



# Onondaga County Legislature

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Clerk

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Chairman

KATHERINE M. FRENCH  
Deputy Clerk

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## WAYS AND MEANS COMMITTEE REVIEW OF THE 2018 TENTATIVE BUDGET PLANNING & ECONOMIC DEVELOPMENT DEPARTMENTS – SEPTEMBER 18, 2017 DAVID H. KNAPP, CHAIRMAN

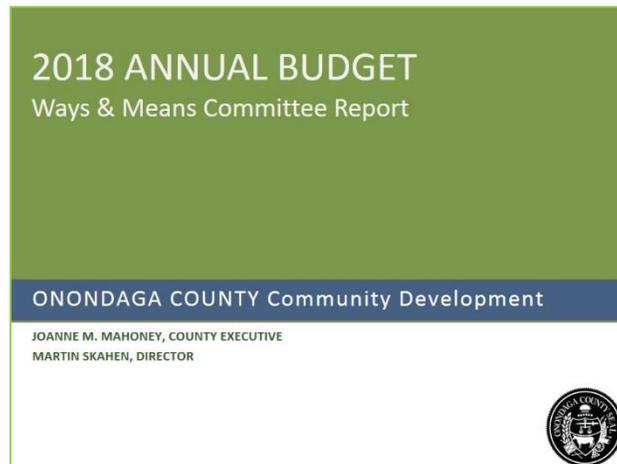
**MEMBERS PRESENT:** Mr. Jordan, Mr. May, Mr. Shepard, Ms. Williams, Mrs. Ervin

**MEMBERS ABSENT:** Mr. Kilmartin

**ALSO PRESENT:** Chairman McMahon, Mr. Plochocki, Mr. Ryan, Dr. Chase; also see attached

Chairman Knapp called the meeting to order at 1:15 p.m.

**Community Development:** (5-47) Martin Skahen, Director; Nina Andon-McLane, Admin. Planning & Funding Coordinator



### 2017 Accomplishments

- Pursued other sources of funding beyond the three entitlement grants from the U.S. Department of Housing and Urban Development, which provided \$2.6 million in grants, and was awarded an additional \$900,000 in NYS grants, along with \$206,000 in repayments and a \$3.4 million Lead Hazard Reduction Demonstration Grant for a total of \$7.1 million in grant funding.
- Completed fifteen (15) capital projects in cooperation with the towns and villages. Completed \$817,465 in Community Development Block Grant (CDBG) funded capital project construction. Adding the town and village cash contributions towards capital projects of \$684,418 (without adding the value of in-kind services and municipal labor), the total spent on capital projects was \$1,501,883.
- Continued consortium with the Town of Clay for the purpose of qualifying for the HOME Program. Received twenty-fifth annual grant of \$467,677.
- Rehabilitated 149 housing units, including eleven (11) ramp and accessibility improvements for the handicapped. Completed \$2.1 million in rehab construction, not including the Homeownership Program.

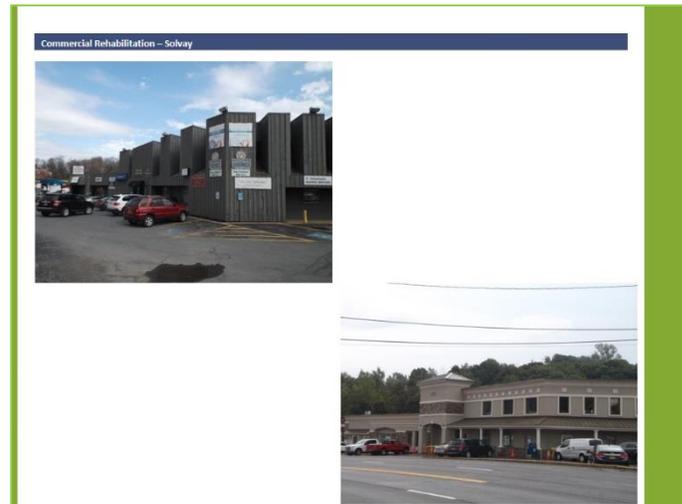
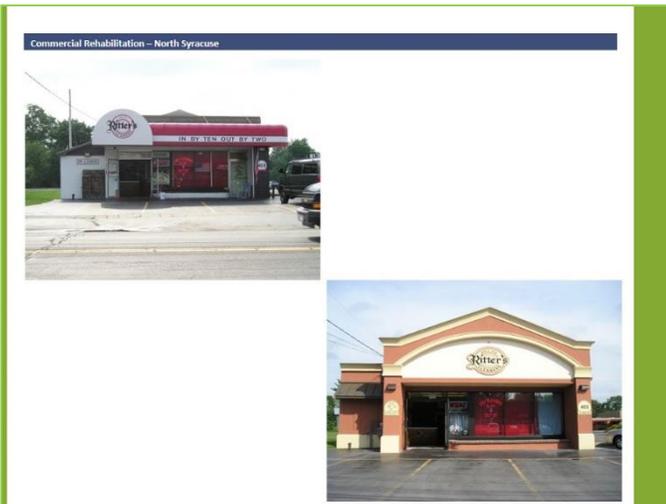
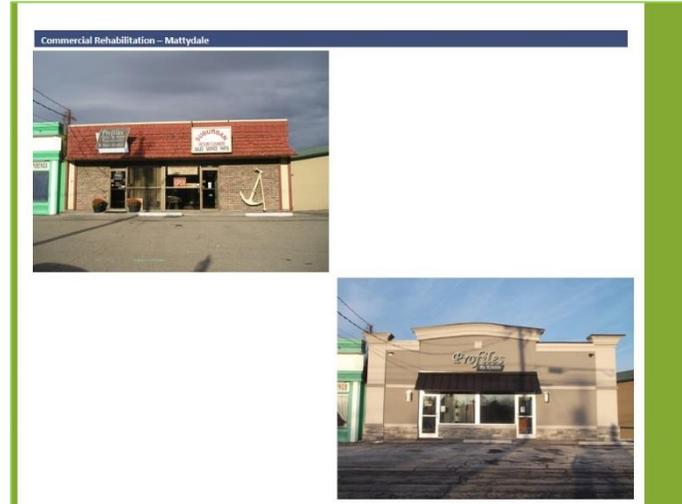
2017 ACCOMPLISHMENTS

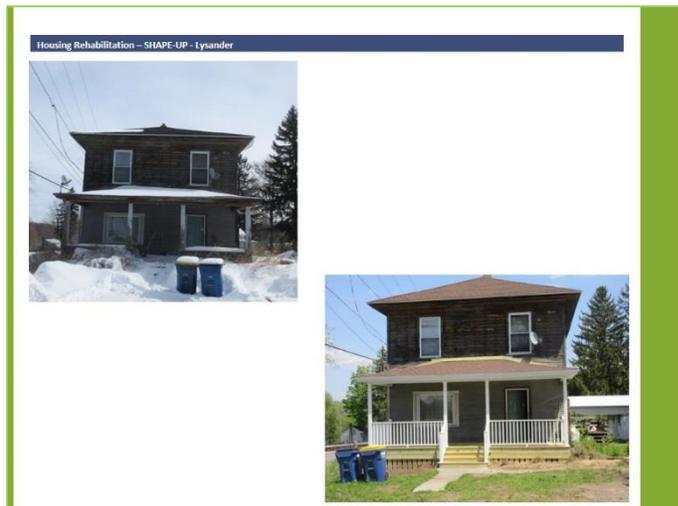
2017 Accomplishments

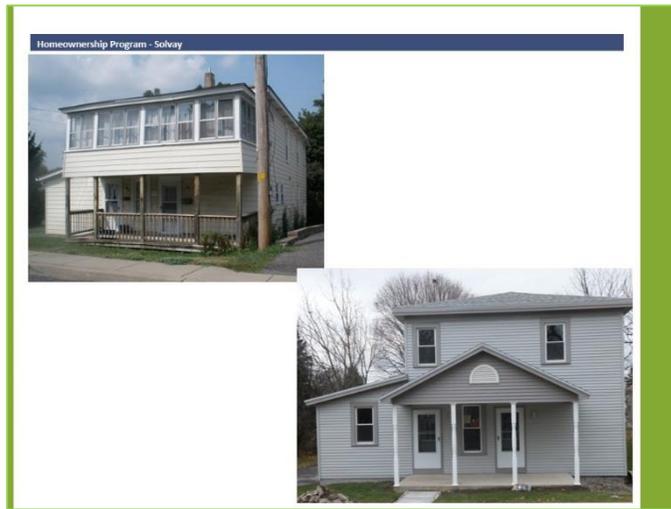
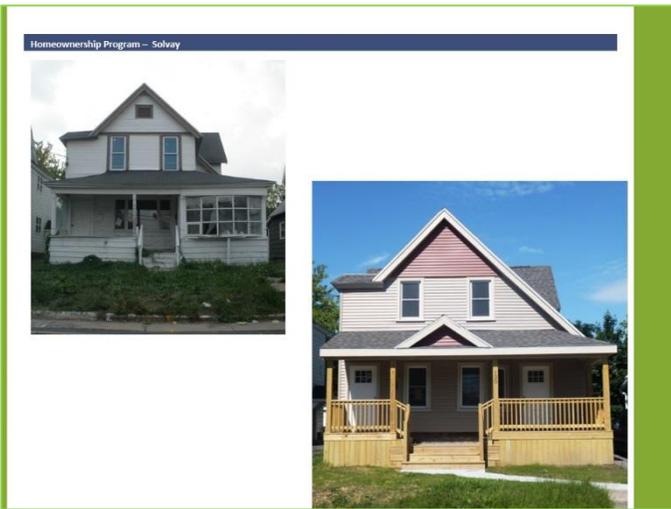
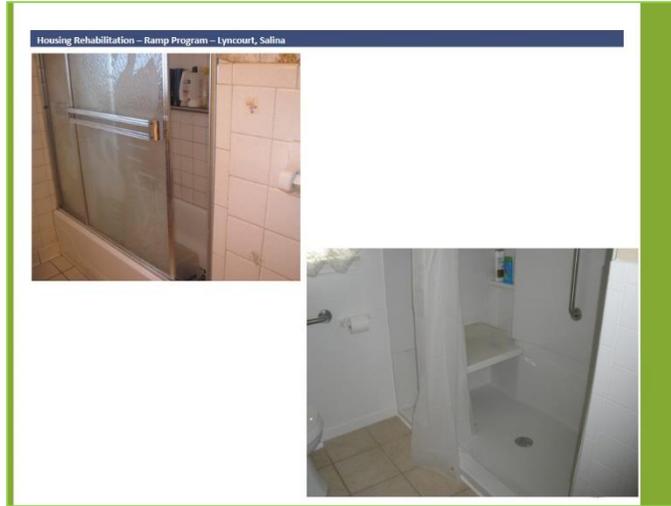
2017 ACCOMPLISHMENTS

- Implemented the Lead-Based Paint Hazard Control Regulations required by HUD for all houses receiving federal assistance. Lead paint hazards were reduced from 104 of the houses that received rehab assistance. New regulations made the jobs much more complicated and expensive, adding \$1.6 million to rehab costs.
- Managed the Onondaga County Housing Development Fund Company, Inc. (HDFC), the non-profit housing corporation which runs the Homeownership Program. Acquired, rehabilitated, and sold nine (9) houses (10 units) through the HDFC to first-time, low income homebuyers. Spent \$860,775 on the Homeownership Program.
- Eleven (11) commercial buildings were rehabilitated in low-income or blighted areas of the County. Spent \$233,080 in CDBG/NYS Main Street funds on construction. With the owners' share of \$227,669, a total of \$460,748 was spent on construction. Design and drawing assistance was also provided to CD's Homeownership and Housing Rehabilitation Programs.
- Minority businesses and women-owned businesses were awarded \$211,417 in construction contracts.

