



Onondaga County Legislature

DEBORAH L. MATURO
Clerk

J. RYAN McMAHON, II
Chairman

KATHERINE M. FRENCH
Deputy Clerk

401 Montgomery Street • Court House • Room 407 • Syracuse, New York 13202
Phone: 315.435.2070 Fax: 315.435.8434
www.ongov.net

WAYS AND MEANS COMMITTEE REVIEW OF THE 2015 TENTATIVE BUDGET PLANNING & ECONOMIC DEVELOPMENT DEPARTMENTS (CONT.) – SEPTEMBER 18, 2014 DAVID H. KNAPP, CHAIRMAN

MEMBERS PRESENT: Mr. Jordan, Mr. May, Mr. Kilmartin, Ms. Williams, Mrs. Ervin

MEMBERS ABSENT: Mr. Holmquist

ALSO PRESENT: Chairman McMahon, Mr. Corl, Mrs. Rapp, Mr. Plochocki, Mr. Liedka; also see attached

Chairman Knapp called the meeting to order at 1:05 p.m.

Community Development: Robert DeMore, Director; Nina Andon-McLane, Administrator of Planning & Funding Coordinator; Susan Grossman, Housing Program Coordinator (3-85)

Community Development 2015 Budget Presentation

Highlights

-Recipient of over \$191 million in funding.

The programs administrated by the department have a positive effect on the local economy by:

- Improving the condition and safety of the County's housing stock;
- Funding required repairs for low-mod income homeowners;
- Performing lead paint hazard reduction for tenants and homeowners so their home will be safe for children;
- Improving accessibility for disabled people in both public areas and their homes;
- Offering homeownership opportunities to people who may not be able to purchase a home otherwise
- Funding capital projects and improvements to infrastructure and neighborhood facilities throughout the county;
- Providing jobs for local contractors;
- Increasing sales of building supplies;
- Increasing tax revenue, (both sales tax and property taxes); and
- Improving the appearance of local low-income business districts.

-Completed rehabilitation work on over 5,600 county homes.

-Includes improving accessibility for 737 households with disabled family members.

-Recipient of 7 Lead Hazard grants totaling over 20,000,000.

-1,387 homes made lead-safe.

-Presently 1 open Lead grant of \$2.5 M.

-Currently 79 housing rehab/lead reduction cases in progress.

-Sold 351 rehabilitated previously vacant homes to low income, first-time homebuyers and placed them back on the tax rolls.

-Rehabilitated 255 commercial properties. Spent \$3.6 million in CD funds and \$4.1 M in owner financing for a total of \$7.7 M.

-Spent over \$37 million in CD funds and \$27 M from other federal and state grants, along with a municipal share, for a total of \$64 million total on Capital Projects (infrastructure and neighborhood facilities improvements) in our Towns and Villages.

Priority was given to "Green projects" which reduced storm water runoff, incorporated recycling (as in pavement), and added trees.

New This Year

Landbank Grant - \$500,000 for the County

Main Street Grant awarded – Village of Camillus - \$200,000

Future Outlook

Application in for our 8th Lead Hazard Reduction Grant - \$3.5M

Tax Sale Property – T-Onondaga
West Roswell Ave



Tax Sale Property – T-Onondaga
West Roswell Ave



Tax Sale Property – T-Pompey
Delphi Falls Road – work in progress





V-Manlius – Before



V-Manlius – After



T-Otisco - Before



T-Otisco - After



T- Geddes - Before



T-Geddes – After



Commercial – V-Baldwinsville, Oswego St



Commercial – V-Baldwinsville, Oswego St - After



Commercial – V-Baldwinsville, Before



Commercial – V-Baldwinsville, After



Commercial – V-Camillus, Genesee St



Commercial – V-Camillus, Genesee St - After



Commercial – V-Camillus, Genesee St



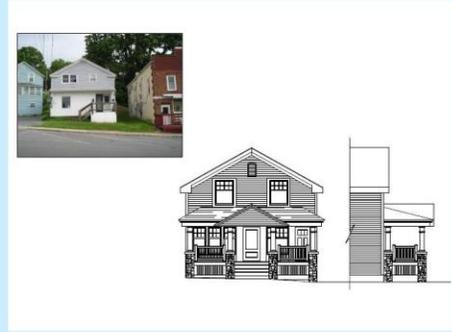
Commercial – V-Camillus, Genesee St - After



Proposed Commercial – Village of Camillus



Proposed Commercial – Village of Camillus



Proposed Commercial - Village of Solvay



V- North Syracuse, Centerville Park Before



V-North Syracuse Centerville Park – After



V-Solvay
Milton Avenue Streetscape - Before



V-Solvay
Milton Avenue Streetscape - After



T-Van Buren
Canton Woods Senior Center – Before



T-Van Buren
Canton Woods Senior Center – After



V-Baldwinsville Mercer Park

V-Baldwinsville Mercer Park
Pavilion Roof - BeforeV-Baldwinsville Mercer Park
Pavilion Roof - Before

V-Baldwinsville Mercer Park Pavilion - After



Mercer Park - After



Mr. May asked why the non-government contractual expenses are up. Mrs. Andon-McLane responded last year they needed additional rehab funds for matches for grants they were applying for, so they increased the housing rehab budget about \$135,000. This year it was returned to the level it had been consistently for many years. They were able to move the funding back into the capital project program, and bring that back to the level it had previously been. It is a one year change. Chairman Knapp said in 2013 it was \$1,176,669, then it went down last year, so now they are moving it back up. Mrs. Andon-McLane agreed.

Mrs. Rapp asked if \$500,000 is going to the Landbank. Mr. DeMore responded that is a state grant that the Landbank applied for. They received \$3 million, and the County's portion is \$500,000 to buy and fix ten houses around the City. Mrs. Rapp asked if the houses were identified yet. Mr. DeMore replied they are looking for them all the time. The department did two or three in Onondaga, one in Solway, and two or three in Lyncourt. Mr. DeMore stated they have six houses, and are ahead of schedule. The department has two years to complete this program, and are only seven months into it with six houses on track. Mrs. Rapp asked if the \$500,000 is a three year cycle. Mr. DeMore responded it is a two year program. It was a settlement that the Attorney General had, and the Landbank applied and received \$3 million; County took \$500,000. Mr.

DeMore agreed with Mrs. Rapp that the rest will go to the City. Mrs. Rapp asked how the City is doing. Chairman McMahon stated the Landbank has the money, so the City may not be doing what the County is doing with it. Mr. Fisher commented that the \$500,000 appropriated by the County is a different \$500,000. This is the Attorney General's settlement money. Mr. DeMore agreed. Mr. Fisher stated the Executive Director of the Landbank supported Mr. DeMore's request to use \$500,000 for County purposes and move it through Community Development; different pot of money. Mrs. Rapp asked if the County put money in as well. Chairman McMahon responded last year the Legislature put in \$500,000 that was earmarked for certain programming for the Landbank; some for the Town of Elbridge, and some for deconstruction of properties County wide. When the Landbank sells property, they normally sell it at a low price, and the investor usually has a problem getting financing for the property to be rehabbed. Chairman McMahon stated the last piece of that money was earmarked to be a revolving fund, so the investors could get loans. That was the 2014 appropriations. In the 2015 budget proposal, \$500,000 will go to the Landbank, but the Legislature has not gotten to that yet. Chairman McMahon replied to Mrs. Rapp that it is not in the Community Development budget. Chairman Knapp asked if it was County General, and Mr. Morgan responded yes.

