



Onondaga County Legislature

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WAYS & MEANS COMMITTEE MINUTES – APRIL 30, 2024 COLLEEN A. GUNNIP, CHAIR

MEMBERS PRESENT: Ms. Abbott, Mr. Romeo, Mr. Ryan, Mr. Knapp, Mr. Garland

MEMBERS ABSENT: Mr. May

ALSO ATTENDING: Chairman Burtis, Mr. Meaker, Mr. McCarron, Mr. Bush; also see attached

Chair Gunnip called the meeting to order at 10:37 a.m., and the previous meeting's minutes were approved.

CONSENT AGENDA

1. **SHERIFF:**

- a. **Authorizing an Agreement with the Town of Otisco for the Provision of Enhanced Police Services and Amending the 2024 County Budget (\$10,000)** (Sponsored by Mr. Olson)

***Purpose:** Authorize the County Executive to sign an agreement with the Town of Otisco for enhanced police services provided by the Sheriff's deputies on an overtime basis.*

***Objective/ Work Plan:** Many towns – such as Pompey, Van Buren, Salina, and Fabius – have had contracts for enhanced patrol services for several years. These are renewed annually after the Sheriff's Office determines the costs for that year. From time to time, other towns or villages may request enhanced patrol services also. The Sheriff's Office would like to be able to accommodate them by entering into similar agreements.*

***Funding Source:** The Town of Otisco will be responsible for paying all associated costs – including overtime rate of deputy, vehicle use costs, and administrative and liability costs. The total overtime rate for 2024 has been determined to be \$92.76.*

***Budget:** The Town of Otisco has appropriated not to exceed \$10,000 in their annual budget for the total amount of money they would like to spend for services. The Sheriff's Office charges the hourly rate determined each year.*

An amendment is needed to the 2024 County budget for the revenues and appropriations associated with this contract.

2. **OFFICE OF ENVIRONMENT:**

- a. **Amending the 2024 Onondaga County Budget to Accept Grant Funds from the New York State Department of Environmental Conservation (\$156,000)** (Sponsored by Ms. Abbott)

***Purpose:** This is a budget transfer resolution to accept grant funding through the NYSDEC WQIP Program.*

***Objective/Work Plan:** Onondaga County will partner with Skaneateles Lake Association (SLA) to install a series of check dams, vegetated swales and soil stabilizing mats in two intermittent streams in the Town of Skaneateles within the Winding Way residential neighborhood. The project will reduce the velocity of stormwater flow and reduce sediment loading to nearby Skaneateles Lake. The County will act as a pass-through for funding in contracting with SLA and Winding Way Association.*

Funding Source: Funding is through the New York State Department of Environmental Conservation's (NYSDEC) Water Quality Improvement Project (WQIP) for non-agricultural nonpoint source projects or programs that improve a documented water quality impairment, promote flood risk reduction, enhanced flood and climate resiliency, and restoration or that protect a drinking water source.

Budget: \$156,000

A motion was made by Mr. Knapp, seconded by Ms. Abbott, to approve the Consent Agenda. Passed unanimously; MOTION CARRIED.

REGULAR AGENDA

1. **TRANSPORTATION:** Martin Voss, Commissioner

a. **Amending the 2024 County Budget to Provide for the Appropriation of General Fund Balance for the Marcellus Maintenance Facility Sewer Connection Project (\$450,000) (Sponsored by Ms. Cody)**

Project: Marcellus Maintenance Facility Sewer Connection

Purpose: Reduce Operating Costs/Efficiency, Maintain Existing Investment, Addition Capacity

Level of Development: Intermediate

Project Description:

The project consists of installing a new sanitary sewer system extending approximately 650-feet, connecting to the Town of Marcellus public sewer system. Excavation, backfill, structures and pipe, and pavement repairs will be required to complete the work. Easements will also be required to acquire the necessary property rights for the sewer system.

Project Cost Summary:

FUNDING SOURCE:	Pre-2024	2024	2025	2026	2027	2028	2029	6yr Total	Total:
Borrowing to be Authorized	0	450						450	450
Pay as You Go	50							0	50
TOTALS	50	450						450	500

Project Detail and Status:

The Department of Transportation's Marcellus Maintenance Facility is supported by a private sanitary septic system for sewer collection and discharge. Due to septic system limitations, DOT is unable to wash the DOT fleet with the necessary chemicals needed to maximize their useful life. In addition, reoccurring fees for septic tank cleanout are required. The goal of this project is to connect this DOT facility to the Town of Marcellus public sewer system. This will simplify daily operations, reduce fees, and result in a better maintained fleet of vehicles.

The project consists of design and construction phases. The work includes a new sanitary sewer system extending approximately 650-feet, connecting to the Town of Marcellus public sewer system. Excavation, backfill, new structures and pipe, and pavement repairs will be required in order to complete the work. Easements will also be required to acquire the necessary property rights for the sewer improvements.

The design will be completed in 2023, and bids will be received for construction to begin in 2024. To accomplish this project, \$50,000 is estimated for the design phase and \$450,000 for the construction and inspection phase.

In Spring 2024 we intend to seek legislative authorization for \$450,000 in debt.

- Have ability to pay cash for project
- In negotiations with town of Marcellus (share campus) for access to their force main
- Working with village of Marcellus who has the treatment plant to treat the sewage
- The detergent using for fleet is biodegradable (truck soap)
- County will be paying the town and village; rate determined by flow

b. **BOND: A Resolution Authorizing Various Bridge Improvement Projects in and for the County of Onondaga, New York, at a Maximum Estimated Cost of \$1,400,000, and Authorizing the Issuance of \$1,400,000 Bonds of Said County to Pay Costs Thereof (\$1,400,000) (Sponsored by Ms. Cody)**

c. BOND: A Resolution Authorizing the Reconstruction and Construction of Improvements to Various Highways in and for the County of Onondaga, New York, at a Maximum Estimated Cost of \$5,412,000, and Authorizing the Issuance of \$5,412,000 Bonds of Said County to Pay Costs Thereof (\$5,412,000) (Sponsored by Ms. Cody)

Project: Bridges

Purpose: Public/Employee Safety/Health, Reduce Operating Costs/Efficiency, Maintain Existing Investment, Federal/State Mandate, Community/Economic Development

Level of Development: Ongoing

Project Description:

This program addresses the maintenance and repair of bridges within the County highway system.