- Total Budget is \$8.1 million; \$495,000 is local dollars (mostly interdepartmental); \$32,000 for salaries - cover most with grants using administrative allowances
- Applied through Regional Economic Development Council for Main Street Program Grant - \$500,000 for Village of Liverpool; will fix up buildings where Nichols is
- Working on projects in Solvay; Revolving Loan Fund currently marketed through Home Headquarters to do home repair in Solvay using a low interest loan rate; put flyer in with Solvay Electric bills
- Working on 6 facades on Milton Ave. in Village of Solvay; doing more in Spring; building 4 new homes on Charles Ave. – close to putting out RFP









Chairman Knapp asked Mr. Morgan for the salary savings by department. Mr. Morgan responded:

- Modified salary number for all departments does not include value of 2017 raise; budgeted almost \$5.6 mil. in provision for salary and wages; have not distributed to departments; will not do unless have to
- What looks like sizable increase is not only 2018 wage and increase, but also 2017 wage increase from CSEA contract being settled; never distributed to departments
- Very little salary savings; took value of salary savings and unfunded positions; no money for positions
- Will give remaining salary savings

Mr. May said there are some instances where there are discrepancies between the contractual effect and the actual number (reference 101 lines). Mr. Morgan replied that there should not be any discrepancies. The figure will include not only the value of the 2018 raise, but also the 2017 raise. The modified 2017 budget does not include the wage adjustment; it is in one big pot of money. The salary line will grow more because of that. Mr. Morgan will provide Sue (Stanczyk) with a spreadsheet to share with the Legislature that shows the value of the 2017 raises by department, the value of the 2018 raises by department and any other personnel activity that has happened within departments (almost all have corresponding offsets). Going into the budget, the departments were only allowed contractual raises and steps. Mr. May asked if the specified amount on the adjustments page should jive with the 2018 budget, and Mr. Morgan answered yes. The language on that page is consistent with every department, because the value of the increase is almost exclusively the value of the raises; with the exception of a few outliers.

Chairman McMahan asked Mr. Skahen to go over the status of the County's Lead Grant, the status of the City of Syracuse's Lead Grant, and the overtures the County has made to the City. Mr. Skahen:

- If an entity has a grant, they are allowed to apply every 2 years; County received grant in 2016, and will apply in 2018
- Few years ago, HUD inspectors told City that they were not following parameters to the degree they're supposed to; pulled City Lead Grant and demanded \$1.5 mil back; City did not have to pay back the money, but lost Lead Grant
- Since City does not have a grant, they can apply every year, and have applied 3 times: first applied solo (did not get), second applied with County (came close, but did not get); third did not partner with County (did not get)
- As soon as City lost grant, County went to City to work on homes; want City residents to get lead abated from homes

Chairman McMahan asked what kind of collaboration has there been with the current administration in the City. The mayoral races have shown this is an issue, and Chairman McMahan believes the Shared Services Agreement mentions collaboration with the City on this issue. Mr. Skahen responded yes, and said the wording from the Mayor saying they turned over the program to the County is an interesting way of saying they had their grant pulled for not following procedures. There was collaboration last year, and the City came very close to getting the grant (within 6 points). There was no collaboration this year, and they did not get it. Chairman McMahan asked what the County is doing to proactively get in front of some of these properties in the City to address this issue. Mr. Skahen answered that they heavily market the program through the Health Department, and target it in the City to try to get more people in the City to apply for the Lead Grant. The Health Department has a whole program that is supported by Community Development to get the word out. When the applications get in, they try to handle them as quickly as possible. Community Development receives \$3.4 million in grants, and the City used to get \$2 million. The City has lost the grant, and HUD will not give the County \$5.4 million.

That \$2 million is gone, but it would be nice for them to bump the County up for doing the work in the City. Chairman McMahon asked what is being done in the towns. Mr. Skahen replied they rely on the promotional program through the Health Department, TV advertising, radio ads, and pamphlets. There is a heavy need in the City, but also the towns. When the County applied for the grant in 2018, it would be the 10<sup>th</sup> grant, which means the County has been doing this for 20 years. The first 15 years, the County only did the towns and villages, because the City had their own grant. Luckily the County made a good impact on the towns and villages, and is able to step in for the City.

Mr. Jordan asked what the problem was with the City getting the grant. Mr. Skahen thinks it is hard to get the grant back when they lost it. It was not like the City was fully funded, then HUD said no. HUD deemed that something was being done wrong, and had been done wrong in many houses for a number years. HUD pulled the grant money back, and told the City they had to pay back \$1.5 million. Mr. Jordan asked if the remediation was not being done properly. Mr. Skahen said one of the situations was testing a window, and if the one window tested positive for lead, then the City would replace all of the windows. The HUD regulation is to test every window, not just one. It is a federal regulation.

Mr. May said the overall budget went down \$300,000 from the 2017 modified, and asked if it was the loss of a grant. Ms. Andon-McLane stated 2017 included two years of entitlement grants. The program year begins at the end of September, and the department could not start spending the grants until January; even though they were authorized in September. 2017 was a corrective year, where Community Development doubled up on the three entitlement grants. Last year's budget was quite a bit higher. This year was the entitlement grants, and the Lead grant, which is greater than all three entitlement grants. Mr. May asked if that explains the extra \$300,000 in 2018 as well. There is \$1.9 million from the Lead Grant, and an additional \$300,000. Ms. Andon-McLane said a large portion of the Lead Grant goes to Housing Rehab, so yes it is the Lead Grant and \$1.5 million in discretionary grants (competitive state grant). This year, Community Development received \$900,000 from the State from two different grants for home improvements and subsidies.

Chairman Knapp asked how they utilize the \$75,000 for Access to Home Grants for Veterans. Mr. Skahen responded that it is the same as the regular Access to Home Grant, but it is targeted to veterans. The State has a lot of stipulations on the money, so it is very hard to spend. Community Development has tried marketing it at Clear Path and other veteran's organizations, but the qualifications are specific. The State is looking to dial back on the qualifications to make more people eligible.

Mr. Skahen and Ms. Andon-McLane responded to Chairman Knapp's questions:

- Sizable decrease in contractual line (695700) - primarily funded by Block Grant; last year budgeted for 2 Community Development Block Grants; this year there is only 1
- Professional services used in past, but now zeroes - contract for services to help with grant applications the department now does on their own
- Yearend projection is on target
- 4 positions unfunded, vacant - no current plans for them; no other positions to be unfunded (of 13), and no advance step raises
- Retirees – one Housing Rehab Inspector who went to 103 (working part-time); lost another inspector, so hired a new inspector that is being trained to fill that spot; anticipate part-time inspector through next budget

Mr. Morgan stated the full-time position (retiree) was abolished.

**Economic Development:** (5-40) Julie Cerio, Director; Nate Stevens, Treasurer

Ms. Cerio introduced her team: Isabelle Harris, Economic Development Specialist; Karen Doster, Secretary; Brian Bartlett, Economic Development Specialist; Eric Vinal, Senior Economic Development Specialist

2018 ANNUAL BUDGET  
Ways & Means Committee Report

ECONOMIC DEVELOPMENT

JOANNE M. MAHONEY, COUNTY EXECUTIVE  
JULIE CERIO, DIRECTOR



The Onondaga County Economic Development Team!



OFFICE OF ECONOMIC DEVELOPMENT



Our Boards





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OCIDA: 800 Hiawatha Blvd

- 60 Drums of Liquid Waste Removed
- 2,000 tons of Automobile Shredder Residue Removed
- Assessment is currently ongoing
- Future site of Loop the Lake Trail



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- OCIDA: Nov. 2015 purchased Roth Steel site (Chairman McMahon's idea)
- \$1.35 mil for purchasing, studies and removal; just received word there is more testing to do from DEC
- Will develop a plan and send to developers to see what can be done to bring the site to its best use

OCIDA: 800 Hiawatha Blvd



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OCIDA: 435 N. SALINA STREET - Before



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**OCIDA: 435 N. SALINA STREET – Grand Opening**

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**OCIDA: 435 N. SALINA STREET - Pakistan**

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**OCIDA: 435 N. SALINA STREET - Burma**

August 1 thru September 15

Dear you,  
Welcome to Burma!

In Burma, we sit between India and China, with Thailand to our right and a long, long coastline. You may taste something of our neighbors today: green mango from India, sticky rice from China, the sweet and heat of Thailand. You'll see fresh herbs, liberal use of shallots – all things you'd expect people or friend to candy perfection – and hints of tea everywhere. I hope you like it.

Our country team in the kitchen has made the following for you today:

- MOO FING 6**  
5oz pork butt, 1/2 cup made sweet chili sauce
- GREEN & RED ONION TOMATO SALAD 6**  
Tomato, green shallot, fish sauce, peanut, 1/2 cup rice noodle
- CHICKEN CURRY 12**  
Chicken, onion, garlic, green mango, green curry + Jasmine rice
- GARLIC NOODLES (vegetarian) 6 with BUTTERFLY FRANK 12**  
House made chili paste, tofu, wheat noodle, chili oil, garlic, purple basil, peanut
- SHWE FAN AJAR 12**  
Ground chicken, onion, green curry, 1/2 cup rice, chili paste, white bread
- BEVERAGES**  
Tamarind lemonade, water, 1/2 cup green mango juice, 1/2 cup green mango juice, 1/2 cup green mango juice

In 6 weeks we'll switch it up, try some new dishes – so we can keep picking your palate and expand our "Burma" skill set. Enjoy!