Chairman McMahon's question is regarding the LEAD grants, and stated the County had a nice award and did the program countywide; initially targeting the towns. Chairman McMahon asked who can apply for the LEAD grants. If someone owned an investment property that had kids in it, can they apply, because typically these grants take care of new windows, etc. Ms. Grossman responded that they can apply, but it is the tenant's income and circumstances that have to be eligible to receive the grant. Ms. Grossman agreed with Chairman McMahon that an investor could apply, but the tenant would have to be at 80% of the HUD median income, and have young children, etc.

Chairman Knapp said the department is good at leveraging money to bring in a lot of money, and asked if they know for every dollar that the County puts in, how many dollars the department brings back (ball park). Mrs. Andon-McLane responded ninety-eight percent. Chairman Knapp said if the County puts in a dollar, then they get back ninety-nine. Ms. Andon-McLane commented that the local dollars are only as high as two percent. Chairman Knapp said excellent, and thanked the department for the books they sent out.

Mr. DeMore stated he will be back in October for the Planning Committee reference the tax auction; tracking houses right now.

Economic Development: Julie Cerio, Director; Honora Spillane, Senior Economic Development Specialist; Kristi Smiley, Program Analyst (3-78)

Ms. Cerio:

- Kristi Smiley - administers OCSIDA, handles the numbers, and a million other things
- Nora Spillane - administers OCDC and CRT, does the foreign trade zone and other things
- Linda McShane - site selection and attraction from outside of the County, NY and US
- Eric Vinal – new to the office; film commission and all other things with film; great addition
- Karen Doster does everything else

ATTRACTION PROJECTS

- *AGRANA biggest success story; start to finish \$50 million dollar facility operational in 18 months*
- *60 employees with hope of doubling in the next 3 years*

RETENTION PROJECTS

- *INFICON Sensor technology \$20 Million 64,000 sq. ft. addition; says there will be 40 new jobs retaining 240 jobs*
- *JADAK Barcode scanners \$5.4 Million expansion in Cicero; 140 people employed there*
- *TESSY Cleanroom technology; opening another 50,000 sq. ft. factory in Skaneateles that will employ 100 people*

Oversee 3 boards OCDC, OCIDA, CRT; also administer EDAB and Landbank

As I sit here today we have roughly 40 projects in various stages that we are working on. Some are at the very beginning of discussion, and some have had benefits approved by the Board and will be receiving benefits. Some are gigantic with over a thousand potential new jobs, and some will be making small expansions and adding a few employees.

Training Grants - This year we have given over \$30,000 in training grants. These grants are our foot in the door for bigger projects later. (RAPID CURE TECHNOLOGIES)

GIS (Geographic Information System) came online. It is a multifaceted program which provides information on all buildings and land in the County. Used as a tool for businesses looking to locate or expand here. Also a tool for our office when we are searching for sites; although I think Linda has her own GIS system right in her head.

HANCOCK - OCDC has taken on the management of the airpark. We manage and market the property. We have one company very interested in a parcel there (SIGN, TENANTS)

REDC - Asked to be a member of the writing team that wrote the plan for this year. During the few months this was being done she was in the office before me and worked at night to get this just right.

FTZ - We have the local expert on the FTZ in our office. Nora has become the aficionado of FTZ, and we now have the 1st local company operational under the program. This will save this company approx. 1 million dollars in the first year.

PILOTS - OCIDA has approved 3 PILOTS since last September. This resulted in 47 million dollars in capital investment and created 130 new jobs.

BONDING - OCDC has induced 3 bonding projects totaling \$127 million (ST JOES JEWISH HOME OF CENTAL NY and YMCA)

QUASI EQUITY LOANS - OCDC AND OCIDA have participated in 3 QEL loaning a total of \$300,000 with our friends at the greater Syracuse business development corporation and the CNY reg planning and dev board.

WELCOME ERIC VINAL to our office who is spear heading the film commission. We have 3 productions taking place here, and the State has made production and post-production in our county very lucrative to studios. These productions draw many people to our county who eat in our restaurants, stay in our hotels and shop in our stores.

We also do a lot of community outreach to introduce ourselves to people.

Last week we met with a HS group who are interested in becoming future engineers. Last year they worked with the city, designed a fictitious building in the city, and then worked through the project with a local engineer as if it were real. They are beyond excited with the amphitheater project, and have designed this year's project around that area.

This morning we presented at the Central New York Association of School Business Officials. Last week Kristi presented to the Emerging Leaders Group. We also participate in Streetbeaters. We partner with City and State ED, National Grid, Centerstate CEO, NYSERDA, the Department of Labor, our local universities, county, city and local government, and many others to bring companies here and keep companies here.

WHAT WE WANT TO DO

- *This year we plan to take our show on the road*
- *We believe that we need to market what we do better*
- *We think that people's first stop in developing a business plan is their local government office; we intend to go to the local towns, explain what we do and get information back from them regarding properties and businesses in their area*

Ms. Smiley:

- 2015 budget requesting \$0 local dollars
- IDA, OCDC, CRT and FTZ – department provides administrative services to; revenues from those and long term grant from IDA allow department to provide economic development services to County at no cost to the tax payer
- 2015 personnel funding at same levels as 2014; continue to cut costs when can – reductions in 300 and 413 accounts
- Budget - 1 small increase to marketing fund or transfer to grant line to allow to leverage County funds with those of NYS whose aggressively marketing Start Up NY Plan; also allow to build awareness of film industry and tax credits
- Increase in interest in NYS and Onondaga County; since this time last year, had 32 proposals for projects; have answered and are talking with those companies – 5,000 new jobs; increased interest in this area huge
- Believe this modest increase will pay huge dividends to the region

Mr. Jordan wants to discuss White Pines Industrial Park, and asked where they are. Mr. Jordan talked with Don Western, and was told this was a great spot and attractive parcel, but eight years later it is still sitting there.

Ms. Smiley responded:

- Completed SEQR on site; in May submitted shovel ready certification application to NYS - allow department to market it as well as NYS aggressively marketing the site
- Worked w/County departments - RFP for design of sewer and road improvements - ready to go; hopefully this fall
- Have funds from Nat Grid, NYS and money the County pledged
- In conversations with company interested; hoped to have shovel ready cert. today, but reached out couple weeks ago, and it is impending everything is good w/application; making way through 12 agencies at state level; will have shortly
- Part of reason holding off on marketing is site selectors said, until have shovel ready certification, it's not as attractive
- Do have a company interested, so there should be a lot of activity on it

Mr. Jordan asked what the significance of shovel ready certification is. Ms. Smiley replied it reduces the time when a company comes in, and wants to be up and running in eighteen months. The design work is done, so all the company has to do is go through the local permitting process. It is almost like a pre-permitting to know all those things are there, and nothing will be delayed in the time frame. It is a huge thing, and something that is lacking in this County and NYS. Companies are demanding it now. Mr. Jordan said in addition to having the permitting in place, is having the infrastructure in place. Mr. Jordan's understanding is that the infrastructure is not in place. Ms. Smiley answered they do not have the infrastructure in place, which is why the RFP will go out this fall. By spring everything will be designed, and hopefully some of the road work will start. The sewer design will be ready, and as soon as the project comes, it could be done within that cycle (in the ground when ready to go). Mr. Jordan asked if they will have the infrastructure work done next year. Ms. Smiley responded some of the road work at least. Ms. Smiley is not sure if the sewer will go in or if it is just the design phase. There are still conversations of which should go in first. The pumping station that will be designed is specific to a company. If something is pre-done and cannot meet that flow design, then it is not advantageous. If the design is ready to go, then it can go right in without delaying any project. Mr. Jordan asked if there is a time horizon on the person that is interested, and when they may make a decision. Ms. Cerio replied they've been told every month that the company will make a decision by the end of every month (since March). The good news is that the company wants to be in Onondaga County. Ms. Cerio responded to Mr. Jordan that the site choices are in Onondaga County, but the company is not sure what they want to do yet.