Project Cost Summary:

FUNDING SOURCE:	2023	2024	2025	2026	2027	2028	2029	6yr Total	Total:
Borrowing to be Authorized		1,400	1,456	1,514	1,575	1,638	1,703	9,286	9,286
Pay as You Go	1580	250	260	270	281	292	304	1,657	3,237
TOTALS	1,580	1,650	1,716	1,784	1,856	1,930	2,007	10,943	12,523

Project Detail and Status:

The Department of Transportation operates an ongoing bridge construction program, using Department forces, to maintain the 210 bridges within the County highway system in a safe and acceptable condition. Site selection is determined through inspection results. Contract forces, frequently with State and Federal aid, undertake larger projects.

The New York State Department of Transportation conducts an annual inspection of all bridges in the State with a span of twenty feet or greater. Each bridge receives a condition rating based on a scale of zero to seven. The Onondaga County Department of Transportation's goal is to raise the average condition rating of its bridges to over five. The increased annual funding of this project reflects the Department's efforts to meet this goal.

Project: Capital Highway Construction

Purpose: Public/Employee Safety/Health, Reduce Operating Costs/Efficiency, Maintain Existing Investment, Community/Economic Development, Maximize Outside Funding

Level of Development: Ongoing

Project Description:

This project involves construction of major highway improvements.

Project Cost Summary:

FUNDING SOURCE:	2023	2024	2025	2026	2027	2028	2029	6yr Total	Total:
Borrowing to be Authorized		1,470	400	400	400	300	300	3,270	3,270
State Aid	915	450	1,875	1,787	1,637	937	900	7,586	8,501
Federal Aid	9120	7,680	16,000	17,200	15,200	5,000	4,800	65,880	75,000
Pay as You Go	1365							0	1,365
TOTALS	11,400	9,800	18,275	19,387	17,237	6,237	6,000	76,736	88,136

Project Detail and Status:

This project encompasses major highway improvements as follows:

1. Traffic Capacity - includes improvements to signalization, grading, and alignment using designs based upon the projection of traffic volumes 20 years into the future.
2. Accident Reduction - using NYS "Accident Location Information System" (ALIS) accident rate reports, improvements to pavement quality, highway geometrics, road shoulders, turning lanes, traffic control devices, guide rail, and the elimination of roadside hazards, are made in an effort to reduce the accident rates at identified locations.
3. Green Infrastructure - Projects under this category would utilize means and methods of green infrastructure to encourage the retention and infiltration of storm water runoff.
4. Maintenance Costs - improvements such as full depth replacement of the pavement, paved shoulders, improved drainage, and provisions for sub base drainage are made to extend the pavement life of highways.

5. Right of Way Acquisitions – the purchase of needed Rights of Way necessary to complete the programmed projects. The program's focus is to preserve our highway system consistent with the New York State Department of Transportation's Forward Four Guiding Principles. This "preservation first" strategy is being implemented as part of this capital plan to keep pavements in a state of good repair in order to realize a lower-cost preservation cycle, as opposed to using a "worst first" approach.

Individual highway projects are at various stages of development. Due to the severely rising costs of construction and the need to maintain an even flow of funding, some projects have been funded over multiple years. The projects are the following:

Locally Administered, Federally Aided Highway and Bridge Construction projects have been funded as part of this plan. Projects include Onondaga Lake Canalways Trail Salina Extension, Old Liverpool Road Paving, and the Bear Road Paving projects.

Project: Cold Mix Bituminous Paving

Purpose: Public/Employee Safety/Health, Reduce Operating Costs/Efficiency, Maintain Existing

Level of Development: Ongoing

Project Description:

This project entails the repaving of the 375 miles of secondary County roads on a rotating basis.

Project Cost Summary:

FUNDING SOURCE:	2023	2024	2025	2026	2027	2028	2029	6yr Total	Total:
Borrowing to be Authorized		1,800	1,500	1,000	750	400		5,450	5,450
Pay as You Go	1390	500	1,700	2,800	3,500	4,500	5,450	18,450	19,840
State Aid	2099	1,640	1,640	1,640	1,640	1,640	1,640	9,840	11,939
TOTALS	3,489	3,940	4,840	5,440	5,890	6,540	7,090	33,740	37,229

Project Detail and Status:

The cold mix bituminous paving program is designed to maintain 375 centerline miles of the low volume County cold mix highway system. The cold mix bituminous pavement is laid with a paving machine, and then surface treatment is applied.

The program's focus is to preserve the cold mix roads using a data driven, system-wide decision-making approach. Consistent with the New York State Department of Transportation's Forward Four Guiding Principles, a "preservation first" strategy is being implemented as part of this capital plan to keep good cold mix roads in a state of good repair in order to realize a lower-cost preservation cycle, as opposed to using a "worst first" approach.

Pavement ratings and traffic volumes will be used as a basis in the selection of the needed highway work. In addition, the importance of each highway as it relates to the overall transportation system will be considered as well.

Project: Repaving Program (Hot Mix Bituminous)

Purpose: Public/Employee Safety/Health, Reduce Operating Costs/Efficiency, Maintain Existing Investment, Community/Economic Development, Maximize Outside Funding

Level of Development: Ongoing

Project Description:

This program provides for the repaving of major, high volume County roads to maintain our investment in the transportation system.

