



Onondaga County Legislature

JULIE ABBOTT

County Legislator – 6th District
111 East Lake Street, Skaneateles, New York 13152
Leg (315) 435-2070
julieabbott@ongov.net

ENVIRONMENTAL PROTECTION COMMITTEE AGENDA

Livestream Available: <https://www.facebook.com/OnondagaCountyLegislature>

1:30 p.m.
June 18, 2024

401 Montgomery St., Room 407 Court House
Syracuse, New York 13202

- A. Approval of the minutes of the previous meeting.
- B. Presentation of Resolutions and Local Laws:
 - 1. **WATER ENVIRONMENT PROTECTION:**
 - a. Personnel Resolution
 - 2. **OFFICE OF ENVIRONMENT:**
 - a. Confirming the Appointment of Elizabeth Bough Martin as Director of the Office of Environment
 - b. INFORMATIONAL: A Local Law Regarding Residency for the Director of the Office of Environment
- C. Adjournment

July 2, 2024

Motion Made By Ms. Abbott

RESOLUTION NO. _____

PERSONNEL RESOLUTION

WHEREAS, it is necessary for the County to provide for various changes to personnel; now, therefore be it

RESOLVED, that the following personnel change be and hereby is authorized, effective the first full pay period after June 4, 2024:

Water Environment Protection (WEP) (Admin Unit 3330)

Create and fund Deputy Commissioner of Administrative Services (Water Environment Protection) at Grade 37 (\$105,022 - \$139,224);

and, be it further

RESOLVED, that the Department of Water Environment Protection is hereby given authorization for a one-time advance-step hire into the Deputy Commissioner of Administrative Services (Water Environment Protection) position up to Step 12, which authorization is effective from the date hereof until said position is first filled;

and, be it further

RESOLVED, that the Commissioner of Personnel is authorized to make any administrative corrections as may be reasonably needed to effectuate the intent of this resolution.



J. Ryan McMahon, II, County Executive
Shannon L. Harty, P.E., Commissioner
650 Hiawatha Blvd. West
Syracuse, NY 13204-1194
(315) 435-2260 or (315) 435-6820
FAX (315) 435-5023
<http://www.ongov.net/wep/>

MEMORANDUM OF SUPPORT

Title: A PERSONNEL RESOLUTION AUTHORIZING THE CREATION OF A DEPUTY COMMISSIONER OF ADMINISTRATIVE SERVICES (WEP)

Purpose: The Onondaga County Department of Water Environment Protection (WEP) is seeking legislative authorization for the creation and funding of a Deputy Commissioner of Administrative Services (WEP). This Deputy Commissioner position will be responsible for the oversight of administrative personnel and human resource processes for the Department – including Employee and Labor Relations (ie. Workplace policies/procedures, complaint and disciplinary investigations and discipline, payroll, employee record keeping), Workforce Development (ie. Recruitment, Hiring, Onboarding, Workplace Safety, Training, and staff development) and Public Communication and Outreach. Executive management of these functions is crucial for aligning organizational goals with talent strategies, ensuring optimal utilization of resources, and fostering employee growth and engagement. The Deputy Commissioner will be responsible for advancing WEP’s Workforce Redevelopment strategy and cultivating a culture of innovation, retention, and adaptability. Effective leadership in this area will also safeguard against legal compliance issues and promote diversity and inclusion, further bolstering Department productivity and reputation.

Authorization of appointment up to Step 12 will allow WEP to provide a competitive job offer and salary to attract and retain optimum talent in this competitive job market.

Summary: A Deputy Commissioner of Administrative Services is needed to provide executive oversight of human resource functions and ensure a cohesive Workforce Redevelopment program throughout the entire department.

Fiscal Impact: Appointment authorized by this resolution will be funded within the existing 2024 101 budget. There is no fiscal impact to the 2024 Operating Budget.

July 2, 2024

Motion Made By Ms. Abbott

RESOLUTION NO. _____

CONFIRMING THE APPOINTMENT OF ELIZABETH BOUGH MARTIN AS DIRECTOR OF THE
OFFICE OF ENVIRONMENT

WHEREAS, J. Ryan McMahon, II, Onondaga County Executive, pursuant to the power vested in him by the Onondaga County Charter and the Administrative Code of Onondaga County, has duly designated and appointed, pending confirmation, Elizabeth Bough Martin to serve as Director of the Office of Environment; and

WHEREAS, it is the desire of the Onondaga County Legislature to confirm said appointment; now, therefore be it

RESOLVED, that the Onondaga County Legislature does hereby confirm the appointment of Elizabeth Bough Martin as Director of the Office of Environment effective immediately.



