerial photo maps identifying Highly Erodible Soils (HEL) can be obtained from the local Farm Service Agency office (315/677-3552 x2). Please make your request in advance so the maps may be submitted with your pre-proposal. For farm operators in the FSA system, please have your farm number and tract number available. For non-farm owners, please have tax map numbers available.
- **Photos (optional):** Up to four (4) photos of important scenic viewsheds or distinguishing features of the farm may be submitted. Photos may be prints, digital files on a CD/DVD, or emailed if within file size limits above.

Once Pre-Proposals have been received and the state has issued a Request for Applications:

- Members of the Onondaga Co. AFPB will score each farm project using criteria developed by the AFPB.
- Farm project representatives will be invited to attend a meeting with the Board, at which each farmer may briefly summarize their application and answer questions from the AFPB to assist in scoring. Attendance is encouraged, but not mandatory.
- The AFPB will utilize this scoring process and other relevant information to select one or more farm/farm projects to receive the AFPB's endorsement, and may assist in matching of landowners with eligible state applicants.
- All farm owners submitting pre-proposals will be notified of the decision as soon as possible, so the full state application process may begin with selected owners and applicants.

Links and Resources:

For questions and assistance with the Pre-Proposal process:

- Syracuse-Onondaga County Planning Agency – countyplanning@ongov.net or 315/435-2611
Staff support to the AFPB; submission assistance; mapping resources
- Cornell Cooperative Extension – extendonondaga.org or 315/424-9485
Technical assistance to applicants; grant program workshops

Eligible Applicant Partners (not exclusive list):

- New York Agricultural Land Trust – info@nyalt.org or 315/657-0973
- Onondaga County Soil & Water Conservation District - info@ocswcd.org or 315/457-0325
- Finger Lakes Land Trust – info@fltl.org or 607/275-9487 (Skaneateles / Otisco Lake watersheds)

Onondaga County Agriculture and Farmland Protection Plan (for use in question 25):

- <http://www.ongov.net/planning/farmland.html>

NYS Department of Agriculture & Markets Farmland Protection Program:

- Program Info - <http://www.agriculture.ny.gov/AP/agsservices/farmprotect.html>
- State application and supporting materials - <http://www.agriculture.ny.gov/RFPS.html>

Notes:

Some questions inquire as to the status of plans or other documents pertaining to the farm operation. These documents may be requested as part of the farm project review by the AFPB.

In addition to the Pre-Proposal to be submitted by the applicant, the Board shall ask the Syracuse-Onondaga County Planning Agency to provide parcel data and mapping information as part of the review process, to include, aerial photographs, tax maps, soil classification data, agricultural district enrollment, natural resources/protected lands data, and housing and infrastructure data from various cited sources.

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FARM or FARMER NAME(S): _____

TOWN(S): _____

PRIMARY CONTACT: NAME: _____

PHONE: _____

MAILING ADDRESS: _____

EMAIL (required): _____

IS THIS APPLICATION FOR: A SINGLE FARM OPERATION

A JOINT PROPOSAL *

LEAD APPLICANT NAME: _____

OTHER CO-APPLICANTS: _____

* JOINT APPLICANTS: COMPLETE THIS PRE-PROPOSAL FOR YOUR FARM PARCELS ONLY. FOR DESCRIPTIVE QUESTIONS RELATING TO THE ENTIRE FARM OPERATION, CO-APPLICANTS MAY DEFER TO LEAD APPLICANT RESPONSES.

IF THIS IS A JOINT PROPOSAL, DESCRIBE THE RELATIONSHIP BETWEEN FARM PROPERTIES AND APPLICANTS, INCLUDING HOW ALL CONTRIBUTE TO A SINGLE FARM OPERATION:

CERTIFICATION:

I (WE) CERTIFY THAT ALL INFORMATION PRESENTED IN THIS PRE-PROPOSAL IS TO THE BEST OF MY (OUR) KNOWLEDGE ACCURATE AND TRUE.

PREPARER:

OWNER (IF DIFFERENT FROM PREPARER):

SIGNATURE: _____

SIGNATURE: _____

PRINT NAME: _____

PRINT NAME: _____

DATE: _____

DATE: _____

1. HAVE YOU CONTACTED A LAND TRUST OR OTHER ELIGIBLE STATE APPLICANT REGARDING WORKING TOGETHER ON A STATE PROPOSAL FOR THIS PROPERTY?