Project Cost Summary:

FUNDING SOURCE:	2023	2024	2025	2026	2027	2028	2029	6yr Total	Total:
State Aid	4688	5,147	5,147	5,147	5,147	5,147	5,147	30,882	35,570
Pay as You Go	3340	2,038	3,100	5,500	7,200	8,700	11,800	38,338	41,678
Borrowing to be Authorized	0	1,762	2,000	1,000	500	750		6,012	6,012
TOTALS	8,028	8,947	10,247	11,647	12,847	14,597	16,947	75,232	83,260

Project Detail and Status:

This ongoing bituminous hot mix program, which began in 1978, is designed to protect the County's investment in 428 centerline miles, equating to 477 two lane equivalent highway miles of higher-type roads.

The program's focus is to preserve the hot mix roads using a data driven, system-wide decision-making approach. Consistent with the New York State Department of Transportation's Forward Four Guiding Principles, a "preservation first" strategy is being implemented as part of this capital plan to keep good hot mix roads in a state of good repair in

order to realize a lower-cost preservation cycle, as opposed to using a "worst first" approach.

Pavement ratings and traffic volumes will be used as a basis in the selection of the needed highway work. In addition, the importance of each highway as it relates to the overall transportation system will be considered as well.

Project: Traffic Systems Management

Purpose: Public/Employee Safety/Health, Reduce Operating Costs/Efficiency, Maintain Existing

Level of Development: Ongoing

Project Description:

This program addresses Traffic System improvements on County highways.

Project Cost Summary:

FUNDING SOURCE:	2023	2024	2025	2026	2027	2028	2029	6yr Total	Total:
Borrowing to be Authorized		380	395	411	427	444	462	2,519	2,519
Pay as You Go	364							0	364
TOTALS	364	380	395	411	427	444	462	2,519	2,883

Project Detail and Status:

This program provides funds to upgrade various County highway intersections to improve traffic flow and safety. Highway capacity and safety can be increased at minimal cost on many County roads through intersection improvements. These projects are identified through our ongoing traffic count program, or through the use of the Accident Location Information System (ALIS). Types of work included in this classification are:

- Traffic signal installation or modification.
- Addition of turning lanes at an intersection.
- Complete intersection reconstruction including signals, adequate lanes and shoulders, paving, striping, roadside hazard elimination, etc.

The Department is constantly working to acquire Federal and State funds to supplement this program.

Department of Transportation
2024 Highway Work Plan

Projects	2024 Operating Budget	2024 CHIPS**	Bond Issue	Federal/ State / Others Aid	Totals
County Capital Projects					
Federal Aid Projects					
Bear Road 2R Paving, Add'l Constr			\$1,805,500	\$17,392,000	\$22,645,000
Buckley Road 2R Paving, Bear Road to Henry Clay Boulevard, Constr				\$3,447,500	
Buckley Road 2R Paving, Hopkins Road to Taft Road, ROW Acq & Constr					
Canalways Trail - Salina Extension Trail Ph 2, Add'l Constr					
Limestone Plaza Bridge, Construction					
Oak Orchard Culvert 100% State, Design & Constr					
Old Route 57 over Oneida River, Design					
Onondaga Boulevard 2R Paving, ROW Acq					
Old Route 57 & Soule Road 2R Project, Add'l Constr					
Tuttle Road Bridge 95% Fed, Design & Constr					
West Dead Creek Bridge 95% Fed, Design					
Traffic System Management			\$380,000		\$380,000
Traffic Signal Upgrades					
Cold Mix Bituminous Reconstruction					
9.68 Equivalent Miles at \$300,000 per Mile		\$1,640,000 **	\$1,264,000		\$2,904,000
Treating 13.55 Centerline Miles					
Goal is 18.75 Equivalent Miles					
Bridges	\$250,000		\$1,400,000		\$1,650,000
1.) Whiting Road, C-144					
2.) East Mud Lake Road, C-165					
3.) Troop K Road, C-196					
4.) Platt Road, C-178					

Hot Mix Bituminous Paving 26.80 Equivalent Miles at \$300,000 per Mile Treating 27.87 Centerline Miles Goal is 45 Equivalent Miles	\$930,000	\$5,147,000 **	\$1,962,500		\$8,039,500
Guiderail	\$625,000				\$625,000
Bituminous Surface Treatment 72.15 Miles at \$40,000 per Mile Goal is 75 Centerline Miles	\$2,885,000				\$2,885,000
Testing	\$110,000				\$110,000
Drainage	\$1,000,000				\$1,000,000
Facilities Repair	\$200,000				\$200,000
2024 TOTALS	\$6,000,000	\$6,787,000	\$6,812,000	\$20,839,500	\$40,438,500
NOTE: Numbers refer to locations on attached maps and descriptions.					
** CHIPS (Consolidated Highway Improvement Program) was implemented in New York State in June 1982 and was designed to replace revenues previously derived from New York State Motor Fuel and New York State Vehicle License Registration fees.					
I:\office\engineer\Workplan\2024_Workplan_Start.xlsx Book 24_WP_Pave to Drain					3/21/2024

Highway Work Plan on file with the Clerk

- State passed the budget; will be back next month with more projects and money from state
- All in this year will be over \$40M in work for highway, bridges and construction projects

Questions/Comments from the committee:

- How ludicrous is the cost of paving?
 - Has gone up; looking at around \$300,000/mile; 6 years ago it was \$260,000
 - Petroleum, gas and anything with wheels has gone up; labor is up a little
- Is cold mix up the same?
 - Yes, all 3
 - Lot of bituminous treatment in work plan
 - Doing a lot of it after COVID to push out work
 - Because of mild winters, have not had real winter since before COVID
 - The roads are holding up better, especially with pavement preservation techniques
- What is the status of bid contracts?
 - Hot mix was just renewed; cold mix and bituminous are up this year and will be going out
- What does Finance anticipate for borrowing rates?
 - Finance:
 - Last year went out to market and garnered true interest rate of 3.3%
 - Not sure how much borrowing will be done on these projects this year
 - There are previous authorizations to borrow on
 - In process of assessing where the county is with CIP and determining how much cash is needed (for borrowing)
 - Do not anticipate changes to credit rating; hoping to see positive outlooks
 - Guess is it will be in the 3% range or a littler higher