2a.

County of Onondaga
Office of the County Executive

John H. Mulroy Civic Center, 14th Floor
421 Montgomery Street, Syracuse, New York 13202

Phone: 315.435.3516 Fax: 315.435.8582

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J. Ryan McMahon, II
County Executive

Ann Rooney
Deputy County Executive, Human Services

Brian J. Donnelly
Deputy County Executive

Mary Beth Primo
Deputy County Executive, Physical Services

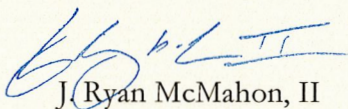
June 13, 2024

TO THE HONORABLE MEMBERS OF THE ONONDAGA COUNTY LEGISLATURE:

Pursuant to Article III, Section 310, of the Onondaga County Charter, and Article III, Section 3.05B, of the Onondaga County Administrative Code, I hereby appoint, subject to confirmation of the County Legislature, Elizabeth Bough Martin, as Director of the Office of Environment, effective Monday, July 15, 2024.

I would ask you to schedule the appropriate review for the June committees and place Ms. Martin's nomination on your Session agenda for confirmation on July 2, 2024.

Sincerely,


J. Ryan McMahon, II
County Executive

cc: Mary Beth Primo, Deputy County Executive / Physical Services
Ben Yaus, Law Department
Jamie McNamara, County Legislature

112 Richmond Circle
Chittenango, New York 13037
315.529.6145 cell
elizabethboughmartin@gmail.com

HIGHLIGHTS

Experience supervising multi-discipline staff and \$4 million operating budget plus additional funds

Knowledge of New York's labyrinth of laws and regulations

Successfully guided a new factory into the Village, coordinating the Village's position as lead agency, to outcompete other sites being considered while mitigating all impacts

Experience facilitating opposing perspectives to draft policy and rules

Experience with public relations and working with the media

Organizer for Oswego County's first county-wide Earth Day

Organizer of educational trips for state legislators to understand policy needs

Worked with Syracuse Metropolitan Transportation Council to improve traffic safety and protect neighborhoods

Trained in strategic and collaborative management

Project manager for development of grant-funded botanical park and trail system, including environmental compliance

Grant writer with nearly perfect success record and \$10 million in grant awards from federal/state agencies and legislative leaders

Prepared the Village COVID-Response Plan

Organizer of paddling junkets on the Oswego River for public and elected officials

Strong and capable writer, with experience writing for a variety of audiences

Elizabeth Bough Martin

Over two decades of making CNY a great place to work, live and play

EDUCATION

Rockefeller College of Public Affairs & Policy, University at Albany, SUNY— *Ph.D.*

2013 -2018 Coursework, Literature Review and Empirical Paper

Concentration in public management, with a focus on leadership in local and rural governments, collaboration and deliberate democracy. Completed coursework.

Maxwell School of Citizenship & Public Affairs , Syracuse University — *MPA, Certificate in Collaboration & Conflict Resolution*

2013

Concentration in public management, including training in facilitation, interest-based negotiations and conflict resolution.

College of Environmental Science & Forestry, SUNY— *MPS*

2003

Concentration in environmental science and democratic process, with an emphasis on state and local government management.

Wells College, NY — *B.A. in Biological & Chemical Sciences*

1997

School for Field Studies, Centre for Rainforest Studies — *Semester Program in Rainforest Studies and Policy*

EXPERIENCE

Village of Chittenango, NY - Mayor/Chief Elected Officer

SEPTEMBER 2019 - APRIL 2024

Managed the day-to-day operations of the municipality serving as both the chief elected official and job-shared with village administrator; responsible for Police, DPW, Court, Codes, Planning, Zoning and Wastewater departments.

Negotiated the purchase of property as well as the DPW union agreement; new health insurance program, equipment sharing with the state and other municipalities, new facilities sponsored by for- and nonprofit organizations and consultant agreements.

Guided applicants through planning, zoning and code regulations to facilitate desired business; worked with staff and the chairs of ZBA/Planning towards a more efficient application process, better communication and updating code.