**With Love**  
Sherry Aye

P.S. – We want you to have fun + stay safe here. Burmese online use peanuts, peanuts and other potential allergens. If you have a food allergy or restriction, please let us know and we'll do our best to accommodate you.

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**OCIDA: White Pine**

[White Pine Video](#)

<https://youtu.be/UIOiU5qHVdU>

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**OCIDA: New Website**

Site Address: [www.ongoved.com](http://www.ongoved.com)

- Reflexive so it auto formats on all devices
- User friendly
- New site tool that helps realtors connect with businesses

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**OCIDA**

Helping Local Business Grow

- Welch Allyn/Hill-Rom
- Feldmeier
- Air Innovations
- Morse Manufacturing
- Oswego Road Medical Building
- Antonino Holdings
- Blue Rock Energy
- Shining Stars

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- Website: [www.ongoved.com](http://www.ongoved.com); auto format on all devices, user friendly
- Interactive link where commercial realtors can list properties, and those looking could list what they're looking for; can also take inquiries from businesses all over and send out as a burst to all realtors signed up on website
- Online since end of July; 439 hits looking for different sites

OCIDA: Helping Local Business Grow




**Hill-Rom**  
**WelchAllyn®**



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OCIDA: Helping Local Business Grow






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OCIDA: Helping Local Business Grow

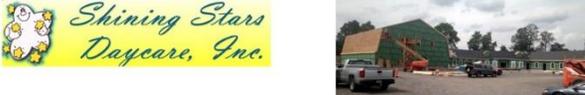




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OCIDA: Helping Local Business Grow





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OCIDA: Helping Local Business Grow: OCIDA Summary

- Over 200 businesses contacted in 2017 YTD
- 8 Projects approved by the OCIDA Board from August 1, 2016 – August 1, 2017
- 159 jobs created
- 796 jobs retained
- 200 tons of waste removed from Roth Steel Site
- Progress on White Pine site is advancing
- New website featuring a real estate portal
- Renovation and Rehabilitation of 435 N. Salina Street

What's next?

- Continue work on Roth Steel site
- Continue to work with businesses to retain and create jobs
- Continue to advance the White Pine site



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OCDC



HANCOCK AIR PARK

Hancock Field Development Corp.  
2000 Hancock Field Development Corp. Way  
Syracuse, NY 13215

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OCDC: Hancock Airpark

Syracuse Label broke ground in May of 2016. They were fully operational in early 2017. They are an employee owned company.

<https://youtu.be/V0GHHN0ArJc>




SYRACUSE LABEL & SURROUND PRINTING

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OCDC




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Film Industry

Film Industry Development

- Our Film Commissioner provides assistance to film producers who are:
  - Searching for the right locations
  - Trying to navigate local government processes (permits etc.)
  - Looking for experienced crew members (100+ crew members needed for the films that shoot here, plus "extras")
  - Trying to calculate value of NYS Film Tax Credits
  - Looking for a "Qualified Soundstage" (such as the CNY Film Hub)
- The results can be seen in the movies being filmed in CNY and in the relationships with filmmakers who bring repeat business

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### Film Industry: "Asher"



Michael Benny @MichaelBenny  
Scenes from Ron Perleman, Famke Janssen, Richard Dreyfuss film titled "Asher" being filmed overnight on Farmer Street in Syracuse

Tom Magnarelli @TomMagnarelli  
pic.twitter.com/hyRBZwuRDN  
9:21 PM - Aug 14, 2017



Michael Benny @MichaelBenny  
Movie filming overnight at home in Syracuse's Sedgwick neighborhood  
8:49 PM - Aug 14, 2017

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### Film Industry: "Sushi Tushi"




<http://www.localsyr.com/news/local-news/new-movie-shooting-at-dewitt-film-hub-seeking-extras/723490948>

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### "When Holly Slept Over" – Jeremy Garelick, Will Phelps / "Liverpool School of Cinema"

'Game of Thrones' actress, 'Office Space' actor to film movie in Syracuse area

Updated on September 7, 2017 at 2:19 PM. Posted on September 7, 2017 at 12:12 PM



Nathalie Emmanuel, who stars in the hit HBO series "Game of Thrones" will be in the Syracuse area this month filming a movie. (Associated Press)

-Starts shooting on Sept. 17

- This is the first movie being shot by producers Will Phelps, Glen Trotiner and Jeremy Garelick. This team is also behind the Liverpool School of Cinema

"This is our first movie here and we want it to be a hit as we plant our flag in Syracuse" – Will Phelps

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### Key Partners in growing the CNY Film Industry

- NYS Empire State Development (ESD)
  - Governor's Office of Motion Picture & Television Development
    - 40% fully-refundable tax credits on qualified expenses while filming in Central New York; 45% tax credit on Post Production.
  - Management of the CNY Film Hub
- Syracuse International Film Festival
- Syracuse University, SUNY Oswego, Le Moyne College, Cayuga Community College, and Onondaga Community College
- "Young Film Professionals"
- Law firms and Accounting firms starting to gain experience/expertise

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Ms. Cerio stated they are operating at zero local dollars.

Chairman McMahon asked Mr. Vinal to explain where he sees the film industry, what the strengths are in Onondaga County, and how the County is competing. Chairman McMahon would also like to know the advantages Syracuse has, and the use of the Film Hub and other facilities. Mr. Vinal:

- Started office few years ago; tax credit kicked in at same time – driving force; 10% higher tax credit than downstate
- Manhattan saturated with film; same as LA, Atlanta, Louisiana, etc. – too busy and not getting right work done
- Industry professionals looking for the next place to film; Syracuse and CNY can be that place
- Indy Film industry looking to pioneer new places; low cost of living here; i.e. breakfast per person averaging \$7, lunch at \$14 (unheard of in film industry); hotels range from \$35 - \$55/night
- Location costs range from \$500 - \$10,000 vs. similar location in LA at \$50,000
- Great buildings like the Court House and Hotel Syracuse; sound stages – Raymour & Flannigan a qualified facility
- Building infrastructure that's creating an industry; building crew base (no production, no crew and vice versa); people are starting to be employed steadily with Ron Pearlman being in a couple movies, Sushi Tushi is a second film, etc.
- Jeremy will be doing \$50 million in production over the next few years; second film will start a few weeks after "Holly Slept Over"; crew will roll into that film
- People are staying over, going to restaurants and bars, and locals are being employed; everything is all connecting
- City has been great; filming at private home or hotel – people know what to expect; caterers employed know what to expect and will cater lunch at 2 a.m. if/when needed

Chairman McMahon asked if they track room nights, and spending impact. Mr. Vinal replied:

- Genesee Grand - Dorothy (Sales Manager) could pull together a substantial report of what was spent in the restaurant, bar and meeting rooms; could do with any group using a hotel
- Lot of reporting done through Governor's home office; applications for film tax credit (initial and final) shows breakdown of how much is spent per film in hotels
- If more precise numbers are needed, Mr. Vinal can get them
- Last time checked the number that accounts for what has been left here (not film budget) is between \$5 - \$6 million

Chairman McMahon asked what percentage of films or recordings are at the film hub, and what is the long term strategy. Mr. Vinal answered:

- 9 out of 11 films have used the sound stage; to get tax credit, have to film at qualified production facility; sound stage and Film Hub are qualified; 2 films decided not to film there, and did not get the full tax credit
- CNY Film Professionals had great even other night at Film Hub with over 150 people to see facility and see what it has to offer; facility will be made available to not only Hollywood, but locals as well
- Rates being charged are less expensive, people enjoy being there, private property, parking is secure, wifi is good, and its brand new

Mr. Jordan asked if Ms. Cerio said there are two lots they are trying to market at Hancock Airpark. Ms. Cerio referred to slide 18, and said the long thin lot at the bottom can be broken up into multiple lots if need be. The one inbetween Kinney's and Hoffman is a 5 acre parcel, which is available. Half way down where the first cul-de-sac is will be a new property. It could be one long property or smaller ones. There are wetlands on the other side which will be an issue, but can break up the other lot. Mr. Jordan asked what the plan is once all the lots are sold. Ms. Cerio responded that's up to the Legislature, as Economic Development just manages it for the County. There are still two tenants; if they wanted to buy their buildings, Ms. Cerio would be okay with that. Ms. Cerio does not like being a landlord. Mr. Jordan does not think the County should be in the commercial park business. It would make sense to market the park as a whole once the last lots are sold, and have a private company take over the ownership and management. Ms. Primo commented that once the lots are sold, there will not be anything left for the County to manage. Right now the County is managing the buildings and trying to sell the lands that are still in County hands. Once those lands and buildings are sold, there is nothing for the County to manage. Ms. Cerio said she thought Mr. Jordan meant after the two lots are sold. There are still two tenants left, but once those buildings are sold, then the County would not be in the business anymore.

Mr. Jordan said one recommendation from Consensus was merging the County and City IDA offices, and has heard from multiple people that is difficult doing business with the City of Syracuse. Is there any hope of merging the two IDA offices? Ms. Cerio has hope that it can be done. The offices were co-located for a long time, and the offices do the same business and fall under the same rules (General Municipal Law). There is no reason why it should not be able to merge into one office. It is confusing to people not only expanding within the County

(who know the separation), but also those out of state that do not know where they want to end up. Technically the County can still operate in the City, but there is a certain contingency when doing business in the City.

Ms. Cerio responded to Mr. Jordan that yes, there are 12 authorized positions with 8 funded. Mr. Jordan asked which positions are currently unfunded. Mr. Stevens responded a Program Analyst, Management Analyst, and Senior Economic Development Specialist. The department needs these positions to be available. Mr. Stevens clarified the positions for Mr. Jordan: Economic Development Specialist 1, Senior Economic Development Specialist, Management Analyst and Program Analyst. Mr. Morgan responded to Chairman Knapp that those positions are unfunded now, and will be unfunded for next year.