- Is cold mix out to bid?
 - The contract is up this year; will work with Purchasing and get into it as year progresses
- Is the Canalway Trail extension the last phase?
 - Yes

Mr. Voss discussed the agenda items out of order.

e. Amending the Design (Scoping I-VI) and Right-of-Way Incidentals Phase of the Canalways Trail Salina Extension Project, PIN 3756.22 by \$950,000, and Increasing the Authorization to Pay in the First Instance 100% of the Federal Aid Eligible Costs by \$760,000, Amending Res No. 64-2019, and Authorizing the Execution of Agreements (\$760,000) (Sponsored by Ms. Cody)

***Purpose:** This legislation will authorize the Comptroller to pay in the first instance \$760,000 of federal reimbursable monies for the Design & Right-of-Way Incidentals phases of the Canalways Trail Salina Extension Project, PIN 3756.22.*

***Summary:** The objective of this project is to complete the County's Onondaga Lake Trail System by constructing 2.25 miles from Murphy's Island in the City of Syracuse to the trailhead at Bloody Brook in the Town of Salina. This multi-use asphalt transportation trail will be 10 feet in width. Construction is anticipated in 2026.*

***Fiscal Impact:** Previously in 2019, OCDOT came before the Legislature (Resolution #64) to fund the preliminary design phase (including right of way incidental costs) of the project. This request for additional monies is necessary to fund the final design phase of the project, which is funded with 80% Federal Dollars and 20% local dollars. The local share cost of the project in the amount of \$190,000 has been authorized through OCDOT's Workplans.*

- Final piece of Loop the Lake
- In design discussions, permitting and environmental review now
- Lot going on with NYSDOT, Army Corps, etc. on how to do project
- Broken into 2 projects
 - Start with Bloody Brook (entrance of Onondaga Lake Park) and work south to bridge
 - Next is Murphy's Island over Ley Creek and railroad tracks to landing area near historic salt ponds
 - Area is environmentally sensitive and has historical significance
- Biggest issue with NYSDOT is future of railroad bridge
 - Need 16' underneath with a couple options
 - No matter how much safety precautions or alerts are done about the low bridge, it continues to be hit
 - There is a way to do this to get real estate needed, a right-of-way to get Loop the Lake done, and solve the problem
 - Want it to be zero chance of hitting

Questions/Comments from the committee:

- What is the timeline on the design phase?
 - Depending on permitting approvals and state, could take another year to year and a half to get approved design
 - Goal to begin construction in 2026/2027
- Would County DOT wait for the state to make a final decision on the road?
 - Have to
 - SMTC studying this
 - For transportation engineers, the model dictates what they will do
 - Throw in anticipated traffic for Micron
 - Modeled it out to 2050 with the road down to 1 lane, and traffic still works
 - There is a way to do this and everyone gets what they want; need cooperation from the state
 - The money the state is spending to do safety enhancements is approaching a number close to what it would take to replace the bridge with one that is 14'-15'; if state is willing to spend that, might as well fix it
- Is CSX not on board with this?
 - State dealing with them

- CSX will come to the table when there is a design
- This cannot impede railroad traffic, cannot impinge on the railroad and make their trains even one minute late
- CSX will come to table, as long as it is something not interfering with their commercial flow

d. Amending the 2024 County Budget to Pay in the First Instance 100 Percent of the Federal and State Aid Eligible Costs at a Maximum Amount of \$3,800,000 for the Construction Phase of the Bear Road Paving Project, PIN 3756.77, and Authorizing Execution of Agreements (\$3,800,000)
(Sponsored by Ms. Cody)

***Purpose:** This legislation will authorize the Comptroller to pay in the first instance \$3,800,000 of federal and state reimbursable monies for the Construction phase of the Bear Road 2R Paving Project, PIN 3756.77.*

***Summary:** The work will include milling with a two-course asphalt pavement treatment (including isolated full depth reconstruction) between Sandy Lane and New York State Route 11 in the Town of Clay and the Village of North Syracuse. Approximately 2700-feet of new sidewalk will also be constructed along the south side of Bear Road between Richardson Drive and NYS Route 11, which is in the vicinity of the Bear Road Elementary School. Other work consists of guide rail, striping, sign, and drainage improvements. Construction is anticipated in 2025.*

***Fiscal Impact:** This authorization is for the Construction phase of the project, which is funded with 80% Federal dollars, 15% State dollars, and 5% local dollars. The local share cost of \$200,000 has been funded through OCDOT's previous workplans.*

f. Amending the 2024 County Budget to Pay in the First Instance 100 Percent of the Federal and State Aid Eligible Costs at a Maximum Amount of \$988,000 for the Construction Phase of the Lakeshore Road Bridge Over Maple Creek (C-7) Project, PIN 3756.73, and Authorizing Execution of Agreements (\$988,000)
(Sponsored by Ms. Cody)

***Purpose:** This legislation will authorize the Comptroller to pay in the first instance \$988,000 of federal and state reimbursable monies for the Construction phase of the Lakeshore Road Bridge over Maple Creek (C-7) Project, PIN 3756.73.*

***Summary:** The bridge, located in the Town of Cicero approximately 1,100-feet north of NYS Route 31, is in disrepair and must be rehabilitated. It is a single span structure comprised of concrete box beams supported on concrete abutments founded on spread footings. The concrete box beams show evidence of leakage. The proposed work includes replacing the bridge superstructure with prestressed post-tensioned concrete structural slabs on which a poured concrete deck will be placed. Also, substructure concrete repairs of the abutments and wingwalls will be completed. Construction is anticipated to be in 2025.*