Mrs. Rapp asked if it would be one user. Ms. Smiley responded there are a couple projects, and one could be a single user.

Chairman McMahan said some of the projects the department works on are classified until the businesses are ready to make an announcement themselves. **Chairman McMahan requested that Ms. Cerio go through the last eighteen months of projects she was involved with, projects the County has granted exemptions for, projects offered different economic packages, and what it meant for jobs.** This would benefit some of the Legislators to see the real bang for the buck that the County gets for these other agencies like OCIDA or OCDC. Chairman McMahan said it is very exciting what the County has with the emergence of the film industry as well. This does not cost the local tax payers anything, and economic development projects pay for the staff. Chairman McMahan thinks if Ms. Cerio could get a list of the projects (where they are, how many jobs, how many are retained, new job creation numbers), that it would give everyone a great sense of what the department does. Ms. Cerio agreed to follow up with an email. In 2013, there were eleven projects just in OCIDA, let alone OCDC, which is probably the first time since 2007 to see that volume come through. Those were only projects granted benefits through Economic Development; several others referred to partners.

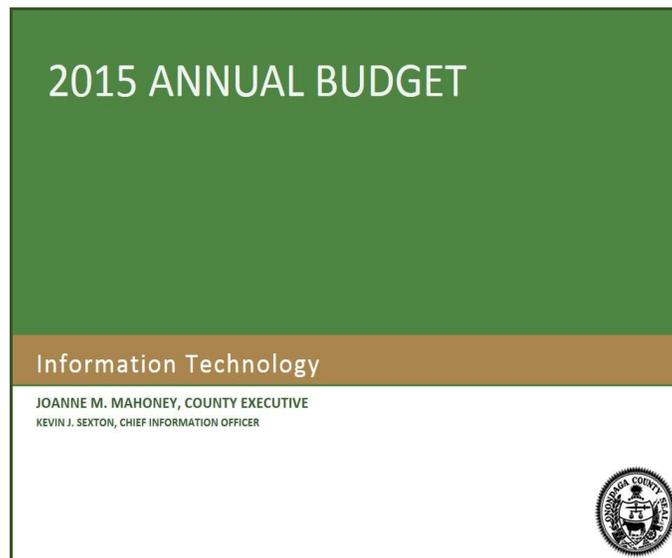
Chairman Knapp stated there are a couple personnel adjustments and changes, and asked if Ms. Cerio could review those briefly. Ms. Cerio responded:

- Unlike herself, people she works with are looking at beginning of their career; great talent in the office
- Mrs. Andon-McLane is an attorney, Ms. Smiley has a masters - employers looking at them as potential job candidates
- Not willing to lose them; no one would know anything about the FTZ
- Had an employee retire earlier this year, so would like to restructure to put employees on a career path; give them opportunity for advancement - Economic Development is zero local dollar; intend to stay that way
- Would like to create different levels in office; currently no matter how much these women have to do or how much work they have to take on, they are at a steady salary; would like to give them an incentive to stay
- Don't have a plan as of yet, but told to have something in the budget
- Work with high level officials and business owners; need high level people talking to these people; need smart people in these jobs to attract local business; to keep smart well-educated people, there's a need for a career path

Information Technology: Kevin Sexton, Chief Information Officer; Michelle Clark, Deputy Chief Information Officer (3-61)

Mr. Sexton:

- Thanked the Legislature for approving appointment to position
- Worked with Michelle Clark for many months to get ready for today, as well as IT directors Gary McGinnis, Deb Liddiard and Bill Coe (who is not here)
- Countless hours preparing 2015 budget, making adjustments to 2014 budget, so dept. is in better shape for 2015
- Challenging year managing PeopleSoft projects for human capital management and supplier contract management
- Mainframe migration projects - getting applications on lower cost virtualized environments
- Need to take deeper dive into mainframe applications, bring out more detailed task lists in establishing project plans, better understand options in terms of writing applications, rehosting or purchasing new, understand scope better, level of effort, and establish realistic timelines (for completing projects)
- Suggested to be off the mainframe by now, but unrealistic; only budgeted for 6 months in 2014, but made adjustments to continue through 2014; will fund the mainframe through 2015 as well
- Stayed flat for non-personnel budget



2015 Funding

694080 – Professional Services increased by \$141,603 due to professional services needed to support our custom applications while internal staff continues to migrate legacy applications off the mainframe and move on to PeopleSoft projects, assistance with our PeopleSoft upgrade and the implementation of Asset Management

692150 – Furniture, Furnishings & Equipment: increased \$18,694 due to needed investment in Virtual Machine Servers for our Citrix and Sharepoint environments. We are hosting more and more users on activities on these platforms and this increase accommodates the growth and improves performance.

694010 – Travel/Training is up a \$12,200 mainly due to needed expertise in supporting our mission critical PeopleSoft Server / Database environments. We have found participation user groups promotes knowledge sharing and collaboration which is key in developing best practices in providing support and developing solutions.

694100 – All Other Expenses decreased by \$13,524

693000 – Supplies and Materials decreased by \$337,322 due to remaining PC Deployment being smaller than the prior year and carry forward from the 2014 modified budget

694130 – Maintenance, Utilities and Rents decreased \$705,087 due to VoIP implementation savings, lease expirations and reductions in software maintenance and software licenses

Overall our 2015 Budget for these accounts is down \$883,436 from our 2014 Modified; and is in line with 2014 Adopted

Personnel

In 2015, Information Technology will continue its organization restructuring process.

First, we plan to change all System Analyst and Programmer Analyst titles to Enterprise Design Specialist titles, a budget neutral change.

- 7 Programmer Analyst (gr14)
- 1 Systems Analyst (gr14)
- 7 Enterprise Design Specialist (gr14)
- 1 Enterprise Design Specialist (gr14)

Second, we look to create/fund positions for career staff :

- | | |
|--|--|
| Fund | Unfund |
| 1 Senior Network Administrator (gr14) | 1 Network Administrator (gr12) |
| 2 Systems Administrators (gr 12) | 2 Jr Systems Administrators (gr10) |
| 2 Help Desk Operator (gr10) | 2 Computer Equipment Maint Spec (gr08) |
| 2 Enterprise Design Specialists (gr14) | 2 Programmer II (gr12) |

There will be no increase in head count.

Third, we plan to create:

- 1 Application Project Leader (gr 34)
- 1 Help Desk Supervisor position (gr10)
- 1 Enterprise Project Lead (gr 34)
- 1 Network Coordinator (gr10)

This budget neutral change offset by unfunding 2 other positions at the same grade, there will be no increase in headcount

Transfer of 2 Positions from Health (building on last year's success of incorporating departmental IT staff into central IT).