Mr. Ryan asked if the \$5 - \$6 million is accurate, and Mr. Vinal said yes. The number is from the Governor's home office. They provide a broad report on how many seasonal or permanent jobs were created, as well as how much money has been spent based on the application that was submitted. Mr. Vinal clarified for Mr. Ryan that it is \$5 - \$6 million total (not per film).

Ms. Cerio responded to Chairman Knapp that there were no early retirees, and Mr. Stevens responded to Chairman Knapp that there are no advance step raises.

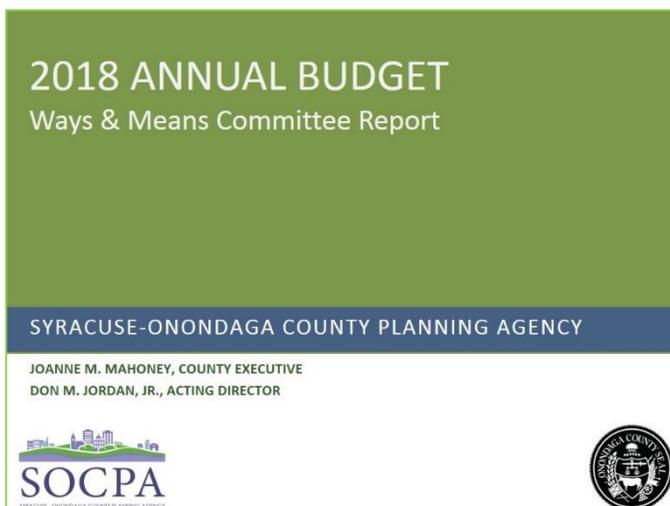
**Chairman McMahon requested that Mr. Stevens send the videos to the Legislators.**

**SOCPA (Including CNY Regional Planning Board):** (5-68) Don Jordan, Deputy Director; Megan Costa, Assistant Director for County Planning; David Bottar, Director of CNY Regional Planning Board

*Good afternoon and thank you for this opportunity to present the Syracuse-Onondaga County Planning Agency's proposed 2018 budget. I am Don Jordan, the Deputy Director and Assistant Director for GIS Services as well as the Acting Director of the Agency. With me today is David Bottar, the Director of the Central New York Regional Planning and Development Board and Megan Costa, our Assistant Director for County Planning. I would also like to acknowledge Amie Wilkinson from Financial Operations and Matt Campbell from Management & Budget who have been instrumental in preparing this proposed budget*

*This afternoon I would like to go through the books that you have in front of you and discuss some of the exciting things we are working on this year, point out some of the highlights of our proposed budget, and then briefly touch on some of the things we anticipate working on in 2018. Then I will turn it over to Mr. Bottar to discuss the Regional Planning and Development Board.*

*As you know, we are a joint City/County planning agency as established by the County Charter and Code, comprised of the County Planning Board and the City Planning Commission. We provide a host of services to support those Boards and the County, City, towns, villages, and the public.*



**Key Accomplishments – County Planning Division**

*Our mission is to provide and promote effective planning throughout the County to ensure a high quality built environment, cost effective infrastructure, stewardship of natural resources, and economic growth, within the County's fiscal ability.*

In 2017, County Planning staff:

1. Provided services to towns and villages in support of **municipally led planning and zoning projects**, comprehensive plans, infrastructure planning, and grant writing.
2. Presented approximately 600 planning and zoning cases to the **Onondaga County Planning Board** and conducted multi-agency coordinated reviews on complex cases.
3. Hosted the **Onondaga County Planning Federation's** 29th annual Planning Symposium for nearly 300 planning and zoning board members, agencies, and citizens throughout CNY.
4. Provided staff support to the **County Legislature's Agriculture & Farmland Protection Board**, including agricultural district administration, application for state funding to update the County's Farmland Protection Plan, and assisting farmers pursuing the State's Farmland Protection Implementation Grant program.
5. Provided staff support to the **Onondaga County Agriculture Council**, including meeting coordination, responding to requests for assistance, advancing funding requests, and project initiatives such as the Onondaga Grown media campaign and the ON Farm Fest day-on-the-farm event.
6. Received FEMA grant funding for a 2018 **Onondaga County Multi-Jurisdictional Hazard Mitigation Plan** update. Continued to administer the plan on behalf of the County and 35 participating jurisdictions.
7. Conducted **environmental reviews** for CDBG projects for the Community Development department to meet Federal (NEPA) environmental review requirements.
8. Continued as host agency for the **Syracuse Metropolitan Transportation Council (SMTC)** and served on administrative and study committees (ex. regional transit study, comprehensive planning, Work Link, I-81).
9. Participated in new and ongoing local **community planning initiatives**, including:
  - Onondaga County Council on Environmental Health
  - Onondaga County CDBG Advisory Committee
  - Erie Canal Local Waterfront Revitalization Plan Committees
  - ReZone Syracuse Steering Committee
  - FOCUS Greater Syracuse / Onondaga Citizens League
  - US Census / NYS Data Center Affiliate



2017 KEY ACCOMPLISHMENTS – COUNTY PLANNING

*We provide these services through four major programs. First, our County Planning program works to provide and promote effective planning throughout the County to ensure a high quality built environment, cost effective infrastructure, stewardship of natural resources, and economic growth. We do this in a number of ways:*

- *First, by providing services to municipalities. Our Planners provide a high level of support to towns and villages in the County and so far this year we have provided assistance to the towns of Camillus, Cicero, Clay, Elbridge, and Geddes and the villages of East Syracuse and Marcellus.*
- *We provide staff support to the County Planning Board, which will review approximately 600 municipal planning and zoning referrals this year.*
- *We organize the County Planning Federation's annual planning symposium, which enables hundreds of municipal planning and zoning board members throughout the region to satisfy state training requirements.*
- *Our staff has also been very active in supporting agriculture and farmland protection, including providing a substantial level of staff support to the Legislature's Agriculture and Farmland Protection Board as well as the Agriculture Council. The Council, which is very capably co-chaired by Mr. Knapp, is doing great things to preserve and promote agriculture in the County, including continuing the Onondaga Grown campaign that highlights and encourages support of our local farms and our very strong agricultural economy and also organizing the second annual ON Farm Fest day on the farm event, which was just held September 9<sup>th</sup> and encouraged residents to visit and tour 8 farms in the County to see where our locally grown food comes from. It was a great day and a terrific event.*
- *We also conduct environmental reviews for Community Development Block Grant projects for the Community Development department to meet Federal requirements.*
- *And finally, our County Planning staff continues to administer the Onondaga County Multi-Jurisdictional Hazard Mitigation Plan on behalf of the County and participating municipalities. Having the Plan satisfies Federal requirements and enables the County and municipalities to apply for federal pre-disaster hazard mitigation funding.*

**Key Accomplishments – City Planning Division**

The City Planning Division is a team of professional planners dedicated to providing the highest level of service and leadership in urban planning and design, public art, environmental initiatives, and historic preservation to promote and enhance the livability and prosperity of the City of Syracuse.

In 2017, City Planning staff:

- Continued to effectively implement the goals of the **City's Comprehensive Plan 2040**, including the management of the **ReZone Syracuse** project to update the City's zoning ordinance and map. Hosted approximately **40 public meetings** in 2017, and will complete the project in 2018.
- Administered **10 Local, State and Federal grant programs** including:
  - NYS DOS Local Waterfront Revitalization Program (LWRP) for Onondaga Creek (\$4m),
  - A second NY Power Authority grant for energy efficiency upgrades and projects (\$600k),
  - NY Power Authority sponsorship for City Energy Manager position,
  - NYS DEC remediation of the Former Brown Mfg. Site (\$1m), and
  - Locally-sponsored Armory Square Park renovation
- Directed the **City's Historic Preservation program**, including:
  - Staffed the *Syracuse Landmark Preservation Board*,
  - Drafted new City Preservation Ordinance,
  - Finalized expansion of the North Salina Street and Hawley Green Historic Districts, and
  - Managed Section 106 SHPO Review for CDBG-funded projects.
- Provided staff services to the **Syracuse Public Art Commission** including City involvement with the Connective Corridor public art program and management of the ongoing development and design of the **New Urban Space** project in Downtown.
- Provided **technical assistance** and guidance on urban design and planning to citizens, developers, and other agencies during the City's highly regarded pre-development process.
- Served on the **Onondaga County Green Planning Committee** to identify, plan and design Green Infrastructure projects in the City.



ReZone Syracuse Public Meeting



Energy Efficiency Project



Public Art Installation



Environmental Remediation Project

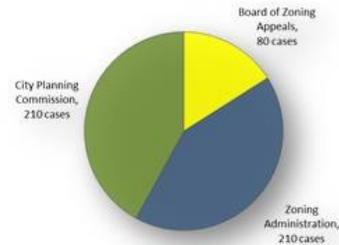


**Key Accomplishments – City Zoning Division**

SOCPA's Division of City Zoning administers the City of Syracuse's zoning ordinance and processes a large volume of inquiries and applications regarding City zoning and subdivision matters.

In 2017, Zoning Administration staff:

- Provided staff services to the **Syracuse City Planning Commission** and the **Board of Zoning Appeals**.
- Conducted **administrative reviews** of requests for sign permits, lot alterations, waivers of building and yard restrictions, fence restriction waivers, project site plans, and Certificates of Suitability, as authorized by the City Zoning Ordinance.
- Continued to implement and utilize the City's adopted **Comprehensive Plan 2040** to guide the City Planning Commission, Board of Zoning Appeals, everyday administrative decisions, and applicants to ensure that zoning actions are contributing towards achieving the goals and visions set forth in the Plan.
- Continued to progress work on the **ReZone Syracuse** project to update the City's zoning ordinance and map.
- Played an integral role in the City's **pre-development review process** and **Permit Consultation Office** to assist the public in determining the most appropriate path for review of proposals.
- Continued to work with SOCPA GIS staff to maintain the **City Zoning Atlas**.