SKILLS AND EXPERIENCE

Facilitation

Interest-Based Negotiations

Collaborative Leadership

Competent Toastmaster

Conflict Resolution

Active Listening

Event Marketing & Promotion

Grant Writing

Ethnographic Study

Focus Groups

Surveys

ArcGIS

Statistical Analysis

Program Evaluation

Event Planning

AWARDS

Gerald B. and Daphna Cramer
International Studies Graduate
Research Assistantship, University
of Albany, SUNY

Golden Key Honor Society

Invited Speaker

Albany Law School, *panelist*, The
Role of Local Government in
Building Decarbonization, *panelist*,
Edwin L. Crawford Memorial
Program on Municipal Law

NOVEMBER 2023

LANGUAGES

R

Stata

Listened to/addressed citizen complaints and resolved conflict, where possible.

Made grants to local museums.

Created new systems of communication with citizens, staff and Board of Trustees including press releases; weekly emails; blog; monthly department meeting; and a facebook page as well as began new traditions such as thank you notes and citizen honorariums.

Responded to media requests.

Organized the Mayors of Madison County, including organizing guest speakers from state and local agencies to improve relationships with agencies.

Volunteered with the NY Conference of Mayors, as well as worked with various state and local leaders.

Drafted new codes, rules, and policies, including supervising the overhaul of the Village's garbage program and drafting the new refuse law and fees.

Reviewed state and federal legislation and budget for impacts to the Village; advocated for legislation and funding with State officials.

Drafted grant applications. Supported the applications of other local organizations.

Led efforts to improve downtown visual appearance and towards a downtown destination.

Mentored grassroots leaders to facilitate community projects, including supervising the application for technical and funding grants.

Worked with local and state agencies and consultants on flood protection programs.

Developed road safety; community development and downtown revitalization plans with local agencies, consultants and local businesses.

Pursued decarbonization through NYS's Clean Energy/Smart Community programs.

Supervised the upgrade of cybersecurity hardware, software and process improvements.

NYS Assembly, Albany, NY — Policy/Program Analyst

JULY 2003 - JANUARY 2006

Advised members of the NYS Assembly Standing Committees on Agriculture, Environmental Conservation and Local Government (primary responsibilities), as well as Committees on Tourism (secondary responsibilities).

Prepared memos and reports for Leader's Office and Assembly Members.

Participated in the development of the Assembly Minority platform.

Led strategy teams to develop policy initiatives.

Developed and organized two legislative task forces: Agriculture and Hunting and Fishing.

Oswego County Dept. of Planning — EMC Coordinator/Planner

DECEMBER 2000 - MAY 2003

Managed the activities, outreach and communications of the Environmental Management Council.

Prepared analysis and technical memos/reports on environmental-related topics and state and federal legislative impacts.

Worked in coordination with local government officials on grant-funded projects.

Represented EMC on advisory boards.

Prepared press releases, public notices, outreach material and requests for proposals.

Village of Chittenango — Parks Commissioner

APRIL 2016 - SEPTEMBER 2019

Administered the Village's nine park system, including installation of a new \$75,000 playground system, updates to skate park and new permit use program.

Chittenango Creek Walk — Co-Chair

APRIL 2008 - APRIL 2024

Led the advisory committee to install a trail system connecting Village neighborhoods, parks and Downtown to the Erie Canalway Trail.

Drafted and administered NYS EPF grant for trail and accompanying park amenities, including environmental permitting and SEQR applications.

Developed trail brand, including wayfinding signage to direct visitors to trail and businesses.

Worked with Madison County, NYS Canal Corporation, NYS Office of Parks, Recreation & Historic Preservation and Canal-municipalities on improving facilities and to promote Chittenango Landing as a destination on the Empire Trail, including advocating the State to address water issues in the Canal.

O'Brien & Gere, North Syracuse, NY — Project Scientist

FEBRUARY 2006 - MARCH 2007

Successfully coordinated the local, state and federal approvals of development projects, as well as administered grant funds for municipal and private clients.

Environmental Laboratory Services, North Syracuse, NY - Sr. Project Manager

MARCH 1999 - DECEMBER 2001

Reported laboratory findings to clients, ensuring accuracy from sampling to the preparation of technical reports, working with clients to outline the required regulatory testing with clients to meet the needs.

Bolivar Consulting, Various, NY — Grant Writer/Consultant

JULY 2010 - PRESENT

Prepare grant applications, seek grant opportunities and advise/develop funding plans for open space and park projects for municipal and non-profit clients.

Rockefeller College, University at Albany, SUNY — Graduate/Teaching Assistant

SEPTEMBER 2013- MAY 2016

Instructor for MPA level Introduction to Foundations of Public Administration course.