- YES
- NO

IF YES, ORGANIZATION AND CONTACT NAME: _____

2. HAVE YOU ALREADY CONTACTED YOUR MUNICIPALITY(IES) REGARDING SUPPORT FOR THIS PROPOSAL?

- YES
- NO

IF YES, PLEASE EXPLAIN: _____

3. HAVE YOU ATTENDED ANY WORKSHOPS OR INFORMATION SESSIONS REGARDING THE NYS FARMLAND PROTECTION IMPLEMENTATION GRANTS (FPIG) IN THE LAST 3 YEARS?

- YES
- NO

IF YES, PLEASE EXPLAIN: _____

4. THE STATE PROGRAM HAS DIFFERENT PAYMENT OPTIONS. YOUR WILLINGNESS TO DONATE ALL OR PART OF THE VALUE OF THE DEVELOPMENT RIGHTS MAY MAKE YOUR APPLICATION MORE COMPETITIVE. PLEASE CHECK ALL THAT APPLY:

- I INTEND TO APPLY FOR 100% PURCHASE OF MY DEVELOPMENT RIGHTS
(WOULD REQUIRE ANOTHER SOURCE OF PUBLIC OR PRIVATE FUNDING FOR TRANSACTION COSTS)
- I INTEND TO APPLY FOR 87.5% OF THE PURCHASE PRICE OF MY DEVELOPMENT RIGHTS
(AND INTEND TO CONTRIBUTE 12.5% OF TOTAL PROJECT COSTS IN CASH OR DONATED LAND)
- I INTEND TO DONATE MY DEVELOPMENT RIGHTS IN FULL UNDER THIS PROGRAM
(BUT HAVE ALL PROJECT TRANSACTION EXPENSES PAID BY THE STATE)
- I AM UNDECIDED
- I NEED TO LEARN MORE ABOUT THE OPTIONS
- OTHER: _____

5. DO YOU OWN ANY FARMLAND OR OPEN SPACE LANDS CURRENTLY PROTECTED THROUGH CONSERVATION EASEMENTS?

- YES
- NO

IF YES, PLEASE EXPLAIN: _____

6. PLEASE COMPLETE THE FOLLOWING FOR EACH PARCEL OWNED BY THE APPLICANT:
 (attach additional sheets as necessary)

PARCEL OWNER	TOWN	TAX ID NUMBER (eg. 001.-01-01.1)	TOTAL PARCEL ACRES	TOTAL ACRES TO BE INCLUDED IN EASEMENT*	PRIMARY LAND USE(S) (eg. CROP, BARN, HOUSE, WOODS, ETC.)
TOTAL ACRES					

* Note, farmsteads, support land, etc. that contribute to the farm enterprise are generally eligible/encouraged for inclusion. Also, if only portions of certain parcels are to be protected, please submit map/plan that clearly shows the area to be protected.

7. IF SOME PARCELS OR ACRES ARE TO BE RESERVED FROM THE PROJECT, PLEASE EXPLAIN AFFECTED PARCELS, ACREAGE AND REASONS:

8. BRIEFLY DESCRIBE THE HISTORY OF THE FARM BUSINESS. NARRATIVE SHOULD INCLUDE THE TYPE AND SIZE OF THE OPERATION, RECENT PRODUCTION HISTORY AND MARKETS FOR FARM PRODUCTS.

9. PLEASE DESCRIBE ANY PLANNING FOR FUTURE OWNERSHIP.
(EG. ESTATE PLANS, TRANSITION PLANS, LEVEL OF INTEREST BY NEXT GENERATION OR OTHER FARMERS)

10. DO YOU LEASE ANY OF THE PROJECT PARCELS TO OTHER USERS? YES NO
IF YES, PLEASE IDENTIFY AFFECTED PARCELS AND ACREAGE, PURPOSE, AND LENGTH OF LEASE

11. FARM BUSINESS ORGANIZATION:
(CHECK ALL THAT APPLY)

- SOLE PROPRIETORSHIP
- PARTNERSHIP
- LIMITED LIABILITY PARTNERSHIP
- CORPORATION
- LIMITED LIABILITY CORPORATION
- OTHER: _____

NAMES AND TITLES OF SOLE PROPRIETORS / PARTNERS / CORPORATE OFFICERS:

12. WHAT IS THE CURRENT STATUS OF YOUR FARM BUSINESS PLAN?

- NO WRITTEN PLAN IN PLACE
- PLAN IN PROCESS OF BEING WRITTEN
- WRITTEN, BUT NOT IMPLEMENTED
- UPDATED AND IMPLEMENTED IN PAST TWO YEARS