*Our second and third programs, City Planning and City Zoning, which are fully funded by the City through the Abstract, provide planning and zoning services to the City, including:*

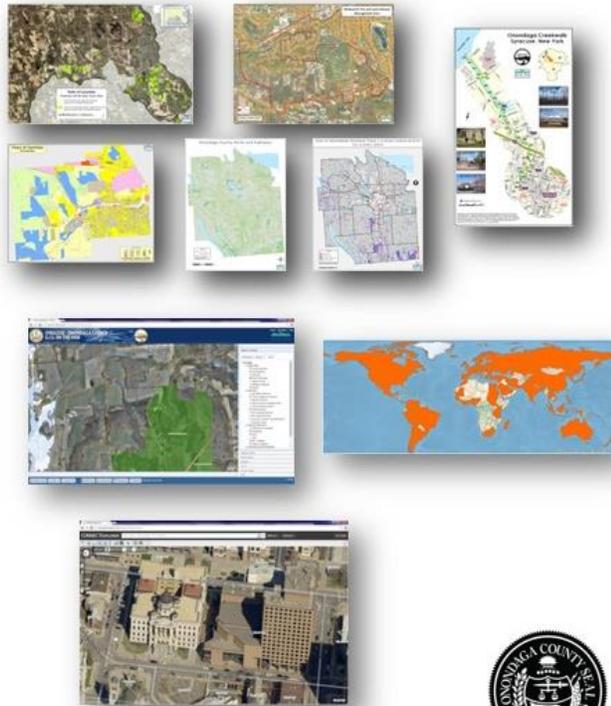
- *Implementing the goals of the City's Comprehensive Plan 2040.*
- *Administering the City's zoning ordinance and conducting the ReZone Syracuse project, which has been a substantial effort to update the City's zoning ordinance and map.*
- *Providing staff services to the City Planning Commission, Board of Zoning Appeals, Landmark Preservation Board, and Public Art Commission.*
- *Playing an integral role in the City's pre-development review process and Permit Consultation Office to help the public navigate the City's review processes.*
- *And finally, by securing and administering grant funds to conduct studies and implement projects in the City. Our City Planning group has been prolific at obtaining grants, and is currently administering 10 local, State, and Federal grant programs.*

#### Key Accomplishments – Geographic Information Systems (GIS) Division

SOCPA's GIS division is responsible for building and maintaining the County's GIS. We create, acquire, and maintain a wide array of spatial datasets, maps, and applications that support government functions. The GIS has become an essential tool that is used by most County departments to maximize effectiveness and efficiency and improve decision-making. The GIS division also provides extensive spatial data support to the City of Syracuse and towns and villages in the County. GIS staff also manages, distributes, and supports the County's digital aerial photography program (Pictometry).

In 2017, GIS staff:

1. Continued to administer the County's **Enterprise GIS** to support WEP's asset management system (MAXIMO), other critical county applications, and municipalities.
2. Provided **spatial data support and mapping** to County and City departments, municipalities, other government entities, and the public.
3. Continued to maintain the **County-City GIS website** that provides the public worldwide with access to 26 layers of County and City spatial data. Over 980,000 visitors from more than 90 countries have spent over 100,000 hours using the application and learning about Onondaga County. The site has saved the County over \$5 million if GIS staff had to handle the requests satisfied by the website.
4. Worked with Planning staff, County departments, the City, Towns, Villages, Fire Departments, and other eligible users to provide access to the County's **Pictometry aerial photography** through a robust, web-based system. The imagery, last captured in 2014, is invaluable for public safety, planning, assessment, and a host of other applications and results in time and fuel savings from reduced need for field trips and site visits.



2017 KEY ACCOMPLISHMENTS – GIS

*And our final program is our Geographic Information Systems, or GIS, program, which is responsible for building and maintaining the County's GIS, which is a tool that is used extensively by County departments and municipalities to help maximize effectiveness and efficiency and improve decision making.*

- *Our GIS staff administers and maintains the County's Enterprise GIS, which supports WEP's asset management system and other critical applications.*
- *We provide spatial data and mapping support to County departments, municipalities, other government entities, and the public. This year we will provide assistance to nearly 40 towns, villages, fire departments, school districts, and other government entities.*
- *We maintain the County-City GIS website, which continues to receive heavy use. We estimate that we would need 2 1/2 additional GIS staff just to handle the requests for information satisfied by the website, which shows that there is a real demand for spatial information.*
- *We also administer the County's aerial photography program, which includes imagery last captured in 2014 and is made available to County departments, municipalities, and other eligible users through a robust, web-based application that is hosted by Pictometry, the aerial photography vendor. Pictometry gives us a great platform for*

*making spatial data available to users and provides a mobile application that WEP, for example, is using extensively to make their sewer infrastructure data accessible to their field personnel.*

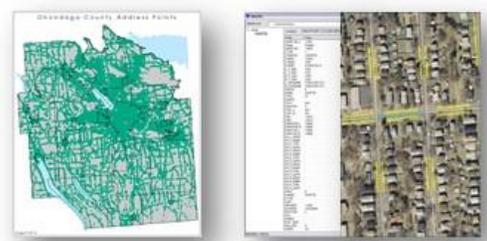
- *And finally, through the Address Administration part of our GIS program, which is funded by 911, we support the County’s 911 system by maintaining the spatial datasets that support the mapping component of the dispatch system and through a variety of activities that ensure proper addressing in the County to facilitate dispatching and timeliness of emergency response, which is vital to public safety.*

**Key Accomplishments – GIS Division - 911 Address Administration Program**

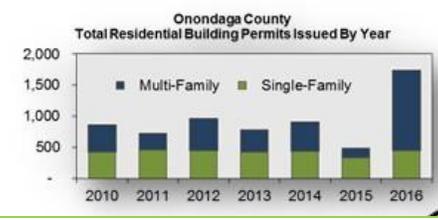
*SOCPA’s GIS Division’s 911 Address Administration program supports the County’s 911 system through three major activities: telephone data base quality control, address administration, and development and enhancement of digital geographic resources.*

In 2017, Address Administration staff:

1. Continued to provide critical **mapping and spatial data support** for the implementation of 911’s Computer Aided Dispatch (CAD) system. The spatial component of the system provides 911 call takers with a great deal of information that can be critical in emergency response and can lead to improved response times and a safer community.
2. **Assigned new addresses and corrected existing addresses** that don’t work properly in the 911 system through agreements with 27 municipalities in the County and upon request for other municipalities. Staff also **reviewed proposed street names** under Local Law 5-1972 and performed **quality control of telephone databases** to increase the accuracy of the telephone location information that is supplied by the telephone companies to the County 911 system.
3. Continued to build the Agency’s **Land Development Monitoring** system that tracks subdivisions, building lots, and municipal building permit and demolition data to help keep the emergency services address databases current.



New Addresses Assigned	1,450
Addresses Corrected	1,500
Proposed Street Names Reviewed	70
Street Name Letters of Compliance Issued for Filed Subdivision Maps	180
Telephone Database Problems Corrected	300



2017 KEY ACCOMPLISHMENTS – 911 ADDRESS AI

*So now I would like to quickly point out some of the highlights of our proposed 2018 budget.*

*First, looking at our appropriations, 52% of our appropriations, and more than 70% of our local dollars, will support our 570 account Contract Services, which includes \$2.4 million for the Central New York Regional Transportation Authority as a State mandated match for transit services.*

*27% of our appropriations will fund SOCPA programs that are fully reimbursed, including our City Planning and Zoning programs and the City share of our administration, which is funded by the City through the Abstract, and the Address Administration part of our GIS program, which is funded by 911.*

*And 21% of our appropriations will support our County Planning and GIS programs as well as the County share of our administration.*

**570 Account Contract Services – 52% of 2018 Appropriations**

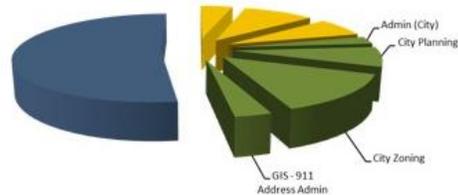
Central New York Regional Transportation Authority (CNYRTA) - \$2.4 million  
 New York State mandated match for transit services.



**SOCPA Programs – 27% of 2018 Appropriations fund SOCPA programs fully reimbursed**

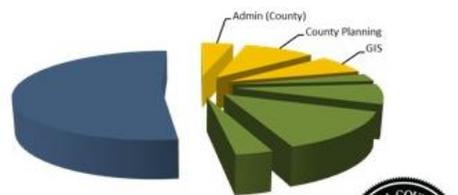
City Administration, City Planning, and City Zoning  
 Funded by the City of Syracuse.

GIS – 911 Address Administration  
 Funded by 911 Emergency Communications.

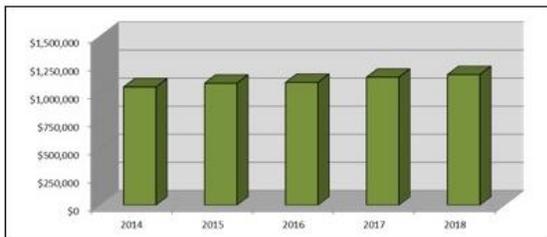


**SOCPA Programs – 21% of 2018 Appropriations**

County Administration, County Planning, and GIS



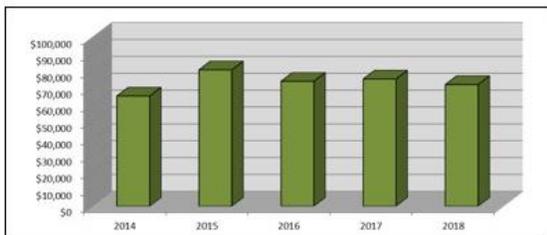
**SALARIES**



Notes:

1. The modified budget does not include the provision for salary and wage impact as per the contract settlements, as a result salaries increase slightly (\$23,501) from the 2017 BAM.

**OTHER EXPENSES (300, 401, 408, 410, 413, 650)**

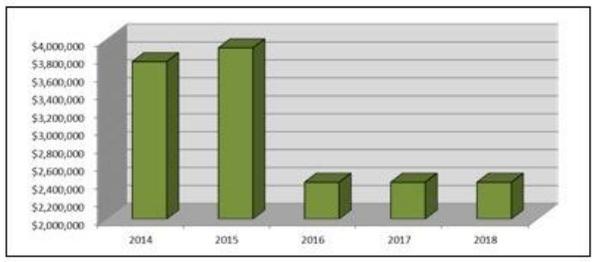


Notes:

1. All other expenses (300, 401, 408, 410, and 413 accounts) decrease (-\$3,242) from the 2017 BAM.

*Looking at our salaries, they increased slightly from the 2017 BAM because the modified budget does not include the provision for salary and wage impact as per the contract settlements. We are not proposing an increase in headcount in 2018. All of our other expense accounts combined, including Supplies, Maintenance Utilities & Rents, Professional Services, Other Expenses, and Travel & Training, have decreased from the 2017 BAM.*

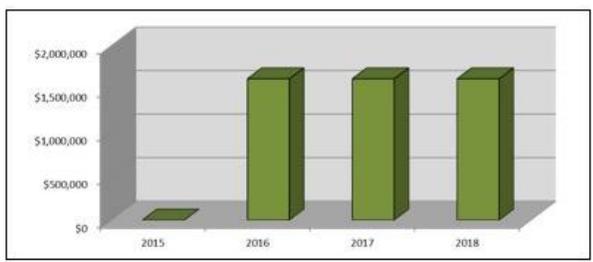
**570 ACCOUNT CONTRACT SERVICES**



Notes:

1. 570 Contract Services includes funding for the Central New York Regional Transportation Authority as a State mandated match for transit services and remains the same as in 2017.