We will create:

- 1 Office Automation Analyst (gr14)
- 1 Systems Administrator (gr12)
- 1 Office Automation Analyst (gr14)
- 1 Computer Tech Specialist (gr12)

***The offset for these creates will come from the transfer of function of the Office Automation Analyst in the Health department and the elimination of a Computer Technical Specialist from the Health Department.**

IT had very aggressive salary saving targets for 2014. The current targets are unsustainable and hinder our ability to migrate apps off the mainframe, implement core PeopleSoft applications and promotes a reliance on outside vendors. We have requested to bring our salary savings target down to attainable levels.



PC Centralization / 5 Year Refresh

In order to reduce the costs to purchase, deploy and support personal computers, laptops, tablets and other computing devices, we began to standardize the purchase and deployment of these devices in 2011. The 2015 Budget year will be Year 5 of a 5 year plan to standardize the systems used throughout County government. This practice is common in the private sector and has proved to be very successful there.

As we deploy these new computers and devices, we monitor the support that our department delivers to the users of these systems. A thirty month review continues to demonstrate a positive trend. We are seeing that after a department receives its new, managed devices, employees experience significantly fewer work disruptions from hardware failures and virus/malware attacks. We believe that over time, this will result in reduced Total Cost of Ownership of these computers and devices.

Implementation is being accomplished on a departmental basis. When the 5 year refresh is complete, we will have purchased and deployed nearly 2,500 PCs/Laptops at a cost of over \$2.5 Million The table below lists the department is scope of our 5 year plan:

| | | | | |
|------|--|---|--------------------------------------|--|
| 2011 | Comptroller Finance | Economic Development Management & Budget | Emergency Management Personnel | Facilities Management |
| 2012 | Risk Management County Clerk District Attorney Purchasing | Community Development Aging & Youth Hillbrook | Law Legislature Metro-Water | Board of Elections Parks Probation |
| 2013 | Health | Center for Forensic Sciences | Sheriff - Jail | Information Technology |
| 2014 | WEP | Veterans | Sheriff - Administration | 911 Administration |
| 2015 | Planning Library | Adult & Long Term Care (Mental Health) | Corrections County Executive | Transportation |



PeopleSoft Update

HCM – Human Capital Management: HR, Payroll & Benefits

- mainframe file conversions are nearing completion
- Configuration is in process
- 60% - 70% Development is complete
- Test script Creation in process
- Target for completion: Early 2015

SCM – Supplier Contract Management

- 60% of configuration is complete
- Workflow is complete
- Development is nearly complete; conversion of Lotus Notes Contracts still to be done
- Target for completion by 11/2014

SHARED SERVICES

- County will Host City of Syracuse’s Financials and Budgeting Environments
 - By supporting City’s complex requirements, we will prove we are ready to support any town or village

2014 UPDATE: OTHER PROJECTS

- City paid for own licensing; Onondaga County towns and villages licensed under County agreement

Enterprise Content Management

Enterprise Content Management is the process of electronic document storage and retrieval. All documents are stored in one central document pool. Information is kept word-for-word, sorted logically for anyone with the appropriate security authorization to access. The County utilizes the Docuware Document Management System to achieve these goals. No longer are users forced to store vital documents in large file cabinets, boxes or in unsecured locales.

The system is built on centralized virtual servers. Physical documents are scanned from desktop scanners or multifunction devices. Electronic documents and data can be imported from network file-shares, pc hard drives and removable media (USB Flash drives, etc.).

Currently there are 10 Departments using 24 file cabinets which contain 269474 index records. Total storage in use is: 706GB

| Department | File Cabinets | Records |
|--------------------------|---------------|---------|
| County Personnel | 1 | 286 |
| D.S.S. | 7 | 53237 |
| Health | 3 | 231 |
| Jamesville - Corrections | 4 | 67814 |
| Legislature | 1 | 5494 |
| Purchasing | 5 | 18036 |
| Risk Management | 1 | 2951 |
| Sheriff Transport | 1 | 180 |
| Vital Statistics | 1 | 121245 |

2014 UPDATE: OTHER PROJECTS

VOIP Phases 2 and 3

We continue to invest in Voice Over IP (VOIP) Telephones and Infrastructure and most of the County Sites. VOIP Phase II, which has just been approved to proceed forward will continue into 2015. For Phase 2 we will roll out 283 Phones to 23 County Sites. VOIP Phase 3 will include 270 new phones to 25 County Sites: Sites in scope are seen below:

Below are the sites in scope:

| VOIP Phase 2 Sites | | VOIP Phase 3 Sites | |
|--------------------|--|--------------------|------------------------------------|
| 1 | DOT Jamesville - 6877 County Garage Rd | 1 | Parks Beaver Lake |
| 2 | CC/Central New York Services | 2 | Parks Highland |
| 3 | CC15/DSS/Resource | 3 | Parks Zoo |
| 4 | ED - 333 Washington Station | 4 | Parks Oneida Shore |
| 5 | BOE - 1000 Erie Blvd West | 5 | Parks Carpenters Brook |
| 6 | Hilbrook - 4949 Velasko Rd | 6 | Parks Saint Marie |
| 7 | OCPL Bretts - 4862 S Salina St | 7 | Parks Jamesville Beach |
| 8 | OCPL Hazard - 1620 W Genesee St | 8 | HL VectCont Molloy |
| 9 | OCPL Mundy - 1204 S Geddes St | 9 | HL 7608 Oswego Rd |
| 10 | OCPL Paine - 1113 Nichols Ave | 10 | HL 375 W Onon |
| 11 | OCPL Petit -105 Victoria Pl | 11 | HL 428 W Onon |
| 12 | OCPL White - 763 Butternut St | 12 | HL Slocum Ave |
| 13 | OCPL Soule - 101 Springfield RD | 13 | Sheriff 201 School Rd Liverpool |
| 14 | MWB - 4170 Rt 31 Clay | 14 | WEP Wetzel |
| 15 | Parks Main - 106 Lake Drive | 15 | WEP Meadowbrook |
| 16 | HL - 501 East Fayette | 16 | WEP Guy Young |
| 17 | MH - 503 Cedar St | 17 | WEP Seneca Knolls |
| 18 | WEP Metro - 650 Hiawatha Blvd | 18 | WEP Oak Orchard |
| 19 | WEP North - 7120 Henry Clay Blvd | 19 | Sheriff Camillus/Plum St |
| 20 | SH - 650 Hiawatha Blvd (WEP Main) | 20 | Sheriff Molloy |
| 21 | SH North - 7120 Henry Clay Blvd | 21 | SH Joy Road and Community Relation |
| 22 | SH South - 5020 Ball Rd | 22 | DOT Marcellus |
| 23 | COB - 600 South State St | 23 | DOT Camillus |
| | | 24 | DOT Molloy |
| | | 25 | CC11/Cultural Resources |



2014 UPDATE: OTHER PROJECTS

- Before implementing VoIP, paying over \$900,000 to Verizon for phone charges; has been reduced to 1/3 of that

Technology Refresh

In 2014, multiple stand alone servers were virtualized and incorporated in IT's server farm. Virtualized servers make administration faster and easier, saving time and money. It also reduces the physical space the equipment requires and saves energy. The consolidation includes:

- GIS Upgrade ArcGIS to 10.2 – allows WEP to Integrate Maximo with ArcGIS
- Upgraded Zoll RMS to 4.14 – new security access features and auto-populate options
- New VM for RPS – dramatic performance improvement!!!
- Starting project to Host Library Application Environment (Polaris) in our Data Center
- Starting project to upgrade Districts Attorney's RMS system (PCMS)
- Working with Children and Family Services on Suicide Prevention app for iPhone / Android
- Kronos Time Management Roll outs for DA and (in the next couple months) Clerk
- Retiring Novell from our Enterprise (Corrections was the last department)

Mainframe Migration

- We are extending our Mainframe leasing and Services through 2015. The scope and expense of rewriting, replacing (through purchase), or rehosting (of the mainframe) has caused us to evaluate the mainframe services. Coming into 2014 there were 28 Mainframe applications left on the mainframe. Of the 28, the following is the status:

| Status/Outcome | Number of Apps |
|---|----------------|
| Retired | 3 |
| Replaced or to be Replaced via PeopleSoft Implementations | 5 |
| Rewritten/Implemented | 2 |
| Rewritten and in Testing | 8 |
| Evaluating for 3P Replacement (Purchase) | 5 |
| Not Started (to be Rewritten or Hosted) | 5 |
| Total | 28 |



2014 UPDATE: OTHER PROJECTS

- Looking to purchase: ESP (civil service exam online application) and a tax application (printing for tax bills)

Portfolio Management

- Projects must be approved to work; Classify Project as those with 2months or more of work
- All Projects must designate a Project Leader / Manager
- All Projects must have a project plan
- All Project Plans are Visible to all County Employees on SharePoint
- Projects currently reported on at Project Status Meetings and Managers-Directors Meeting
- Maintain Master Plan / Dashboard contains all Projects in the Portfolio; can drill down to detail task level

| Health | Task Name | Duration | Start | Finish | % Complete | Notes |
|--------|--|--------------|--------------|--------------|------------|-------------------------------------|
| | IT 2014 Master Project List | 876.57 days? | Tue 1/1/13 | Tue 12/22/15 | 55% | |
| ● | ▶ Aging and Youth | 136 days? | Mon 4/14/14 | Tue 9/30/14 | 99% | Working on New App Server |
| ● | ▶ Board Of Elections | 312.57 days | Mon 7/28/14 | Thu 8/13/15 | 5% | Working on Gap Requirements |
| ● | ▶ CHAIRS 2 | 586.29 days? | Tue 1/1/13 | Wed 12/31/14 | 87% | Testing |
| ● | ▶ Citrix Farm Upgrade | 217.14 days | Mon 1/6/14 | Fri 9/26/14 | 52% | Real Estate Taxes getting Migrated |
| ● | ▶ Clerk | 289.14 days? | Wed 1/1/14 | Wed 12/31/14 | 20% | On Hold for Elections |
| ● | ▶ CNYIIS | 286.86 days? | Fri 1/3/14 | Wed 12/31/14 | 51% | On Hold Staff Member Out on Leave |
| ✓ | ▶ Corrections AD Migration | 150.79 days | Mon 4/7/14 | Fri 10/10/14 | 100% | Complete! |
| ● | ▶ ESP Client Civil Service Processing | 246.79 days | Thu 7/10/14 | Mon 5/18/15 | 18% | Requirements / Evaluating Solutions |
| ● | ▶ IT Billing | 1.14 days? | Tue 8/5/14 | Tue 8/5/14 | 0% | Awaiting Resource Availability |
| ● | ▶ PeopleSoft FAMIS Conversion | 134.86 days? | Tue 4/15/14 | Tue 9/30/14 | 77% | Validating 87 & 88 Data |
| ● | ▶ PeopleSoft Physically Handicapped Children | 298.29 days | Wed 1/1/14 | Wed 12/31/14 | 92% | Nearly Complete, In testing |
| ✓ | ▶ PeopleSoft Preventative Health Conversion | 235.43 days | Tue 10/1/13 | Tue 7/15/14 | 100% | Complete! |
| ✗ | ▶ PeopleSoft Special Children Services | 298.29 days | Wed 1/1/14 | Wed 12/31/14 | 100% | Law approved data purge |
| ● | ▶ PeopleSoft Vital Statistics | 430.86 days | Thu 8/1/13 | Fri 1/9/15 | 50% | Scheduled for 9/15 Implementation |
| ● | ▶ Taxes | 429.71 days | Thu 7/3/14 | Tue 12/22/15 | 14% | Requirements / Evaluating Solutions |
| ● | ▶ VOIP II-Project Tasks | 337.14 days? | Sat 3/1/14 | Thu 4/30/15 | 16% | Voip II Approved; Order BAM |
| | Master Project List End | 1 day? | Thu 12/31/15 | Thu 12/31/15 | 0% | |

2014 UPDATE: OTHER PROJECTS

2015 Primary Initiatives

- Continue to execute our projects to migrate mainframe applications onto new environments
- Will continue with 5th and Final Year of PC Refresh Project (more detail on next slide)
- Continue to invest in and support our PeopleSoft applications for:
 - Financials / Budget
 - Supplier Contracts
 - Customer Relationship Management (CRM) / Helpdesk
 - HCM – Human Capital Management: HR, Payroll, Benefits
 - Plan for Asset Management Module
 - Support City of Syracuse’s Implementation of PeopleSoft Financials & Budget
- Continue to invest in our VOIP Projects
- Continue to invest in high speed storage (SAN) technologies
- Continue to invest in Citrix to host and manage a core set of applications
- Host VMs for Library
- Plan for implementation of VDI – Virtual Desktop Infrastructure
- Establishing an Information Security Focus Group to establish policy, standards and initiatives to better protect the County’s network. Stronger password policies, expiration dates, screen lock standards, stronger remote access policies, penetration testing, etc.
- Establishment of a PMO Committee to better monitor and communicate project statuses
- Will work to build new positions, retool staff to address areas or positions that we are lacking: security analysts, business analysts, QA Analysts, MicroFocus Admins (Re-hosted Mainframe Environment), etc.
- Will continue to build a continuous improvement program with a focus on people, processes and tools and applying ITIL (Information Technology Infrastructure Library) concepts and standards
- CJIS Compliance – to protect further protect Criminal Justice Data / Apps (Leads, Inmate Chairs, BEAST, etc)

2014 UPDATE: OTHER PROJECTS

Year 5 of 5-year plan to replace PCs and Laptops in all Departments

The 2015 PC replacement plan will complete the County’s five year desktop and laptop refresh initiative. By 2016 all deployed devices will be on a common hardware platform running the same operating system with a standard set of core productivity applications.

Looking forward, we will be exploring technology advancements that could be used to extend the useful life of this modern platform, further reducing the County’s total cost of ownership. One such technology is VDI, virtual desktop infrastructure.

