



Onondaga County Legislature

JULIE ABBOTT

County Legislator – 6th District
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ENVIRONMENTAL PROTECTION COMMITTEE AGENDA

Livestream Available: <https://www.facebook.com/OnondagaCountyLegislature>

1:00 p.m.
March 18, 2025

401 Montgomery St., Room 407 Court House
Syracuse, New York 13202

- A. Approval of the minutes of the previous meeting.
- B. Presentation of Resolutions and Local Laws:

- 1. WATER ENVIRONMENT PROTECTION:**
 - a. Personnel Resolution

C. Adjournment

April 1, 2025

Motion Made By Ms. Abbott

RESOLUTION NO. _____

PERSONNEL RESOLUTION

WHEREAS, it is necessary for the County to provide for changes to personnel; now, therefore be it

RESOLVED, that the following personnel changes be and hereby authorized, effective the first full pay period after April 1, 2025:

Onondaga County Department of Water Environment Protection

Create 1 Administrative Officer (WEP) at Grade 33, \$74,903 - \$99,296

Create 1 Director of Community Relations at Grade 35, \$89,998 - \$119,308

Create 1 Fleet Manager at Grade 35, \$89,998 - \$119,308

Abolish Employee Relations Officer (L109599) at Grade 33, \$74,903 - \$99,296

Abolish Equipment Maintenance Supervisor (L105510) at Grade 34, \$82,101 - \$108,838

Abolish Project Coordinator (L109178) at Grade 31, \$62,364 - \$82,674

and, be it further

RESOLVED, that the Commissioner of Personnel is authorized to make any administrative corrections as may be reasonably needed to effectuate the intent of this resolution.



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MEMORANDUM OF SUPPORT

Title: A PERSONNEL RESOLUTION AUTHORIZING POSITION TITLE MODIFICATION

Purpose: The Onondaga County Department of Water Environment Protection (WEP) has identified critical management positions that require title modifications to better align with their current roles and responsibilities. WEP is seeking legislative authorization to abolish the following existing titles and replace them with more appropriate designations.

1. Employee and Labor Relations Division

- WEP, in coordination with the Department of Personnel, proposes abolishing the Employee Relations Officer (ERO) (L109599) position and replacing it with Administrative Officer (WEP) (both Grade 33).
- The ERO title includes union negotiation duties, which must be performed within the Department of Personnel. The Administrative Officer (WEP) title allows WEP to recruit candidates with the appropriate skills and experience for the role without the constraints of union negotiation duties.

2. Administrative Function – Community Relations and Public Outreach

- To enhance community engagement and public outreach, WEP proposes replacing Project Coordinator (L109178 – Grade 31) with a Director of Community Relations (Grade 35).
- This position will be responsible for developing and implementing strategic communication programs focused on basement backups, community development, recruitment efforts, and construction project updates.

3. Asset Management Function – Fleet Management

- WEP's Equipment Maintenance Supervisor (L105510 – Grade 34) has assumed increasing responsibilities for managing fleet operations across multiple departments, including the Sheriff's Department and County Parks.
- To support expanded GPS fleet management, cloud-based Fleet Asset Management, and proactive maintenance, WEP proposes abolishing the current position and replacing it with a Fleet Manager (Grade 35).

Summary: These adjustments will enable WEP to optimize its workforce, improve efficiency, and ensure that job roles reflect their evolving responsibilities.

Fiscal Impact: There is no increase in authorized, funded positions and no fiscal impact to the 2025 Operating Budget.