**GRANTS (FUND 10030)**



Notes:

1. Includes SMTC pass-through funds and CNYRPDB funding.  
*The Syracuse Metropolitan Transportation Council (SMTC) is a Metropolitan Planning Organization required under Federal Transportation Law as a prerequisite to the allocation of federal capital funds. The County advances the SMTC operating budget with 100% federal reimbursement.*  
*The Central New York Regional Planning and Development Board (CNYRPDB) is a five county (Cayuga, Cortland, Madison, Onondaga, Oswego) planning organization funded in part by its member counties.*
2. The local dollar funding for the CNYRPDB (\$6,027) is budgeted in the Transfer to Grant Expenditures account and remains the same as in 2017.

*Our 570 Contract Services, which includes the local dollar match for Centro, remains the same as in 2017. And finally, our Grants Fund includes pass through funds for the Syracuse Metropolitan Transportation Council or SMTC, as well as \$80,000 in SIDA grant funding that covers most of our County’s share of the Regional Planning and Development Board. The remaining roughly \$6,000 for Regional Planning is budgeted in our Transfer to Grant Expenditures account. These amounts all remain the same as in 2017.*

## 2018 Strategic Priorities

- Continue and enhance SOCPA's service and utility to County departments, the City, towns and villages through direct planning, zoning, and GIS assistance, and continue to engage our community serving on various boards and advisory committees in furtherance of SOCPA's mission.
- Engage municipalities in a 5-year update to the Onondaga County Multi-Jurisdictional Hazard Mitigation Plan.
- Continue to pursue adoption and implementation of a countywide comprehensive plan.
- Continue to support and facilitate the activities of the Onondaga County Planning Federation, including the Annual Symposium, to provide continuing education for local planning and zoning board members, agencies and citizens.
- Continue to provide staff support to the Agriculture Council to help promote and strengthen agriculture in the County.
- Provide staff support to the County Legislature's Agriculture and Farmland Protection Board, including Agricultural Districts administration, local advancement of NYS Farmland Protection Implementation Grant programs, and begin working on updating the County's Farmland Protection Plan.
- Continue to develop the County's Enterprise GIS to support critical County applications and to make spatial data more readily available to County departments, municipalities, and the public.
- Provide GIS services to municipalities such as spatial data analysis and mapping, data creation and maintenance, and custom application development.
- Continue to provide County departments, municipalities, and other eligible users with access to the *Pictometry* web-based application, which provides access to high-resolution, oblique aerial photography, last captured in 2014.
- Continue to support the address and spatial data needs of the 911 department.
- Complete and adopt the new City of Syracuse Zoning Ordinance and Map and the revised City Historic Preservation Ordinance, consistent with the City's adopted *Comprehensive Plan 2040*.
- Continue to participate in the City's pre-development review process to facilitate development projects in the City and conduct coordinated reviews of projects throughout the County as a service to municipalities.
- Continue to provide staff services to the City Planning Commission, Board of Zoning Appeals, and Landmark Preservation Board, and assist the public with inquiries and applications regarding City zoning and subdivision matters.
- Complete the design and begin construction on the *New Urban Space* project in Downtown Syracuse.
- Continue to collaborate with New York State and the Town of DeWitt on projects to develop the Erie Canalway Trail and revitalize Erie Boulevard East in the town and city.
- Manage and complete multiple energy efficiency lighting projects in the City with NY Power Authority grant funding.



*Finally, looking forward to our future priorities, many of them are a continuation of work I have already touched on so in the interest of time I just want to highlight a couple of projects.*

*First, our Agency has been actively involved in different initiatives to support agriculture and that will continue to be a primary focus of ours in 2018 as we will continue to support the Ag Council, we will assist the Agriculture and Farmland Protection Board with its eight-year review of Ag District 1 and its pre-application process in response to an anticipated request for proposals by the State for Farmland Protection Implementation Grants to place permanent conservation easements on prime farmland in the County, and we also hope to receive State grant funding and begin work on updating the County's Agricultural and Farmland Protection Plan.*

*Second, we recently received word that we have been awarded FEMA grant funds on behalf of the County and its 35 municipalities and OCWA, to update the Onondaga County Multi-Jurisdictional Hazard Mitigation Plan. As I mentioned, the plan satisfies Federal requirements and helps us understand our collective exposure to natural hazards such as flooding and severe storms, which is timely given the storms that have been impacting our Country, and enables any participating jurisdiction to apply for funding for projects that can minimize the impacts of disasters that may strike our communities. Updating the plan will be an area of focus for our Agency in 2018.*

*Thank you very much for your time and attention. At this point I would like to turn it over to Mr. Bottar.*

## CENTRAL NEW YORK REGIONAL PLANNING AND DEVELOPMENT BOARD

DAVID BOTTAR, DIRECTOR



### Central New York Regional Planning and Development Board

The Central New York Regional Planning and Development Board (CNY RPDB) is a public planning agency that was established in 1966 by a joint resolution of Cayuga, Cortland, Madison, Onondaga, and Oswego Counties under the provisions of Article 12B of the New York State General Municipal Law.

The CNY RPDB is governed by a 35 member board of directors that is appointed by its five member counties. Members currently serving from Onondaga County include Bethaida Gonzalez, Kevin Holmquist, Cydney Johnson, Don Jordan, J. Ryan McMahon, Derek Shepard, and Martin Voss.

The agency's proposed operating budget in 2018 totals \$2,426,857. These funds will support a professional staff of 22 full-time employees and a range of special purpose consultant services and project initiatives. Financial support for the agency is provided by member county contributions, state and federal grants, and contract service revenue. Financial contributions from member counties are projected to total \$185,401 in 2018, including a level funding amount from Onondaga County of \$86,027.

The CNY RPDB will use funds provided by Onondaga County to leverage other federal and state resources for the purpose of administering a comprehensive program to support the growth and development of communities in Central New York with a focus in the following program areas:

- Economic Development
- Environmental Management
- Comprehensive Land Use Planning and Community Development
- Transportation Planning
- Energy Conservation and Alternative Energy Development
- Information, Research and Grant Assistance Services
- Regional Collaboration



## Central New York Regional Planning and Development Board – Key Accomplishments 2016-2017

- Assisted the Paradise Development Group with the completion of a \$21 million redevelopment of the former Excellus building in downtown Syracuse into a mixed-use complex consisting of 89 apartment units and 30,000 square feet of commercial space
- Assisted OCIDA with a strategic marketing effort associated with White Pines Commerce Park
- Assisted OCIDA with structuring a consultant technical site analysis and engineering study for White Pine Commerce Park
- Closed on two loans totaling \$350,000 to area businesses through the CNY Enterprise Development Fund
- Submitted an application to NYS Department of Agriculture and Markets for a NYS Grown and Certified Producers Grant
- Secured a 5-year contract with NYSERDA to serve as the region's clean energy communities regional coordinator and energy resource information center
- Organized an inter-municipal consortium of 25 communities to undertake a 45 megawatt solar procurement program in CNY, issued a request-for-proposals, and selected Abundant Solar to serve as the preferred developer for the project
- Completed a 15-month wind measurement tower assessment study by EAPC in the Town of Fabius
- Secured a NYSERDA NY Prize- Phase 2 grant for a consultant study by GE Energy/CHA/CW to complete an engineering design, business plan, and cost-benefit analysis of establishing an electric micro-grid in the Syracuse community
- Assisted the Village of Minoa with the completion of a cost-benefit analysis and installation of a comprehensive municipal LED lighting project
- Secured grant funds and assisted the Village of Fayetteville with the installation of a municipal electric charging station
- Completed the FHWA Transportation Improvement Plan for 2017-2021
- Completed a plan for the Erie Canal Trail – Syracuse Connector Route project
- Assisted Onondaga County and the City of Syracuse to secure a commitment of \$9.5 million in FHWA funds to support construction activities associated with the Onondaga Lake Loop-the-Lake trail and Syracuse Creekwalk
- Conducted a Bicycle and Pedestrian Safety Outreach Campaign
- Completed the Jamesville Hamlet Transportation Assessment
- Completed the Syracuse Metropolitan Transportation Freight Profile
- Conducted a regional stormwater management professional training program
- Completed a DEC mandated storm sewer GIS mapping project on behalf of 15 municipalities in Onondaga County
- Submitted a grant application to the NYS DOS for funds to update the Oneida Lake Watershed Management Plan
- Completed a preliminary site feasibility assessment and draft business plan prospectus for establishing a regional wetland bank in CNY
- Completed the CNY Regional Recreation and Heritage Plan
- Completed a comprehensive plan for the Village of Jordan
- Completed the Village of North Syracuse Complete Streets Plan and the Jamesville Hamlet Master Plan



## Central New York Regional Planning and Development Board – Strategic Priorities

Major program initiatives that will be supported by the CNY RPDB in 2018 include:

- Update the CNY Comprehensive Economic Development Strategy
- Assist with the implementation of strategic regional infrastructure development projects
- Management of the CNY Enterprise Development Small Business Loan Fund
- Participate in regional business recruitment and retention initiatives
- Maintain the CNY Regional Strategic Site Profile GIS Database
- Serve as NYSERDA's designated Clean Energy Communities regional energy resource information center
- Implement the CNY regional inter-municipal solar procurement program
- Manage the CNY Bright Lights Municipal LED program
- Assist municipalities to qualify for NYSERDA Clean Energy Communities demonstration grants
- Continue efforts to develop a regional community wind demonstration project in Fabius
- Management of the SMTC transportation planning program
- Maintain FHWA Transportation Improvement Program Capital Projects Plan
- Participation in the NYS DOT Interstate Route 81 corridor planning initiative
- Assist with the development of the Onondaga Lake Loop-the-Lake, Syracuse Creekwalk, and Erie Canal trails
- Complete a community transit corridor phase 1 feasibility study
- Continue administration of the CNY Stormwater Inter-municipal Management Program
- Implement a strategic regional green infrastructure design and demonstration program
- Complete the regional wetland banking program feasibility study
- Complete a comprehensive inventory and GIS map of environmental and conservation assets in CNY
- Management of a regional municipal assistance comprehensive planning program
- Implement projects recommended in the CNY Regional Recreation and Heritage Plan
- Maintain a regional information, research, grant assistance, and communication program
- Advocating local interest at the regional, state, and federal level
- Sponsoring bi-monthly regional board meetings and information forums