- 2015 will be the last year of the PC Refresh as we know it
- Given Current state of technology (Processing Power, Memory), PCs are able to maintain acceptable performance levels beyond 5 years
- Virtual Desktop Infrastructure (VDI) will be considered where appropriate to extend the functional life of existing PCs
- In the future, when PCs reach their end of life, less expensive thin / Zero Clients will be purchased for Departments using VDI

PC Replacement Plan 2011 - 2015 (Fiscal Year 2015)

| Department | Desktop | | Laptop as Desktop | | Laptop as Laptop | | Total Device | | Total Device | |
|--------------------------|---------|--------------|-------------------|--------------|------------------|-------------|--------------|------------------|------------------|------------------|
| | Count | Desktop Cost | Count | Desktop Cost | Count | Laptop Cost | Count | Cost | Office STD | Total Cost |
| Corrections | 85 | \$65,025 | 0 | \$0 | 2 | \$1,820 | 87 | \$66,845 | \$20,271 | \$87,116 |
| County Executive Office | 11 | \$8,415 | 3 | \$3,411 | 0 | \$0 | 14 | \$11,826 | \$3,262 | \$15,088 |
| Library (Admin PCs Only) | 165 | \$126,225 | 20 | \$22,740 | 15 | \$13,650 | 200 | \$162,615 | \$46,600 | \$209,215 |
| Adult & LT Care | 47 | \$35,955 | 2 | \$2,274 | 1 | \$910 | 50 | \$39,139 | \$11,650 | \$50,789 |
| SOCPA (Planning) | 11 | \$8,415 | 0 | \$0 | 0 | \$0 | 11 | \$8,415 | \$2,563 | \$10,978 |
| Transportation | 70 | \$53,550 | 6 | \$6,822 | 11 | \$10,010 | 87 | \$70,382 | \$20,271 | \$90,653 |
| Operational Inventory | 18 | \$13,770 | 3 | \$3,411 | 3 | \$2,730 | 24 | \$19,911 | \$5,592 | \$25,503 |
| Totals 2015 | | | | | | | 473 | \$379,133 | \$110,209 | \$489,342 |

2015 BUDGET HIGHLIGHTS

Mr. Jordan said Mr. Sexton talked about shared services with the City, and hosting their finance and budget environment. Is the City going to piggyback on software that the County has implemented, or will the County be doing work for the City’s budgeting? Mr. Sexton:

- Technically both; have the hardware and server environments in place
- Financials will be off the County’s financial environment; for budgeting, the City will have their own instance
- Will provide support as needed; have resources for budgeting, purchasing and comptroller that have been working with City on how the County conducts business
- City has PeopleSoft licenses, but County will run everything out of the data center, and will provide support as needed

- Chargebacks - anything beyond regular costs; i.e. consultants for support; absorb internal personnel costs as much as possible, because they are already supporting those environments
- If there was a software change that required extra work from internal resources, or outside consultants, then there would be a chargeback to City
- Chargeback fee is the County's costs – if internal, then it would be salary plus fringe; if consultant, then consultant fee

Mr. Fisher:

- From legal perspective, there would be an IMA; Law is drafting one right now; when it is complete, will bring it over
- City budgeted \$125,000, and what they get for that will be on an hourly basis; when City runs out, County will stop
- It is not reflected in this budget - City will start this year, so it would be an amendment to project budget; amended PeopleSoft project to bring in another \$125,000, which will make money available to spend that is not in that budget
- It will be a wash, and the City will not make or lose money

Chairman McMahon commented that it is not a wash, because the County is paying for the personnel to do it; it is covering costs. To Mr. Jordan's point, if the County is not being paid to do this extra function, then the County does not need to do it; there is no need for an extra person. Chairman McMahon stated Mr. Fisher's argument is that there will be revenue to do this, so the County should do it. To Mr. Sexton's concern, it may look like there is an extra \$125,000 in case things get tight. Mr. Fisher said these are reimbursement costs. Chairman McMahon stated it is for time and personnel. The County is not reimbursing for paper clips or software, but for a person that the County has paid for. Mr. Fisher expects most of it to be for external consultants. The type of work the City needs is technical development work that the County does not have internal expertise for. The County will be hiring consultants and paying them, and the City will be reimbursing the County on a weekly basis for the cost of external consultants. Chairman McMahon said part of the IMA should be for the County's personnel time. If Mr. Sexton has two people on the project County taxpayers are paying for, and the City is not reimbursing the County for those two people, then that should be incorporated in the IMA. Chairman McMahon said that is a policy decision for the Legislature to make; not Mr. Fisher or Mr. Sexton's decision. It is a policy decision to share services. Chairman McMahon stated if this is what is going to happen, then Mr. Fisher needs to detail this out very clearly. Mr. Fisher reiterated that there is an intermunicipal agreement, and those can only be entered into with the Legislature's authorization; which is what will happen. Mr. Jordan asked if this arrangement is reflected in the 2015 budget. Mr. Fisher replied that Mr. Sexton and his team will have to find spare time or pay overtime. If there is overtime, then the City will be charged at the premium pay rate. In the IMA, the City will be charged for the fringe for any extra work that comes out of Mr. Sexton's team. Mr. Sexton commented that the IT Department is already maintaining these environments, so they do not see any additional work after implementation from a systems admin standpoint. The department will be diligent as far as tracking the extra hours that are City specific requests and activities, so they can have ample chargeback. Once the department hits the \$125,000, then there will be no more additional work specific to the City's environments, until they can find more funding. Mr. Fisher agreed. Mr. Fisher stated one of the first things to happen is the County's program manager (external resource) Rob Coseo will sit down with the City. The County will bill the City for Mr. Coseo's time, and Mr. Coseo will put together a detailed project budget with budgeted labor hours for the external and internal resources. The Executive's Office will tell the City upfront what they expect to bill for those services. As soon as the Executive's Office has that, they will come over and explain it to the Legislature. Mr. Fisher said \$125,000 does not go very far when paying for external consultants, which will be the bulk of the money. Mr. Jordan stated if the County is already using consultants and the City can utilize the County's contract, then why is the County involved. Why not have the City contract with the consultants at a certain rate instead of riding the County's coattails? The City can deal directly with the consultant, and pay directly for the time the consultant spends on the project; keep the County out of the loop. Mr. Fisher replied

- Need to control the way the City is using the County's system
- When a County employee enters a requisition, they look it up in list of speed type - speed types are the way Comptroller's Office wants departments to enter reqs; system customized to work with these speed types
- Makes it impossible for users to change a fund or department (etc.); protects employees from making mistakes when
- City probably will not use customization, so County needs to make sure when the City's change happens, it does not break the customization that the Comptroller wants
- By controlling resource, performing work, and making City pay, it eliminates risk that County will break their system

Chairman Knapp asked if this is being driven by the County's purchasing relationship with the City (why the County needs to be part of the mix). Mr. Fisher responded that is a good part of it. There is also a benefit that if the City is doing things the same way, then it will be less expensive for the City to run their financials system.

When the County proves they can do this for the largest municipality, then the next town or village to come along will have a lot of confidence. Since the County has done it for the City, then it would be easy to do for the Town of Clay or Dewitt (for example).

Chairman Knapp was watching the news, and it was talking about an audit that found waste in government right here in Onondaga County. The news was talking about the Comptroller's audit; specifically DSS. Computers were found in closets and a big screen TV found that were there since 2012. Chairman Knapp asked if there is an inventory function with PeopleSoft that the County can use. There was a discussion earlier about DSS having their own inventory package. Is there something the County can do to address this? Mr. Sexton responded that IT does some form of asset management, and they do track the assets. When the asset is retired, IT works with Facilities to recycle or sell them. PeopleSoft does have an asset module IT is planning to assess for next year.