***Fiscal Impact:** This authorization is for the Construction phase of the project, which is funded with 80% Federal dollars, 15% State dollars, and 5% local dollars. The local share cost of \$58,000 has been programmed through OCDOT's previous workplans.*

g. Amending the 2024 County Budget and Authorizing the County to Pay in the First Instance 100 Percent of the Non-Federal Aid Eligible Costs at a Total Maximum Amount of \$1,175,000 for the Design (Scoping I-VI) and Construction Phases of the Oak Orchard Road Over Youngs Creek Culvert (C-123) Replacement Project, PIN 3757.32, and Authorizing Execution of Agreements (\$1,175,000)
(Sponsored by Ms. Cody)

***Purpose:** This legislation will authorize the Comptroller to pay in the first instance \$1,175,000 of State (non-federal) reimbursable monies for the design and construction phases of the Oak Orchard Road over Youngs Creek Culvert (C-123) Replacement Project, PIN 3757.32.*

***Summary:** This culvert, located in the Town of Clay near the intersection of Oak Orchard Road with Caughdenoy Road, needs to be replaced. The existing three sided concrete box culvert, which was built in 1939, has deteriorated to the point where replacement is required. The extensive concrete deterioration is evident throughout the deck bottom and walls, which*

is covered with map cracking and efflorescence. Hands on inspection revealed areas of hollow sounding concrete, spalled concrete and exposed rebar. The concrete delamination has progressively worsened over the past decade. This structure is beyond repair and will be replaced with a four-sided precast concrete box culvert. Construction is anticipated in 2027.

Fiscal Impact: This authorization is for the design and construction phases of this project, which is funded with 0% Federal Dollars, and 100% State Dollars (non-federal share) through the Bridge NY Program. A local share cost will only be incurred if the project cost exceeds the non-federal share of \$1,175,000.

- h. Amending the 2024 County Budget to Fund in the First Instance 100 Percent of the Federal Aid Eligible Costs at a Maximum Amount of \$1,149,500 for the Design (Scoping I-VI) and Construction Phases of the Tuttle Road Bridge Over Tuttle Brook (C-218) Project, PIN 3755.76, and Authorizing Execution of Agreements, and Rescinding Resolution No. 54-2021 (\$1,149,500) (Sponsored by Ms. Cody)**

Purpose: This legislation will authorize the Comptroller to pay in the first instance \$1,149,500 of federal reimbursable monies for the Design and Construction phases of the Tuttle Road Bridge, C-218, PIN 3755.76. Because this project is now funded through the Bridge NY Program, the previous first instance construction resolution is also being rescinded.

Summary: This project, in the Town of Cicero 0.4 miles north of NYS 31, involves rehabilitating the Tuttle Road Bridge over Tuttle Brook. The work includes replacing the structural deck and the steel fascia girders, repairing the existing steel girders to remain, and concrete substructure repairs. Guiderail and the approach pavement will also be improved to match the new bridge deck elevation. Construction is anticipated to be in 2025.

Fiscal Impact: This authorization is for the design and construction phases of the project, which is funded with 95% Federal Dollars through the Bridge NY Program, and 5% local dollars. The local share cost of \$56,650 is being programmed through OCDOT's workplans.

- i. Amending the 2024 County Budget to Fund in the First Instance 100 Percent of the Federal Aid Eligible Costs at a Maximum Amount of \$1,365,150 for the Design (Scoping I-VI) and Construction Phases of the West Dead Creek Road Bridge Over Dead Creek (C-230) Project, Pin 3757.21, and Authorizing Execution of Agreements (\$1,365,150) (Sponsored by Ms. Cody)**

Purpose: This legislation will authorize the Comptroller to pay in the first instance \$1,365,150 of federal reimbursable monies for the Design and Construction phases of the West Dead Creek Road Bridge (C-230) over Dead Creek project, PIN 3757.21. This project has been awarded 95% federal funds through the Bridge NY Program.

Summary: This culvert is located in the Town of VanBuren between Gunbarrel Road and NYS Route 31, and involves rehabilitating the West Dead Creek Road Bridge over Dead Creek. The concrete deck, bearings, and approach slabs are proposed to be removed and replaced. The existing steel beams will be retained, cleaned and painted. Concrete repairs will be made to the concrete abutments, and the guiderail will be replaced to meet current standards. The approach pavement will be adjusted to match the new deck elevation. Construction is anticipated to be in 2026.

Fiscal Impact: This authorization is for the design and construction phases of the project, which is funded with 95% Federal Dollars from the Bridge NY Program, and 5% local dollars. The local share cost of \$60,500 is being programmed through OCDOT's workplans.

Questions/Comments from the committee:

- How is DOT staffing?
 - Better; training program has been working – 16 or 17 (out of 18) trainees passed, got CDL and are in titles
 - Talked about doing something similar with mechanics as well
 - People want to work for DOT, but not sure how to get into the door
 - People on the road all summer, while doing other projects, help teach and assess trainees on how to drive
 - Not perfect, as some got trained then left for more money
- Has losing good employees to greener pastures slowed down?
 - Gotten better with raises and changing titles ~2 years ago (not easy to do)

- The change in titles from 2 years ago was approved by NYS Civil Service last week
- Done more to put money in CSEA employee's pockets, vs any other administration
 - They have seen 3 raises in last 4 years outside of their contract
 - Would not say they are happy, but they are more properly compensated than before
 - Not seeing people jump for town jobs
- Is there an estimate of how many positions there are in DOT, and how many openings?
 - Yes, have that
 - If anyone has people who want to learn how to (or can) drive and pass drug test; can get CDL; send them along

A motion was made by Mr. Knapp, seconded by Mr. Ryan, to approve items 1a – 1i.