Onondaga Community College — Adjunct Professor

SEPTEMBER 2003 - MAY 2013

Instructor for courses on New York State Environmental Regulations and State and Local Politics.

Developed case studies using local development projects to teach students of the regulations involved.

Stearns & Wheler GHD, Cazenovia, NY — Proposal Manager

JUNE 2007 - SEPTEMBER 2011

Drafted, edited and reviewed proposals for engineering and environmental services; maintained the company's certification for federal work; and developed templates for use in all offices in the United States.

Chittenango Landing Canal Boat Museum - Ex-Officio Board Member, Volunteer

APRIL 2017 - APRIL 2024

Led student groups on a field trip through Erie Canal-based history lessons.

Worked with CNY Arts/ volunteers to rebuild the governance board during COVID.

Planned and assisted with events, including fundraising events to promote the museum.

RESEARCH

Principle Investigator

Untitled Project Analyzing Impacts of Local Government Expenditures of New York's Shared Services Grant Program Using an Autoregressive Model, 2014-15

Research Assistant

Untitled Project in Knowledge Conflicts in New York's Hydrofracking Debate

112 Richmond Circle
Chittenango, New York 13037
315.529.6145 cell
elizabethboughmartin@gmail.com

Elizabeth Bough Martin

Over two decades of making CNY a great place to work, live and play

May 17, 2024

J. Ryan McMahon, II, County Executive
Timothy T. Burtis, Chairman, County Legislature
Carl Hummel, Commissioner of Personnel
Onondaga County Personnel
421 Montgomery Street, 11th Floor
Syracuse, New York 13202

RE: Environmental Director position

Dear County Leaders,

It would be a pleasure to assist the leadership of Onondaga County with on-going and future efforts to build, rebuild, protect and promote the natural environment in Onondaga County. The County's effort to rebuild CNY into a vibrant economic center while maintaining the natural environment and protecting what is best about the existing communities is to be commended.

To your efforts I will bring decades of experience working with grassroots and State and local officials to achieve your goals. Not only do I have the training and expertise to understand the interaction between the natural environment and the built environment, but I have taught it - right here at Onondaga Community College. I come with existing relationships with State and local officials and agencies, an understanding of the political environment and the training and experience to create productive citizen engagement.

One of my most successful accomplishments in the past five years was the shepherding in of the new Superior Metals Manufacturing factory, sister company to CPP, during the early days of the COVID pandemic. I provided the professionalism that demonstrated to the parent company that the Village was indeed interested in a new factory, providing another 80+ good paying jobs. I also worked with the company's project manager and engineering team to integrate the new factory seamlessly into the Village next to a park; all without a noticeable impact to the natural or visual surroundings, protecting the viewshed from the Empire Trail.

Central New York is a great place to live and I would like to help you achieve your goals. I look forward to speaking with you further about how I can assist you.

Sincerely,



Elizabeth Bough Martin

LOCAL LAW NO. _____ - 2024

A LOCAL LAW REGARDING RESIDENCY FOR THE DIRECTOR OF THE OFFICE OF ENVIRONMENT

BE IT ENACTED BY THE COUNTY LEGISLATURE OF THE COUNTY OF ONONDAGA, AS FOLLOWS:

Section 1. New York State Municipal Home Rule Section 10 authorizes the County to establish qualifications for the Onondaga County Director of the Office of Environment. In the interests of the County, it is desired to authorize said Director to reside in an adjacent county at the time of appointment and for a limited time during his/her tenure in office, after which time the Director shall be required to be a resident of Onondaga County.

Section 2. The provisions of New York State Public Officers Law Section 3 and Section 30, and Local Law No. 6 of 2002, requiring a person to be a resident of the political subdivision for which they shall be chosen shall not prevent the Onondaga County Director of the Office of Environment from being appointed to said office, or holding said office for the limited time authorized herein, provided such person resides in a county adjoining Onondaga County (the “residency exemption”). Effective March 31, 2025, the residency exemption shall cease, and any person previously appointed and/or then serving as Director of the Office of Environment shall comply with the provisions of New York State Public Officers Law Sections 3 and 30, and Local Law No. 6 of 2002, and shall reside within Onondaga County for the remaining tenure of office. For purposes of clarity, any person serving as Director of the Office of Environment on or after March 31, 2025 shall reside within Onondaga County, whether or not that person was appointed prior to March 31, 2025.

Section 3. This Local Law shall take effect immediately and shall be filed pursuant to the provisions of New York State Municipal Home Rule Law.