Mr. Fisher:

- At policy level - policies might be made by Comptroller's Office pertaining to useful life of equipment; in audit there is a chart that says this type of equipment has a useful life of 5 years or 10 years, etc.
- Purchasing Department - materials handling document has some policy in it that is difficult to administer
- Policy at County Legislature level – must track financial value of all assets when above \$25,000
- Purchasing – decision made to track everything above \$500; not for financial purposes but because in policy; crazy requirement; would want to track some of those things like hazardous material, or assets that can be stolen easily
- Government Finance Officer of America best policy guidance looking to adopt – change what the County tracks from anything that is \$500 and over to a much higher limit, and identify what sensitive information needs to be tracked
- Put in another module in PeopleSoft that allows assets to be inventoried (haven't done in years); best practice to do no less often than every 5 years; have not done in 15 or 20 years – takes so much time and still not getting right
- With system, would start to inventory 20% of everything sensitive; changing policy to track sensitive things - can go out at reasonable cost, inventory all and track it not just for financial but location purposes, then push back to dept.
- GFOA recommends that this be managed and administered at the department level, which requires policy change because right now it is administered at the Purchasing Department level
- As Comptroller audit found, Purchasing cannot possibly keep track of where computers are and every little thing is; but that is the current policy; change it so departments are responsible (best practice) and put system in place
- Money in 2015 budget to implement the asset management module in PeopleSoft; will need training
- Executive's Office will come to the Legislature to make sure they are comfortable with bigger policies like: \$25,000 and above is tracked for financial purposes; underneath that they are doing other types of policies and procedures

Mr. Britt commented:

- Issue with audit is County could have best software in the world, but no one's paying attention; even at dept. level
- Purchasing supposed to supply inventory list annually to depts; depts supposed to review lists, then let Purchasing know whether dept. does not have those assets anymore or assets have gone to auction, etc.; has not happened
- Good thing - WEP has professional outside firm do audit count; probably largest inventory (millions of dollars)
- Issue is not the software, but the monitoring

Chairman Knapp agreed, and said:

- Couple years ago when County was going through computer replenishment, Legislature looked at budget and how many computers were being done - IT was far ahead in buying computers, but far behind in installing them
- Because of this, Legislature held money back in contingency, so IT could catch up before there was a problem
- The next year, IT was asking Legislature to release money, and now there are computers being found that are still in their boxes in closets; maybe the Legislature should not have released the money
- Have not read the audit, only saw what was on TV, and it did not make Chairman Knapp feel warm and fuzzy

Mr. Morgan commented that the computers Chairman Knapp is referencing were purchased by DSS, which does not flow through IT. Chairman Knapp clarified that he is not saying it is Mr. Morgan's department. If DSS was here, Chairman Knapp would be talking to them too. Mr. Morgan said it has nothing to do with IT's refresh money for the computers. That is money that comes directly out of DSS's budget. Mr. Fisher responded to Chairman McMahon that he believes they are state computers. Mr. Morgan agreed, but stated the computers are imaged for Social Services, because of the state applications that run on them. The computers are also on the state network. Mr. Morgan replied to Chairman Knapp that the computers are not necessarily bought through the state. In the past, the state has purchased them and charged back the department. These computers are on a different network, and are imaged differently than the PCs that IT installs for the rest of the

County. Mr. Sexton commented that the state images the PCs and deploys them. Chairman McMahon asked if the computers are still in the boxes. Mr. Britt responded that he will check. Chairman McMahon stated the embarrassing reports are out. Whoever the boss of DSS is, should have called to say it is not the right thing to discuss during budget time. Chairman McMahon hopes the computers are starting to get installed. Mr. Britt said the commissioner started to make changes as soon as she was alerted to some of these situations (i.e. the TV being wrapped up and grant funded). It still is taxpayer dollars. To DSS's credit, they took immediate action, and did not wait for the audit to be completed. Mr. Britt knows Director Merrick was not happy. Chairman Knapp heard that DSS is looking to buy their own software to manage internal assets in DSS. It seems counterproductive to buy something separate for their department, if PeopleSoft can do it or the County is changing the way they do it.

Chairman Knapp said over the years there have been a lot of title changes and shifting of positions, which is difficult to keep track of, and asked why IT is doing this again. Mr. Sexton responded it is more reflective of the current IT environments and the current work they support. PeopleSoft is an ERP (Enterprise Resource Planning) program, so any staff that would be working on that would have a relevant title; i.e. Enterprise Design Specialist. That is the trend in many of the IT organizations today, which is why IT is looking at that. Chairman Knapp asked if they are on the tail end of reorganization, or is this a constant ever-changing universe. Mr. Sexton responded IT will be working on a three year plan of organization to get the department structured the way they want in terms of titles and rolls. IT has a large staff that has been working as console operators and supervisors on the mainframe, which will completely change when everything is off of there. Mr. Sexton said they have to retool those employees to work in capacities that IT has needs for. They will have security analysts, business analysts, and other positions they need. Mr. Sexton knows this causes confusion, but IT is looking at an overall strategy to have things situated to support the growth and types of environments IT supports.

Chairman Knapp asked how comfortable Mr. Sexton is that IT will have the mainframe taken care of by the end of 2015. Mr. Sexton responded it comes down to one application (taxes) that was written thirty years ago and maintained. To have that replaced, the County is looking at a minimum of a one million dollar replacement. Mr. Sexton responded to Chairman Knapp that it is the Finance Department. Mr. Morgan commented that a million is a little steep, and agreed with Chairman Knapp that they were talking about \$600,000 in the CIP. Mr. Fisher stated that it will probably be one million dollars. It will be \$600,000 the County has to pay somebody to do something, but Mr. Sexton and his team will have to do work. Over the years, the County has gotten into a lot of custom programming that sound good at the time, but then have to maintain. After thirty years it still works great, and six or eight people are using it. It is not used efficiently, and things are re-entered over and over again. As that work starts to retire, then the County can replace it with software run by three or four people. Mr. Sexton's people will have to rip out the old and put in the new. The County may have to borrow \$600,000 to take care of this, and realistically it will be closer to one million when looking at the total lifecycle cost of putting that system in and supporting it. Mr. Fisher said they are trying to get better at estimating what it's really going to cost; not just putting it in, but owning and maintaining it over the course of its life. Mr. Sexton agreed with Chairman Knapp that this is really the last big piece. Mr. Sexton said they are looking at options to potentially have it (taxes in particular) hosted elsewhere, so they can pay less than what they are paying right now. Chairman Knapp asked if the Clerk is off of it now. Mr. Sexton answered they are testing the Clerk right now, and have transferred the database over to a virtualized environment. They are hoping to have testing done by the end of the year. There is a mainframe batch program that needs to be repositioned, but the front end works with the database in the new environment. Chairman Knapp asked if the Library was done. Mr. Sexton responded that they have their own software.

Chairman Knapp looked at the trend in personnel since 2011, and IT has gone from sixty-eight to one-hundred eight; realizing those are not all funded. Chairman Knapp stated it is a pretty remarkable growth in four years, and asked if they are at the tail end of adding positions. Mr. Sexton replied that it might include imbedded IT; technology functions in other departments. Mrs. Clark commented a couple years ago, IT pulled in personnel from other departments (Clerk, Van Duyn), and last year there were people imbedded in Corrections and Probation that came into IT. Mr. Sexton believes they have seventy positions on the IT roster, and Mrs. Clark agreed. Mr. Sexton said there will be opportunities to reduce over the next five years. There are a number of people coming up to retirement age, and many of them are mainframe people. It might be a good progression, and hopefully they will make some reductions there.