- North area facility and headquarters is incredible; Mr. Odean Dyer designed and worked on the project with forethought on how it was put together
 - Also, for less than half the cost of tearing down the whole building
 - Able to work on this during COVID and make decisions on phases; took care of garage first, then offices

A vote was taken on items 1a – 1i. ***Passed unanimously; MOTION CARRIED.***

2. ONONDAGA COMMUNITY COLLEGE:

- a. Calling for a Public Hearing on the Tentative 2024-2025 Budget of the Onondaga Community College (May 28, 2024 at 10:15 a.m.)**

A motion was made by Mr. Ryan, seconded by Mr. Knapp, to approve this item. Passed unanimously; MOTION CARRIED.

3. COUNTY LEGISLATURE: Ben Yaus, First Chief Deputy County Attorney

- a. Updating the Office Hours for the Offices of the County Clerk, County Treasurer, Clerk of the Legislature, and Civil Office of the Sheriff (*Sponsored by Mr. Burtis*)**

McKinney's County Law § 206

§ 206. Hours of work and office hours

1. Subject to the constitution and general laws of this state and to the rules and regulations made pursuant thereto, the board of supervisors may fix the number of hours constituting a legal day's work for all classes of employees of the county and grant to the employing officer or board the power to stagger working hours. Time lost in any week because of inclement weather may be made up during that week and the succeeding three weeks. Nothing herein shall impair the effect of any official proclamation during an emergency.

2. The board of supervisors may fix the hours that the offices of the county clerk, county treasurer, clerk of the board of supervisors and civil office of the sheriff shall be kept open for the transaction of business. If the board of supervisors does not fix the hours that the offices described in this subdivision shall be kept open for the transaction of business, then those offices shall be kept open for the transaction of business every day from at least nine o'clock in the forenoon to five o'clock in the afternoon, except Saturdays, Sundays and holidays. During the months of July and August, such offices shall be kept open from at least nine o'clock in the forenoon to four o'clock in the afternoon of each day, except Saturdays, Sundays and holidays.

3. If a holiday falls on a Saturday, the offices described in subdivision two hereof may close on the day before.

4. The board of supervisors may fix office hours not inconsistent with this chapter or other law.

- County Law 206 sets default for specific offices unless the Legislature acts to establish alternative hours for being open for the transaction of business
- Taking into consideration the existing offices hours – it is starting between 8-9am until minimum of 4 pm
- Can keep longer hours, but this establishes minimal hours pursuant to 206

- For Sheriff's Office, it will resolve some overtime issues

A motion was made by Mr. Knapp, seconded by Mr. Ryan, to approve this item. Passed unanimously; MOTION CARRIED.

4. PERSONNEL: Carl Hummel, Commissioner
a. Personnel Resolution

As requested, this memo provides information related to the HELP program Personnel Resolution under consideration at the Ways & Means committee meeting of April 30, 2024. The information on the titles and number of positions requested to be created is as follows:

- *The titles contained within the resolution were selected primarily by the listed departments in consultation with the Personnel Department to ensure that each title selected met the criteria set forth by the New York State Civil Service Commission. Unlike round 1 of the HELP Program in 2023, which limited the program to certain human services titles, this round allows for the inclusion of all entry-level positions (except police, custody/correction, and fire) and higher-level positions that have an open competitive qualification.*
- *While the various county departments were able to request the inclusion of titles based on the foregoing criteria, the Personnel Department had (and has for future submissions) the ultimate authority to determine if the criteria were met.*
- *The determination of the number of positions submitted in the resolution for each HELP Program title was made by the budget office. The number of positions for each title in the resolution is a combination of current provisional appointments plus funded/vacant positions on each department's roster (this is the same procedure as used in round 1 of the HELP Program in 2023).*
- *Attached to this memo is the listing of titles being submitted for consideration in the resolution which includes the number of presently authorized funded/vacant and provisional "regular" competitive class positions.*

HELP Position Creates By Funded Vacant or Provisional

Job Code	Jobcode Descr	New Help Title	Funded Vacant	Provisional	Positions Needed
00030	Materials Management Coord	Materials Management Coordinator (HELP Program)	0	1	1
00100	Clerk 1	Clerk 1 (HELP Program)	3	15	18
00110	Clerk 2	Clerk 2 (HELP Program)	8	11	19
00130	Recording Clerk	Recording Clerk (HELP Program)	0	1	1
01000	Typist 1	Typist 1 (HELP Program)	0	0	1
01010	Typist 2	Typist 2 (HELP Program)	7	0	7
01160	Legal Secretary 1	Legal Secretary I (HELP Program)	2	9	11
02000	Account Clerk 1	Account Clerk 1 (HELP Program)	4	1	5
02020	Account Clerk 2	Account Clerk 2 (HELP Program)	4	5	9
02050	Account Clerk 3	Account Clerk 3 (HELP Program)	4	2	6
02140	Tax Clerk	Tax Clerk (HELP Program)	0	1	1
02242	Payroll Clerk I	Payroll Clerk I (HELP Program)	0	1	1
02245	Payroll Clerk 2	Payroll Clerk II (HELP Program)	0	0	1
02300	Accountant 1	Accountant 1 (HELP Program)	6	0	6
02310	Accountant 2	Accountant 2 (HELP Program)	2	0	2
02400	Auditor 1	Auditor I (HELP Program)	1	1	2
02410	Auditor 2	Auditor II (HELP Program)	1	0	1
02420	Auditor 3	Auditor III (HELP Program)	0	1	1
02510	Budget Analyst 2	Budget Analyst 2 (HELP Program)	1	0	1
02590	Fiscal Officer	Fiscal Officer (HELP Program)	1	0	1
02806	Financial Analyst	Financial Analyst (HELP Program)	1	0	1
02935	Administrative Officer (Comptr	Administrative Officer (Comptroller) (HELP Program)	0	1	1
02955	Admin Officer (Financial Oper	Administrative Officer (Financial Oper) (HELP Program)	0	2	2
03100	Data Entry Equipment Operator	Data Entry Equipment Operator (HELP Program)	0	3	3
03215	Duplicating Machine Oper III	Duplicating Machine Operator III (HELP Program)	0	1	1
03260	Records Preservation Assistant	Records Preservation Assistant (HELP Program)	0	0	1
03270	Records Preservation Supv	Records Preservation Supervisor (HELP Program)	0	1	1
03295	Vital Records Manager	Vital Records Manager (HELP Program)	0	1	1
03340	Computer Technical Specialist	Computer Technical Specialist (HELP Program)	0	0	1
03445	Junior Systems Administrator	Junior Systems Administrator (HELP Program)	0	1	1
03525	Enterprise Design Specialist	Enterprise Design Specialist (HELP Program)	1	1	2
03545	Digital Forensics Technician	Digital Forensics Technician (HELP Program)	1	0	1
03675	Help Desk Operator	Help Desk Operator (HELP Program)	1	0	1
03755	Network Administrator	Network Administrator (HELP Program)	0	1	1
03758	Network Administrator Lead	Network Administrator Lead (HELP Program)	0	2	2