13. ARE ALL REAL PROPERTY TAXES CURRENTLY PAID? (SCHOOL, TOWN/VILLAGE, COUNTY)

- YES
- NO

IF NO, PLEASE EXPLAIN: _____

14. HAS THE FARM DECLARED BANKRUPTCY IN THE PAST 7 YEARS?

- YES
- NO

IF YES, PLEASE EXPLAIN: _____

15. DOES THE APPLICANT CURRENTLY RESIDE ON THE PROPOSED PROJECT PROPERTY?

- YES
- NO

IF NO, PLEASE EXPLAIN: _____

16. HAVE YOU SUBDIVIDED ANY PARCELS IN THE PAST FIVE (5) YEARS?

- YES
- NO

IF YES, PLEASE EXPLAIN: _____

17. PLEASE DESCRIBE MAJOR IMPROVEMENTS / INVESTMENTS INTO THE FARM OPERATION (AND THEIR ASSOCIATED TOTAL COSTS) MADE IN THE FARM BUSINESS IN THE PAST 10 YEARS THAT IMPROVED THE FARMS VIABILITY AND/OR INNOVATED YOUR FARM BUSINESS.

(EG. PURCHASED LAND, IRRIGATION OR DRAINAGE SYSTEMS, FRUIT TREES OR VINEYARDS, HERD EXPANSION, CONSTRUCTION OF BARNES, FARM MARKET, MACHINERY, DIVERSIFICATION, OTHER FARM MANAGEMENT PRACTICES)

18. PLEASE LIST OFF-FARM COMMUNITY AND AGRICULTURAL ORGANIZATION MEMBERSHIPS AND LEADERSHIP RESPONSIBILITIES, AND ANY PERTINENT RECOGNITION RECEIVED BY THE FARM BUSINESS OR FARM FAMILY.

19. TOTAL ACRES TO BE PROTECTED _____ total acres

PLEASE ALSO BREAK OUT LAND USES AND COVERAGE FOR PROTECTED LAND BELOW:

A. ACRES FARMED _____ acres _____ % of total acres

TILLABLE _____ acres
IMPROVED PASTURE _____ acres
ACTIVELY FARMED MUCK LAND _____ acres

B. SUPPORT LANDS _____ acres or sq ft _____ % of total acres

FARMSTEAD _____ acres or sq ft
IF NOT ON SITE, DISTANCE TO FARMSTEAD: _____ miles
BARN/SILOS/BUILDINGS _____ acres or sq ft
OTHER: _____ acres or sq ft

C. NON-TILLABLE LAND _____ acres _____ % of total acres

HIGH-QUALITY TIMBERLAND _____ acres
ACTIVE SUGAR BUSH _____ acres
SCRUB / YOUNG STANDS _____ acres
PONDS / WETLANDS _____ acres

D. STREAMS / RIVERS/PONDS _____ linear feet

SEASONAL STREAMS _____ linear feet
CONSTANT FLOW (FOR DRAINAGE ONLY) _____ linear feet
CONSTANT FLOW (FOR IRRIGATION,
LIVESTOCK WATER OR FIRE PROTECTION) _____ linear feet

20. IF YOU REPORTED WOODS OR FOREST, DO YOU (CHECK ALL THAT APPLY):

- HAVE NO WOODS OR FOREST
- FOLLOW A WRITTEN MANAGEMENT PLAN THAT PROVIDES FOR FOREST REGENERATION
- CONDUCT HARVESTS AND OTHER MANAGEMENT PRACTICES THAT RESULT IN SUFFICIENT REGENERATION TO ENSURE FUTURE FOREST CROPS
- HAVE WOODS/FOREST, BUT NO PLAN FOR MANAGING FOREST LAND FOR REGENERATION

21. PLEASE DESCRIBE ON-FARM CONSERVATION PRACTICES:

- NO AGRICULTURAL ENVIRONMENTAL MANAGEMENT (AEM) PLAN OR WHOLE FARM PLAN
- COMPLETED TIER 1 OR TIER 2 AEM WORKSHEETS
- COMPLETED WHOLE FARM PLAN OR TIER 3 AEM PLAN
- IMPLEMENTED WHOLE FARM PLAN OR TIER 3 AEM PLAN

DESCRIBE ANNUAL CONSERVATION PRACTICES TO REDUCE SOIL EROSION OF CROPLAND.
(EG. COVER CROPS, MINIMUM/ZONE TILLAGE, RIPARIAN BUFFERS, SUBSURFACE DRAINAGE, DIVERSION DITCHES, ETC.):