Chairman McMahon has seen presentations and has been briefed on the Rezone Syracuse Plan, and knows there have been changes from the original plan. The concern is the lakefront area (Roth Steel, DestiNY and Inner Harbor) had zone changes that could potentially prohibit future development. Did SOCPA come up with a new revision? Mr. Kerney responded:

- Rezone Syracuse Plan – comprehensive update to City zoning code; working on for almost 2 years; entails not only updating City zoning ordinance, rules and regulations, but also the map
- Area in lakefront (developed 2 maps) - version one is a map of variety of stakeholders throughout the City; identifying issues for future growth and development (neighborhood issues), made changes based on input from property owners
- Meeting scheduled with variety of property owners in that area to discuss revisions made and finalize map
- Project will be completed in first half of next year; approaching finish line; look forward to talking with property owners to make the revisions; see changes as opportunity for economic development and community development in City

Chairman McMahon acknowledged Don (Jordan) and his team for having great success with “Onondaga Grown” and promoting the ag economy. The administration is pushing the Legislature to do a new comprehensive plan, and part of that is trying to find a balance between development, no infrastructure, and traditional farmland. What is being done to train farmers? There are issues with legacy where a family has owned land for generations, and maybe the children no longer want to be farmers. The County wants the land to stay farmland, but where’s the farmer that will buy the land? Mr. Don Jordan replied:

- Cornell Cooperative Extension is conducting workshops to work with farmers to look at succession planning, and what family is doing long term
- Partnered with CCE and American Farmland Trust – training workshop to train landowners and municipal representatives on ag and farmland
- Anticipate state issuing request for proposals for the State Farmland Protection Implementation Grants (FPIG) - provides grants to purchase farmland development rights
- Lot of landowner interest in FPIG; Ag and Farmland Protection Board reviewed 22 applicants
- Landowner interest in grant purchase of development rights and also donating development rights
- CCE and local land trusts working with landowners on succession plan and long term future

Chairman McMahon said that is the crux when adopting a County wide plan. The County would want everything developed where infrastructure is in place, because it is cheaper; although that is not how economies work. There are demands in areas where there is no infrastructure. It is tough to mandate a plan that shows preference to development in one area and takes away from another. Ms. Costa commented:

- Agree; balance between preserving assets, making investments in the community, and people’s desire to do what they want with their land
- Planning on updating County’s Farmland Protection Plan; not land use plan, but economic development plan:
  - How to strengthen ag economy
  - How to support new and existing farms
  - What are the biggest assets in the County, and how to build on them
  - What is the role of ag tourism; urban region
  - What opportunities exist
  - Understanding the value farmland has to community from environmental standpoint, quality of life standpoint and economic standpoint
- Value in making tough decisions towards balancing growth and preservation

Mr. May commented:

- Recognize significance of farming (beef, produce) to local economy
- Reference FPIG: education from CCE a new pro-active part of process; bring high quality to applications; went from 19-22 applicants, and quality of apps was incredibly higher
- Farmers educated to help them understand what makes economic component viable and sustainable; not only land use, but emphasis on succession plan
- Farmers thinking about how to present farm as viable investment for the state in terms of preservation
- Credit everyone involved in agricultural process; seeing measured growth; Farming Day was incredible, which sparks interest in business – not just buying produce, but learning

Mr. Fisher stated:

- Planning Board sees referrals involving decisions made by town/village boards who do not factor in life cycle costs of infrastructure they are about to approve
- When towns and villages do this, infrastructure is extended out, which costs money and raises taxes
- With property taxes going up faster than inflation, farmers cannot afford to own the property; direct link

- Current plan is over 25 years old and says nothing about link between planning decisions and property taxes
- Planning Board votes, and sends decisions to towns/villages who almost always overrule it; there's no moral authority
- Nothing behind decisions made by the board making towns/villages stop to think about what costs will be for (i.e.) school buses or sewers if they let someone buy something that does not include long term infrastructure/maintenance costs
- Need an updated plan, so the work done by the board is not a waste of time

Mr. Don Jordan responded to Mr. Jordan that the two unfunded positions are a GIS Specialist 2, and Administrative Aide. Mr. Jordan asked for a breakdown of the Service to Other Governments line that is a little over \$1 million. Mr. Jordan is assuming it is money coming in from the City and other municipalities. Mr. Morgan said no; it is the abstract charge. Mr. Jordan asked about the other municipalities that the County is doing planning work for, and how that is funded. Mr. Don Jordan replied that those services are being provided at no cost to the municipalities (not out of County). The out of County part would be the County Planning Federation's Symposium, which four members outside of the County can attend; they pay registration fee. The planning services provided are for municipalities within the County. David (Bottar)'s organization would be providing services throughout the region. Mr. Jordan asked if any County funding is provided to Mr. Bottar's organization. Mr. Don Jordan responded part of the Regional Planning Board's funding is \$86,000, which is the County's share. Each of the five counties involved pay a share. \$6,000 is local dollars, and \$80,000 is paid for by an OCIDA grant. Mr. Jordan asked if the shares by the other counties are reflected in this budget, and Mr. Don Jordan replied no. Chairman Knapp wanted clarification that the County does a lot for the towns (planning, GIS services, etc.), and does not charge them anything. Mr. Don Jordan said that is correct.

Tom Law (farmer) commented:

- Master Thesis 1967 by Harris (in Bird Library) that discusses loss of farming in Onondaga County from 1939 – 1965; rate was around 1.5 farms a day (~3,700 farms in that time frame)
- Lot of interest in organic farming; personal view that most will not survive more than 10-15 years
- No packing houses; NYS not interested in investing; want private developers; significant to have them
- Distribution costs for organic farms is 30% of costs
- Beef slaughter houses – 3 new in last 7 years; people can make \$13/hour raising beef
- Feel farmers without 10 years' experience will not survive; too many stresses, pressures, and lack of capitalization
- Syracuse University had ag department, but where is it today
- 2 acre Organic farm at Morrisville College with no one there; walked around for an hour; no one in field doing anything with veggies, and no on in barn; school started; harvest waiting
- What is Onondaga County going to do about taxes on farmlands? Mentoring? Business brokers doing succession planning with farmers?
- There are farmer schools starting along northeast; coalition of people advancing farm mentoring

Chairman Knapp stated:

- Lot of these are very real problems; family came here in 1804, and has been farming ever since 1804
- Done everything from subsistence to hop farming (late 1800's), dairy farming, etc.; continues to evolve
- Doing best to keep the farm in family; not all families fortunate enough to keep people local and at the farm
- Price of farmland very high with rate of \$8,000 - \$10,000/acre in southern parts of County; solving bit of problem
- People getting in without experience – failure rate will be higher, but at least trying; brewery and other things happening
- Taxes – anything that can be done with farmland will help

Mr. Don Jordan responded to Chairman Knapp's questions:

- All other expenses – primarily public notices for City Planning Commission and Board Zoning appeal public hearings; reimbursed through abstract
- Transfer to Grants – local dollar share for regional planning
- Professional Services - GIS software maintenance, hosting, pictometry licensing
- Year end projection of budget looks good
- \$240,000 less in grants than 2016 – will talk offline
- State aid \$40,000 more than 2016 - SMTC pass through money; budget for estimate
- Not aware of any advance step raises

Chairman Knapp recessed the meeting at 3:09 p.m., and reconvened at 3:25 p.m.

**Information Technology:** (3-56) Kevin Sexton, Chief Information Officer; Michelle Clark, Deputy Chief Information Officer

# 2018 Annual Budget

## Department of Information Technology

JOANNE M. MAHONEY, COUNTY EXECUTIVE  
KEVIN J. SEXTON, CHIEF INFORMATION OFFICER

### Our Mission

Provide cost effective, innovative technology based services which promote efficiencies and business value to departments, employees and citizens of Onondaga County.



IT 2018 ANNUAL BUDGET

## 2018 BUDGET HIGHLIGHTS

### 2018 Executive Budget vs 2017 Adopted Budget

#### Personnel

Net personnel funding increased by \$196,596 due to normal salary/wage increases and a filled position that was held in contingency for the 2017 budget cycle

#### Furniture, Furnishings, and Other Equip.

Up \$184,000 due to a critical need to procure a new Storage Area Network (SAN) device

#### Supplies and Materials

Net supplies and materials is down by \$1,000

#### Maintenance, Utilities and Rents

Net maintenance, utilities and rents funding decreased \$635,650 due to reduced mainframe expenses and additional savings from migration to Voice over IP (VoIP) telephone systems

#### Professional Services

Up slightly by \$18,061 – relatively flat w 2017

#### All Other Expenses

Net decrease of \$32,535.

#### Travel/Training

Net decrease of \$9,350

**Non Personnel Executive Budget** is down \$476,474 or 9.6% less than 2017 Adopted Budget



IT 2018 BUDGET HIGHLIGHTS

## 2018 BUDGET HIGHLIGHTS

**Overall**, Information Technology's 2018 requested budget is down \$698,459 from our 2017 adopted budget

IT 2018 BUDGET HIGHLIGHT

## 2018 STAFFING PLAN

### Personnel

Net personnel funding increased by \$196,596

### New Funded Positions

- Senior Enterprise Design Specialist
- Senior Systems Programmer

### Unfunded Positions

- Enterprise Design Specialist
- Systems Programmer

Net increase for funding / unfunding these positions is \$4,440.