03775	Systems Administrator	Systems Administrator (HELP Program)	2	3	5
03970	Web Design Specialist	Web Design Specialist (HELP Program)	0	3	3
04025	Employment Aide	Employment Aide (HELP Program)	1	0	1
04040	Public Information Specialist	Public Information Specialist (HELP Program)	1	0	1
04200	Personnel Technician 1	Personnel Technician I (HELP Program)	0	2	2
04260	Personnel Services Aide	Personnel Services Aides (HELP Program)	1	1	2
04333	Program Analyst	Program Analyst (HELP Program)	0	2	2
04795	Assistant Payroll Director	Assistant Payroll Director (HELP Program)	0	1	1
05290	Buyer 1	Buyer I (HELP Program)	1	1	2
05520	Administrative Officer (Purch)	Administrative Officer (Purchasing) (HELP Program)	0	1	1
05530	Asst Contract Compliance PPC	Assistant Contract Compliance PPC (HELP Program)	0	1	1
07110	Admin Assistant	Administrative Assistant (HELP Program)	3	0	3
07140	Admin Aide	Administrative Aide (HELP Program)	1	6	7
07220	Program Monitor	Program Monitor (HELP Program)	1	2	3
07610	Medical Records Technician	Medical Records Technician (HELP Program)	0	1	1
07660	Librarian Assistant	Librarian Assistant (HELP Program)	0	0	1
07680	Librarian 1	Librarian I (HELP Program)	1	0	1
07810	Library Clerk 2	Library Clerk II (HELP Program)	1	0	1
07840	Library Clerk 1	Library Clerk I (HELP Program)	0	0	1
08400	Senior Economic Development Sp	Senior Economic Development Sp (HELP Program)	0	0	1
08410	Economic Development Spc 2	Economic Development Spc 2 (HELP Program)	0	1	1
08420	Economic Development Spc 3	Economic Development Spc 3 (HELP Program)	2	0	2
08450	Economic Development Spc 1	Economic Development Spc 1 (HELP Program)	1	0	1
09680	Closed Circuit TV Oper	Closed Circuit Television Operator (HELP Program)	1	0	1
10060	Drafting Technician 2	Drafting Technician 2 (HELP Program)	0	1	1
10200	Civil Engineer 1	Civil Engineer I (HELP Program)	0	3	3
10230	Management Analyst	Management Analyst (HELP Program)	4	0	4
15100	Planner 1	Planner I (HELP Program)	0	0	1
15155	Administrative Officer (Plan)	Administrative Officer (Planning) (HELP Program)	0	1	1
15200	Tax Map Technician 1	Tax Map Technician I (HELP Program)	0	0	1
15210	Tax Map Technician 2	Tax Map Technician II (HELP Program)	0	1	1
15300	GIS Systems Specialist	GIS Systems Specialist (HELP Program)	1	1	2
15310	GIS Systems Specialist 2	GIS Systems Specialist II (HELP Program)	2	0	2
20130	Peer Supervisor	Peer Supervisor (HELP Program)	0	1	1
20155	Peer Specialist	Peer Specialist (HELP Program)	2	0	2
20300	Medical Assistant	Medical Assistant (HELP Program)	0	3	3
22025	Forensic Lab Supp Asst	Forensic Laboratory Support Specialist (HELP Program)	2	0	2
22210	Sanitary Technician	Sanitary Technician (HELP Program)	3	0	3
22455	Forensic Attendant II	Forensic Attendant II (HELP Program)	2	0	2
22555	Forensic Operations Assistant	Forensic Operations Assistant (HELP Program)	1	0	1
23530	Education Specialist Children	Education Specialist Children (HELP Program)	1	2	3
23590	Medical Billing Technician	Medical Billing Technician (HELP Program)	1	0	1
25080	Clinical Services Coordinator	Clinical Services Coordinator (HELP Program)	1	0	1
25225	Dir For Outpatient Svcs	Director for Outpatient Services (HELP Program)	1	0	1
30020	Senior Caseworker	Senior Caseworker (HELP Program)	2	1	3
30040	Case Supervisor B	Case Supervisor B (HELP Program)	1	0	1
30060	Case Supervisor A	Case Supervisor A (HELP Program)	2	0	2
30370	Asst Dir Of Child Welfare	Assistant Director of Child Welfare (HELP Program)	0	0	1
30380	Correction Counselor 1	Correction Counselor I (HELP Program)	0	0	1
30470	Income Mtce Specialist	Income Maintenance Specialist (HELP Program)	16	3	19
30650	Welfare Fraud Investigator	Welfare Fraud Investigator (HELP Program)	2	0	2
30990	Human Rights Specialist	Human Rights Specialist (HELP Program)	1	0	1
31110	Detention Home Counselor 2	Detention Home Counselor 2 (HELP Program)	1	0	1
31160	Detention Home Aide 2	Detention Home Aide 2 (HELP Program)	1	6	7
31190	Detention Home Casework Supv	Detention Home Casework Supervisor (HELP Program)	1	0	1
39050	Veterans Services Aide	Veterans Services Aide (HELP Program)	1	0	1
39090	Veterans Service Officer	Veterans Services Officer (HELP Program)	0	0	1
39120	Administrative Officer (Vet)	Administrative Officer (Veterans) (HELP Program)	0	1	1
41370	Administrative Officer (Emer M	Administrative Officer (Emerg Mgmt) (HELP Program)	0	1	1
42190	Housing Rehabilitation Inspect	Housing Rehabilitation Inspector (HELP Program)	0	2	2
43040	Administrative Officer (Person	Administrative Officer (Personnel) (HELP Program)	0	1	1
43155	Outreach Worker II	Outreach Worker II (HELP Program)	0	1	1
61545	WWTP Operator	Wastewater Treatment Plant Operator (HELP Program)	2	5	7
63195	Construction Administrator	Construction Administrator (HELP Program)	1	1	2
63563	Project Coordinator	Project Coordinator (HELP Program)	0	1	1
63575	Senior Project Coordinator	Senior Project Coordinator (HELP Program)	0	1	1
Grand Total			117	125	254

