## LOCAL LAW 5 - 2013

## A LOCAL LAW AMENDING THE ONONDAGA COUNTY ADMINISTRATIVE CODE IN RELATION TO THE ONONDAGA COUNTY DIVISION OF PURCHASE

BE IT ENACTED BY THE ONONDAGA COUNTY LEGISLATURE OF THE COUNTY OF ONONDAGA, NEW YORK, AS FOLLOWS:

Section 1. The Onondaga County Administrative Code, being Local Law No. 1 of 1975, as previously amended, hereby is further amended to add a new section 3.06A as follows:

Section 3.06A. DEPUTY PURCHASING DIRECTOR; APPOINTMENT; REVOCATION.

Within the Division of Purchase, there shall be a Deputy Purchasing Director, and the Deputy Purchasing Director shall be appointed by the Purchasing Director, serve at the pleasure of the Purchasing Director, and be directly responsible and report to the Purchasing Director. Appointments and revocations of appointments pursuant to this section shall be made by the Purchasing Director in writing and shall be filed with the Commissioner of Personnel. The Deputy Purchasing Director shall be in the exempt class of service unless otherwise provided by law. The powers and duties of the Deputy Purchasing Director shall be to:

- 1. assist the Purchasing Director in the performance of the powers and duties of such office; and
- 2. prepare and administer the budget for the department; and
- 3. provide oversight, management and consultative services over the Purchasing Division staff and employees; and
- 4. coordinate and collaborate with the Purchasing Division staff and employees in the preparation and submission of such reports, data and other information as may be required, or may otherwise be appropriate from time to time regarding materials, supplies, and equipment to be purchased by the County; and
- 5. perform such other and related duties as may be required by the Purchasing Director or the County Executive.
- Section 2. Local Law No. 1 of 1975, as amended, remains in effect in all other aspects. Any local law or resolution inconsistent with this local law is hereby amended to the extent necessary to comply with the intent of this local law.

Section 3. This local law shall take effect immediately upon filing.

LL - Purchase Deputy.doc KMB kam I HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF LEGISLATION DULY ADOPTED BY THE COUNTY LEGISLATURE OF ONONDAGA COUNTY ON THE

DAY OF January, 20

Donald. Makerd

CLERK, COUNTY LEGISLATURE ONONDAGA COUNTY, NEW YORK

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