IT 2018 STAFFING PLAN

## 2017 Updates

### Mainframe Migration Projects: Recently Completed

- **Probation Restitution** – Implemented 4<sup>th</sup> Quarter of 2016
- **Board of Elections** – New Election Results system (SageSmith)
- **Phone Billing Application** – developed in house, implemented 4<sup>th</sup> Quarter of 2016
- **Clerk** – 2 Phases
  1. Legacy home-grown application (CLERK) on LUW – went live 10/2016
  2. New COTT Application – went live 8/21/2017

### Mainframe Migration Projects: Nearing Completion

- **Trust Unit** – currently in Parallel Testing – Go live 10/2017
- **Taxes** – in Development with Hamer. Target running in parallel with property taxes. Going Live 12/2017 for towns/village property taxes
- **IT Billing** – revamped billing model for IT Services where it is an actual expensed based model. Go live 4<sup>th</sup> Qtr 2017

IT 2017 UPDATES

## 2017 Updates

IT 2017 UPDATES

### Improvements in Service Delivery

- Expanded Wireless Access Technology multiple County Sites
- Introduced On Call program which allows us to provide 24 by 7 coverage at a much reduced cost where we no longer have full time staff 24 by 7.
- ACA – Affordable Care Act – programming and reporting requirements to keep us compliant; most organizations spent tens of thousands of dollars to meeting requirements
- Cloud Collaboration sites for JCOC, Human Rights, external parties
- Purchasing Contracts sharing in Cloud for county agencies
- Papercut – hold to print and follow me printing features
- Email - transitioned from Lotus Notes to Outlook 365; all county departments completed 8/2017

## 2017 Updates

IT 2017 UPDATES

### Security Improvement Initiatives

- Conducted our on penetration testing with new software
- Carried out mitigation effort to address findings
- Purchased and implemented and next generation firewall which greatly improves our intrusion prevention services, advanced malware protection and internet filtering
- Updated and modernized Information Security Policy
- Implemented new Phishing Training program and conducted first county wide tests where offenders were educated of the risks
- Evaluating Information Security Training Modules for County Employees

## 2017 Updates

IT 2017 UPDATES

### VOIP Phase II Project Completed following sites:

- JobsPlus (CC and KOB)
- 201 School Street, Liverpool (Sheriff)
- 6481 Pottery Rd. (Transportation)
- 3301 Cessna Drive (Sheriff, Transportation)
- Fax Lines converted to VOIP
- Disconnect obsolete analog lines

These projects are current yielding an additional annual savings of \$86,000 (\$96,000 when all remaining fax lines have been converted over to VOIP)

## PeopleSoft Financials Update

- Supplier Portal – went live 6/17. Enables suppliers access to procurement events as well as self-service capability to update address and contact information. Currently have 125 Registered Users
- Strategic Sourcing – Went live 6/17. Used for improved collaboration between buyers and suppliers. 215 Events have been initiated.
- Supplier Contract Management – implemented in early 2017. Will provide document management for creating and managing contracts. Will replace Lotus Notes Contract application for new contracts
- Otsego County – went live for Purchasing on 11/1/2016
- Oswego County – in process; 4<sup>th</sup> Quarter 2017

**Working on the following:**

- ACH Payment Processing – completed, awaiting functional approval to use in production
- Automated Bank Reconciliation – In progress
- Punch outs – Fastenal, Grainger – user testing completed, awaiting functional sign off on scope of catalog
- Combo Edit Rules – established rules for City of Syracuse
- Recurring Vouchers for City of Syracuse
- Voucher Upload Tool



IT 2017 UPDATES

### Shared Services

**Otsego County Purchasing**  
Took over Otsego's Purchasing – similar to Syracuse Airport's implementation

**Syracuse City Financials**  
Continue to host and support City. Assisted City in their Fiscal Year End

**Syracuse Airport**

**Syracuse City School District**

**Oswego County**  
Targeting 4<sup>th</sup> Quarter to start take over Oswego Purchasing on our PeopleSoft application. Working on PO, Supplier and Budget interfaces currently

**City of Oswego Purchasing**  
Project begins after Oswego County goes live



IT 2017 UPDATES

### 2018 Projects

**Enterprise Projects**

- HR, Payroll & Benefits
  - Pay plans, taxes, deductions, most benefits done
- Left to do:
  - Remaining Leave Types
  - GL Interface
  - Position Management
- VOIP Projects Continue WEP Sites
- Tiered Office Online



IT 2018 PLANS / PROJECTS

- Admit HR, payroll & benefits project taking way too long; moving ahead with 1 consultant; have 8 County people at/or near full time on project; garnered more ownership on the application
- Functioning payroll and benefits application today; can demo; run parallel pay cycles and producing accurate checks; still working on remaining leave times; have 48 different types of leave with 4-5 different iterations of those leaves
- Configuration and customization for 100's of different leaves

## 2018 Projects

### Complete Mainframe Migration Projects

- eGov – NonCounty, County Roster, Civil Service Exams
- Direct / Indirect Checks
- JRB (Joint Report Broker)
- Ancillary mainframe jobs

IT 2018 PLANS / PROJECTS

Mr. Sexton responded to Mr. Jordan that the Clerk's software is everything for the property documents (deeds, mortgages) and processing. Mr. Jordan asked if it allows people online access to mortgages and deeds, and Mr. Sexton answered yes. It is a paid service, and it can be done in the convenience of someone's home. Mr. Morgan commented that Ms. Dell came to Ways and Means and spoke extensively about the system. Ms. Dell will talk more during her budget presentation, and some fairly sizable fee increases for people who access it (24 hours or monthly subscription).

Mr. Morgan replied to Mr. Jordan that there are two vacant unfunded positions that they want to create, and no others.

Mr. Jordan feels like this is the movie the Money Pit where every time they are asked when something will be done, the answer is always two weeks. Mr. Jordan asked where IT is in the implementation of PeopleSoft. Originally there were 8 or 10 modules which was reduced to half. Where is IT with the implementation of those modules? Mr. Sexton responded:

- Purchased module package; determined not implementing all modules; working with Oracle on retiring maintenance on those modules the County is not using
- Supplier Portal and Supplier Contract Management modules are being used now
- Human Capital Management needs to be done; antiquated payroll system; getting close, and implementing into next year; no hard deadline, but aiming for first quarter
- Some work that the original implementers said was done (including accrual and GL) were not done
- Shame on County for not having vested support; working more closely with consultants to ensure requirements are being met
- Consultants performing to best of their ability; IT oversight - not enough dedicated staff; backfilled positions for subject matter experts, would be in better shape; 8 full time people getting hands dirty; can do demo; close on process

Mr. May commented:

- Learn more every time talk about PeopleSoft; expression used: Mapping business to software; point in process where changes need to be made for it to work; probably easier to change time off policy, then accommodate policy required

Mr. Sexton said that is correct; IT supports 7 unions with all different arrangements and types of leave. It is a high level of complexity that is brought to the project, and renegotiation is not easy. Mr. May said it is easier to fix on the system, then renegotiate. Ms. Clark commented that IT will change its business practices to meet the goals of the software when they can.

Mr. May asked for an explanation of the jump in transfer to debt service. Mr. Morgan responded it is borrowing for PeopleSoft; debt costs are coming on.

Mr. Sexton and Mr. Morgan responded to Chairman Knapp's questions:

- New election software is completely implemented; used it for primaries, and upcoming election; real time on-line results by district; other aspects no longer running on mainframe including an election book and absentee ballots
- Sticks from various election sites is still manual transport; not electronic
- Grants - part of number of grants; Consolidation Grant helping with Oswego; applied (in conjunction with Emergency Management) for Homeland Security Grants – actually used this last year for penetration testing
- Yearend projections are looking on track
- Early retirees – 11; kept 4 on part-time capacity; did not replace any other – eliminated positions
- 103 employees – 5 total; 4 being retirees
- No advance step raises in budget
- Schedule to take last items off Mainframe – targeting end of 2018 (1 year)

- Report broker application a challenge; need to dig in more to understand the true scope: records retention, and how long the reports need to be kept available; have to come up with quick app to serve the reports
- Role in Otsego and Oswego purchasing consolidation – IT development staff and functional staff building requirements on how it will work
- Otsego last year - work to get ID's established, provide training, configure workflow, build interfaces so they could get PO information daily, bring suppliers into system
- Oswego – would like budget checking; one additional interface to construct; going well
- Reimbursement for Oswego and Otsego – Purchasing able to get money for those projects, and get reimbursed for time billed

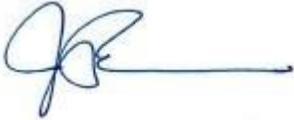
Mr. Morgan commented that some of the money Purchasing received for providing services is infused in their operating budget; will see an increase.

Chairman Knapp appreciates Kevin (Sexton) jumping in to help with the broadband issues in the underserved areas, and those with no service. Mr. Sexton is happy to be a part of it, and IT is working with Charter to find out when the build outs will take place. Mr. Plochocki agreed with Chairman Knapp's statement.

Mr. Jordan saw advertising on TV by a company using aircrafts as a means for providing wifi, and asked if Mr. Sexton knows anything about it. Is it something worth pursuing instead of creating infrastructure? Mr. Sexton responded that internet providers are all looking at new technologies including drones and wireless access points placed on 911 poles. Mr. Sexton has not heard a lot about the aircraft aspect, and would have to check into it. How do they keep stability with a moving target? Mr. Jordan said its communication and syncing between planes in flight. Mr. Sexton said it will be interesting to see (when Spectrum/Charter completes their roll out) what areas are left standing without broadband coverage, and what providers are planning on doing to complete the area. Will New York State have more funding after phase 3; which was supposed to be the final phase? Mr. Sexton has put in a formal request to Spectrum/Charter to find out where their build outs are, and what their timeline is.

The meeting was adjourned at 3:56 p.m.

Respectfully submitted,



JAMIE M. MCNAMARA, Assistant Clerk  
Onondaga County Legislature

## ATTENDANCE

COMMITTEE: W&amp;M Review of Planning &amp; Economic Dev. Depts

DATE: 9/18/17

NAME (Please Print)	DEPARTMENT/AGENCY
Taffey Papp	Personnel
Nate Stevens	Econ Dev
Julie Cerio	Econ Dev
Brian Bartlett	Econ Dev
Eric Uinal	Econ Dev
Karen Doster	Econ Dev
Don Jordan	SOCPA
Megan Costa	SOCPA
Heather Lamendola	SOCPA
Robin Coon	~
Owen Kerney	SOCPA.
David Botta	CNY Regional Planning
Steve Siroi	Financial Operations
Tahara Parker	UW CNY
Dawn Nolan	Pers Dept
Megan G. Nentel	DMB
Matt Campbell	DMB
Jim Mataro	Comptroller
Matt Beadnell	Comptroller
Maureen Skene	Comm Dev
Nancy Ann McLean	Comm Dev