Chairman Knapp asked what the \$292,000 for rent is. Mr. Sexton believes most of that is for IBM leasing and services. The IBM mainframe is give or take \$150,000, and Empire Archives (records retention for paper). That is the number they hope to reduce, and IT will be cutting down Empire Archives about \$25,000 less than what it is now.

Mr. Fisher wanted to comment on the number of positions in the department, and dispel that it has grown. Mr. Fisher stated in January 2008 IT had seventy-six filled positions, and it is down to seventy (page 46, section 2). The filled positions count has remained constant, and has not grown in the last six or seven years. Chairman Knapp said there are one-hundred eight positions (funded or unfunded). Mr. Fisher commented unless the positions are filled, the County is not spending money on them. Some of the filled positions moved when the Legislature got rid of the letters of distribution. Mr. Fisher said they are down as far as FTE's in the IT department. Chairman McMahon commented in past budgets people would request a couple positions for progressions, so why do they keep on adding. Chairman McMahon understands some flexibility but one-hundred eight minus seventy-five is a lot of flexibility. The department is not going to need thirty positions within the course of a year. **Chairman McMahon requested that IT take a look at this, figure out what's going on, and get back to the Legislature.** The Legislature has given departments flexibility in the past, and there is always a story of why they need it; but this is not flexibility.

Chairman Knapp stated the professional services line has doubled since 2013, and asked what that is primarily. Mr. Sexton responded they need to upgrade the PeopleSoft environment to version 9.2. Mr. Sexton agreed with Chairman Knapp that it is consultants. Chairman Knapp said IT helped the people at the airport with PeopleSoft, and asked if the County had an agreement with them and was reimbursed.

Mr. Fisher replied:

- Did not have an agreement; Department of Aviation under consolidation of purchasing
- It's City department; use a different system (AS400 called ACS)
- When entering a requisition, it pre-encumbers the money in their financial system, purchase order gets issued, and goes to a buyer (working for Sean Carroll) who runs the ACS system
- County would like City and airport to stop using ACS because it is less efficient
- Mr. Carroll has buyers buying things for City, but Mr. Carroll would like them to buy things by commodity code; can get better and more efficient
- County needs to replace any City use of ACS system; airport does not run on the rest of City's financials; only requisitions; replaced the airports use of ACS requisitions with PeopleSoft requisitions
- Comes into the County's system, and can complete PO in PeopleSoft; efficiency for Purchasing – not using ACS for airport; when done getting all other City departments on PeopleSoft, then no one would have to use ACS

Chairman Knapp asked if all the County facilities have wifi. Mr. Sexton responded that it is not in all of the County facilities, but IT has received more and more requests. There are dozens of County sites that are not practical, but all the major players are getting upgraded wifi; Legislature included. IT has received requests about cost projections for additional availability at the Civic Center and COB. There is a pretty substantial expense to make it virtually accessible.

Chairman Knapp asked for an update on PeopleSoft, and where they are.

Mr. Sexton:

- Main focus is human capital management (HR, benefits, and payroll) targeting for the beginning of 2015
- Looking at supplier contacts for November this year
- Working on strengthening current financials and budgets; things that didn't get implemented during initial phase in
- Comptroller's will be working with consultants on those enhancements to make financial side work to their benefit
- Looking at asset management
- Also more use of CRM - help desk, request system could be used for all departments potentially, but now only for IT
- Becoming full enterprise wide application; more modules they could make use of; project costing is one

Mr. Fisher:

- Making steady progress; its hard work; need expertise from outside
- Tapping into Oracle (vendor) who made recommendations in May; Comptroller went through some of those, DMB went through some of those - ready to take action
- Thanks for the budget increase – money carved out for that remedial work; hope to have done before end of year, so end of year process will go smoother for Comptroller's Office

- Still dependent on external consultants, but more and more capable of solving own problems
- Used to have consultants that handled help desk tickets, paid big dollars for that; for the most part being answered by internal resources; good sign that these can be handled by IT staff or Comptroller, etc.
- Don't want everyday dependency for routine work; only want for upgrading or adding; not there yet
- Making slow and steady progress

Mr. Maturo:

- Agrees with slow part; Mr. Sexton is right, that they are working on other modules to bring in, but not there
- Have not brought in module in 2014; still rely a lot on consultants and current IT staff
- Comptroller concerns – do not believe there's enough staff on County side to get these modules up and running in timely fashion; then couple that with bringing on commitment to City to help them bring up their system
- Thought the project would move faster; this project moves very slow – Mr. Sexton said he was looking for realistic dates; fool ourselves on what is realistic and what is not
- Early implementation for HCM in 2015 is extremely optimistic

Mr. Sexton:

- Agreed with Mr. Maturo that it is optimistic; number of reasons why they have seen delays on the PeopleSoft side
- Difficulties w/early implementers (consultant group), think it's getting better; changed the project management strategy
- Mr. Maturo is correct that it is difficult for internal staff (w/full-time jobs/responsibilities) to be members of these project teams, and devote substantial amounts of time to it (i.e. Comptrollers, HR and IT)
- Not nearly as many staff in IT have been trained on PeopleSoft project; trying to migrate applications off the mainframe; once done, they can devote more resources
- Huge challenges, and a lot of it is how much the departments can devote their people to these projects

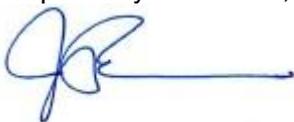
Chairman Knapp stated professional services in 2013 was \$402,000, 2014 was \$741,000 and for 2015 it is \$882,000. It is another \$141,000 plus, so obviously IT is planning on significant outside help. Mr. Fisher agreed, but they are planning to pay for that out of expenses saved in other non-personnel lines. The adopted 2014 budget for non-personnel costs and the non-personnel costs in 2015 are the same; not looking for more out of property tax. The ask is for the same out of property tax for non-personnel lines, and Mr. Fisher said IT achieved savings in other areas that they are proposing to shift there. Mr. Maturo commented, as Mr. Fisher stated earlier, consulting time costs a lot of money, so how many actual hours is the County buying with that.

Mr. Kilmartin asked, referencing the personnel slide, about the transfer of two positions from Health to IT, and why it looks like there is a creation of four positions. Mr. Sexton responded they should offset each other (one for one), because they are not adding any positions. Mrs. Clark commented it is the same offset. The left-hand side shows the funded positions created in IT, and the right-hand side shows the offset of those positions from the Health Department.

Mr. Kilmartin stated if the Comptroller's Office has come to some conclusions about asset management (DSS or other departments), then it might be worthwhile for the Executive's Office to sit with Comptroller's to do the following: review the Comptroller's recommendations, consider what would be good practice going forward for asset management (IT or other), and create a calendar or benchmark that is workable with current personnel. It might be achievable for next year or the following year to identify code, track or process for sending out requests. Mr. Fisher replied they are happy to do that.

The meeting was adjourned at 3:31 p.m.

Respectfully submitted,



JAMIE M. MCNAMARA, Assistant Clerk
Onondaga County Legislature