Additional Creates of Existing Titles:

SS-Social Se 30015	Case Worker (HELP Program)	5
CF-Dept of (30015	Case Worker (HELP Program)	22

- HELP program expanded by NYS to all titles open competitive (entry level and higher level)
 - Higher level supervisory positions that are promotional and open competitive
 - Possibility to include promotional only, but criteria is very strict; have not done that yet
- Looking at nearing 100 titles to include in HELP program
- This resolution is creating titles, then Personnel has to submit to NYS Civil Service Commission via resolution for their approval for inclusion in the program

- Straight open competitive positions will not be an issue
- Instead of coming back every month with staggered approach, trying to get as many titles approved as possible
- Based on needs for filling, will send to state; state has requirement that only 5 can be submitted on resolution
- Will send over half dozen or so, which is around 30 each time
- Legislature creates position with HELP pairings, Personnel submits to state, hopefully state approves, and the county can hire into the noncompetitive title

Questions/Comments from the committee:

- How did Personnel come up with the titles on the list?
 - Looked primarily at open competitive or those with an open competitive component
 - Then looked at titles having issues filling or having tests for (lot of provisional appointments)
 - Looking at titles with a provisional person in them, a funded vacancy, or both
 - Received input from department heads also, but in some cases it was not necessary
- Is this program quicker than the title changes DOT was requesting that took 2 years?
 - Yes, the state is prioritizing this
 - DOT went through the same process, but for a different reason
 - Creating a new title in civil service:
 - Automatically competitive
 - Personnel has to submit a resolution to state requesting it to be Pending Jurisdictional Classification (PJC)
 - Request titles be taken out of competitive class to be put in noncompetitive, labor or exempt class
 - Those take a long time
 - HELP program is prioritized; will get them through as quickly as possible
 - State already said these will be noncompetitive, so Personnel does not have to clear the hurdle like DOT's positions
- When does the previous HELP program end?
 - NYS extended the entire program through 2025
 - Titles from first round have already been filled, and at end of 1 year, the people in the titles convert
 - Technically extends into 2025, but practically ends when titles come off 1 year cycle
 - Once the last 1 in any title comes off, will come back to Legislature to abolish the HELP title
 - Will come to Legislature late this year or early next year to abolish HELP titles no longer used – unless state extends the program again
 - First round very successful
 - ~1,300 positions were filled statewide in municipalities
 - State had 7,000 positions filled so far between the 2 programs
 - Hopefully if the state does not continue this program, they will make changes to civil service along these lines
- Based on the success of the previous round, does Personnel think the amount of work is worth it?
 - Yes
- After people are in the positions for 1 year, will they have to take a test for that position?
 - Not for that title
 - Biggest title last year was Caseworker
 - Will hire people into that title after 1 year without having to take test
 - The title is competitive, but they are in that title without having to take test for their entire career
 - If they promote and HELP program is still around, they may promote under this program
 - If the program is over, the person would have to take the test
 - It is possible to promote within the HELP program if the title exists
- Are the departments doing an evaluation of performance for the people in the HELP titles?
 - Would hope so
 - They have been instructed to treat this like a 1 year probationary period
 - If someone is not working out, once they become competitive, it is difficult to remove them
 - Same thing with someone off a list with a probationary period

A motion was made by Mr. Knapp to approve this item.

- When choosing people, is Personnel using the existing canvassing lists?
 - One requirement is that if there are lists in existence, county must exhaust them through competitive process first
 - County does not hire into the HELP titles off the list
 - People on a list do not have to go through the HELP program; they can automatically go into a title and serve 1 year competitive probationary, which affords them more civil service rights than HELP

Mr. Garland seconded the motion. Passed unanimously; MOTION CARRIED.

The meeting was adjourned at 11:15 a.m.

Respectfully submitted,



JAMIE McNAMARA, Clerk
Onondaga County Legislature

ATTENDANCE

COMMITTEE: **WAYS & MEANS COMMITTEE**

DATE: **APRIL 30, 2024**

NAME (Please Print)	DEPARTMENT/AGENCY
Darcie Lesniak	LES
Jim Beebe	LES
MARY VOSS	DOT
Penny Donahue	Fin ops/ DOT
Ramona Gonzalez	Comp.
Tim Fikrynski	Comp.
Wendy Leighton	Comptroller's office
Jason Dean	Finance
Lisa Deel	OCSO
Melissa Colombo	Finance