

Onondaga County Planning Board

GML Referral Submission Form



J. Ryan McMahon, II
County Executive

Referral Contact: _____

Job Title/Office: _____

Phone #: _____

Email: _____

Municipality: _____

Referring Board(s): Municipal Board
Planning Board
Zoning Board of Appeals

Project is within 500 feet of (specify facility):

State Road: _____

County Road: _____

County/State Property: _____

(parkland, drainage channel or public buildings)

Municipal Boundary with: _____

Farm Operation in an Agricultural District (include Ag Data Statement)

Type of Review (*See website or call SOCPA for guidance):

OCPB Full Review

Administrative Review

Informal Review

(for exempt or non-referrable actions)

Project Information:

Project Applicant Name: _____

Project Address: _____

Total Acres: _____

Current Zoning: _____

Current Land Use: _____

Tax ID Number(s): _____

Drinking Water Service:

Existing

Municipal/OCWA

Well

None

Proposed

New Municipal/OCWA

New Well

Increase Existing Service

No Change

Wastewater / Sewer Service:

Existing

Municipal

Septic System

None

Proposed

New Sewer Service

New Septic System

Increase Existing Service

No Change

SEQR Type of Action (Required): _____

Project Description: Please provide adequate detail of the proposed action, including any future planned development

Status of Local Review / Related Actions / Notes: Please also attach any meeting minutes that would assist in OCPB review

Referred Action(s):

Site Plan Describe proposed project

Special Use Permit Describe proposed project and relevant trigger(s) to require a Special Permit

Zone Change / Zoning Map Amendment Describe proposed zoning district and purpose for the zone change/amendment

Adoption / Amendments to Zoning Ordinances, Subdivision Regulations, Comprehensive Plans, and Related Local Laws Describe changes here and attach a document with track changes OR existing/proposed text with summary of changes

Subdivision / Resubdivision / Lot Line Amendments:

Preliminary or Final Subdivision: _____ Name of Subdivision: _____
Is this a Cluster Subdivision (Sec. 278 of NYS Town Law)? _____ Number of Proposed Lots: _____
Proposed Land Uses / Other Details:

Use Variance Describe how the proposed project varies from local code requirements

Area Variance Describe how the proposed project varies from local code requirements

Other Authorization Indicate the referable action and provide any other applicable details

A Reminder:

This referral, as required by NYS GML §239 l, m & n, must be accompanied by all materials required by and submitted to the referring body as an application on the proposed action, including all materials required by the referring body in order to make its determination of significance pursuant to SEQRA.

Did You Include:

- Short or Long EAF/ **(At least Part 1 required)** or EIS
- Local Application Forms
- Surveys / Site Plans / Subdivision Plans
- Text Amendments with Track Changes
- Local Minutes and Other Materials to Assist in Review