22. ARE ALL PROJECT PARCELS LOCATED WITHIN A CERTIFIED NYS AGRICULTURAL DISTRICT?

- YES
- CURRENTLY SEEKING INCLUSION OF ANY NON-ENROLLED PARCELS
- SOME PLEASE EXPLAIN: _____
- NONE

23. DO YOU HAVE ANY EXISTING EASEMENTS, RIGHTS-OF-WAY, OR OTHER ENCUMBRANCES ON YOUR PROPERTY? (GAS/WIND/SOLAR LEASES, UNDERGROUND PIPELINES, BURIED CABLES, EASEMENTS, ETC.)

- YES
- NO

IF YES, PLEASE PROVIDE RELEVANT DETAILS, INCLUDING LOCATION, CONDITIONS, LENGTH OF LEASE, ETC: (ATTACH MAPS OR ADDITIONAL SHEETS AS NECESSARY)

24. PLEASE DESCRIBE HOW PROTECTING THIS FARMLAND IS SIGNIFICANT IN ENHANCING THE AGRICULTURAL ECONOMY IN ONONDAGA COUNTY.

25. PLEASE DESCRIBE HOW PROTECTING THIS FARMLAND SUPPORTS THE ONONDAGA COUNTY FARMLAND PROTECTION PLAN AND OTHER LOCAL PLANS AND POLICIES.

26. PLEASE DESCRIBE HOW PROTECTING THIS FARMLAND BUFFERS AND ENHANCES IMPORTANT NATURAL RESOURCES AND NATURAL AREAS.

27. PLEASE EXPLAIN THE DEVELOPMENT PRESSURES YOUR FARM BUSINESS AND FARMLAND IS EXPERIENCING. NARRATIVE CAN INCLUDE THE IMPACT OF DEVELOPMENT ON YOUR FARM BUSINESS, NEARBY CONVERSION OF LAND TO NON-FARM USES, DESIRE OF NEIGHBORS TO HAVE ACCESS TO PUBLIC WATER/SEWER, NEW DEVELOPMENT, ETC.

28. AS THE FARMLAND PROPERTY OWNER, PLEASE EXPLAIN WHY PROTECTING THIS FARMLAND IS IMPORTANT TO YOU.

**** This completes the landowner portion of the application. ****

31. NATURAL RESOURCES

	YES	NO
LOCATED WITHIN A DRINKING WATERSHED OR PRIMARY AQUIFER (SKANEATELES /OTISCO LAKE WATERSHEDS, BVILLE OR HOMER-CORTLAND-PREBLE AQUIFERS)		

Source: SOCPA / NYSDEC

	ON SITE	WITHIN 500 FEET
SITE CONTAINS STATE / FEDERAL WETLANDS		

Source: NYSDEC / USFWS

	ON SITE	BORDERS	WITHIN 500 FT	WITHIN ½ MI
NYS DEC PROTECTED WATERWAYS IDENTIFY:				

Source: NYSDEC

	BORDERS	WITHIN 500 FT	WITHIN ½ MI	WITHIN 1 MI	WITHIN 2 MI
MUNICIPAL/STATE/COUNTY PARK OR OTHER PROTECTED NATURAL AREA (EG. CICERO SWAMP, LAND TRUST PROPERTIES) IDENTIFY:					

Source: SOCPA

32. DEVELOPMENT PRESSURE

	ON SITE / WITHIN	WITHIN 500 FT	WITHIN ½ MI	WITHIN 1 MI	WITHIN 2 MI
<u>TRANSPORTATION</u> : INTERSTATE HIGHWAY ACCESS POINT/RAMP					
<u>SEWER</u> : PUBLIC SEWER LINE (IN R.O.W)					
<u>WATER</u> : PUBLIC WATER LINE (IN R.O.W.)					
<u>URBANIZATION</u> : SYRACUSE URBANIZED AREA BOUNDARY					

Sources: SOCPA, OCDWEP, NYSDOH, OCWA, 2010 US CENSUS

	41+ UNITS	31-40 UNITS	21-30 UNITS	11-20 5UNITS	0-10 UNITS
<u>HOUSING</u> : # OF NEW HOUSING UNITS WITHIN 1 MILE (BUILT SINCE 2000)					

Source: SOCPA, ONONDAGA CO. REAL PROPERTY SERVICES