



# Onondaga County Legislature

## COLLEEN A. GUNNIP

County Legislator – 4<sup>th</sup> District

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## **REVISED** WAYS & MEANS COMMITTEE AGENDA

*Livestream Available:* <https://www.facebook.com/OnondagaCountyLegislature>

**10:30 a.m.**  
**February 27, 2024**

**Legislative Chambers, 407 Court House**  
**401 Montgomery Street, Syracuse**

- A. Approval of the Minutes of the Previous Meeting
- B. Presentation of Resolutions and Local Laws:

## **CONSENT AGENDA**

### **1. TRANSPORTATION:**

- a. Authorizing the Acquisition of Real Property in the Town of Clay for Highway Purposes (\$400)  
(Sponsored by Ms. Cody)

### **2. FACILITIES MANAGEMENT:**

- a. 2023 Transfer Resolution (\$1,000,000) (Sponsored by Ms. Cody)

### **3. OFFICE OF ENVIRONMENT:**

- a. Amending the 2024 Onondaga County Budget to Accept Grant Funds from the New York State Department of State Environmental Protection Fund Local Waterfront Revitalization Program for the Update of the Otisco Lake Watershed Management Plan (\$60,000)  
(Sponsored by Ms. Abbott)

### **4. SOCIAL SERVICES – ECONOMIC SECURITY:**

- a. 2023 Transfer Resolution (\$30,300) (Sponsored by Dr. Kelly)

### **5. ADULT & LONG TERM CARE:**

- a. 2023 Transfer Resolution (\$21,000) (Sponsored by Dr. Kelly)

## **REGULAR AGENDA**

### **1. APPOINTMENTS:**

- a. Confirming the Appointment by the County Executive to the CNY Works Board of Directors (Kevin J. Meaker) (*Sponsored by Mr. Burtis*)
- b. PULLED

### **2. FACILITIES MANAGEMENT:**

- a. 2023 Transfer Resolution (\$210,000) (*Sponsored by Ms. Cody*)

### **3. PARKS & RECREATION:**

- a. 2023 Transfer Resolution (\$125,000) (*Sponsored by Ms. Cody*)

### **4. ONONDAGA COUNTY PUBLIC LIBRARY (OCPL):**

- a. 2023 Transfer Resolution (\$115,500) (*Sponsored by Ms. Cody*)

### **5. WATER ENVIRONMENT PROTECTION:**

- a. 2023 Transfer Resolution (\$145,000) (*Sponsored by Ms. Abbott*)

### **6. HEALTH:**

- a. 2023 Transfer Resolution (\$326,000) (*Sponsored by Dr. Kelly*)

### **7. CNY LYME & TICK-BORNE DISEASE ALLIANCE:**

- a. 2024 Transfer Resolution (\$75,000) (*Sponsored by Dr. Kelly*)

### **8. SHERIFF:**

- a. 2023 Transfer Resolution (\$2,428,816) (*Sponsored by Mr. Olson*)

### **9. COUNTY CLERK:**

- a. Authorizing New York State Reimbursement for 2024 Expenses of the Recording Officer for the County of Onondaga for Administration of Mortgage Taxes (\$516,922)

### **10. COMPTROLLER:**

- a. Amending the 2023 County Budget to Make Funds Available to Support Digitization of Payroll Records (\$75,000)

### **11. PERSONNEL:**

- a. 2023 Transfer Resolution (\$6,000)

### **12. FINANCE:**

- a. 2023 Transfer Resolution (\$15,000)
- b. Approving and Directing the Correction of Certain Errors on Tax Bills

### **13. COUNTY LEGISLATURE:**

- a. Standard Work Day Resolution for Employees

C. Adjournment

March 5, 2024

Motion Made By Ms. Cody

RESOLUTION NO. \_\_\_\_\_

AUTHORIZING THE ACQUISITION OF REAL PROPERTY IN THE TOWN OF CLAY FOR  
HIGHWAY PURPOSES

WHEREAS, this Onondaga County Legislature has reviewed the real property rights necessary for highway improvements to Oak Orchard Road, C.R. 187, at its intersection with Youngs Creek; and

WHEREAS, an appraisal has been obtained from a certified appraiser, as required by the Eminent Domain Procedure Law, and the value thereof is designated by the map number at the amount specified as follows:

| <u>NAME:</u>      | <u>TAX MAP NO.:</u> | <u>MAP:</u> | <u>TYPE:</u> | <u>SIZE:</u> | <u>AMOUNT:</u> |
|-------------------|---------------------|-------------|--------------|--------------|----------------|
| Christopher Sappe | 043.-01-45.0        | 1           | Fee          | 0.05A±       | \$400.00       |

and

WHEREAS, the above amount is considered fair and reasonable for the property rights to be acquired; now, therefore be it

RESOLVED, that the proposed action is an Unlisted action for the purposes of the New York State Environmental Quality Review Act (SEQRA); and, be it further

RESOLVED, that the Short Environmental Assessment Form (SEAF) for this project has been completed and reviewed and is on file with the Clerk of the Legislature; and, be it further

RESOLVED, that this Legislature hereby finds and declares a negative declaration under SEQRA, having determined that such action will not have a significant adverse effect on the environment; and, be it further

RESOLVED, that the Department of Transportation be and is hereby authorized to acquire necessary real property rights on the above-referenced parcel for an amount not to exceed \$400.00 for lawful county purposes; and, be it further

RESOLVED, that the County Comptroller be, and hereby is, directed to draw a check payable to the current owner of the parcel acquired in payment thereof, said check to be delivered to the County Attorney who shall obtain proper conveyance and approve title before delivery of said check, and that said sum be, and hereby is made a charge upon the proper fund or funds; and, be it further

RESOLVED, that if the offer is not accepted by the property owner, that the County Attorney, on behalf of the County of Onondaga be, and hereby is, authorized and directed to commence condemnation proceedings to acquire the property pursuant to the statutes in such cases made and provided, and the cost of said property be charged against the proper fund or funds; and, be it further

RESOLVED, that the County Executive, or his designee, is authorized to take such actions to comply with the requirements of SEQRA, including without limitation, the execution of documents and the filing, distribution and publication of the SEAF and Negative Declaration, and any other actions to implement the intent of this resolution.

# Short Environmental Assessment Form

## Part 1 - Project Information

Consent 1a

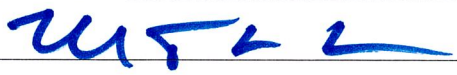
### Instructions for Completing

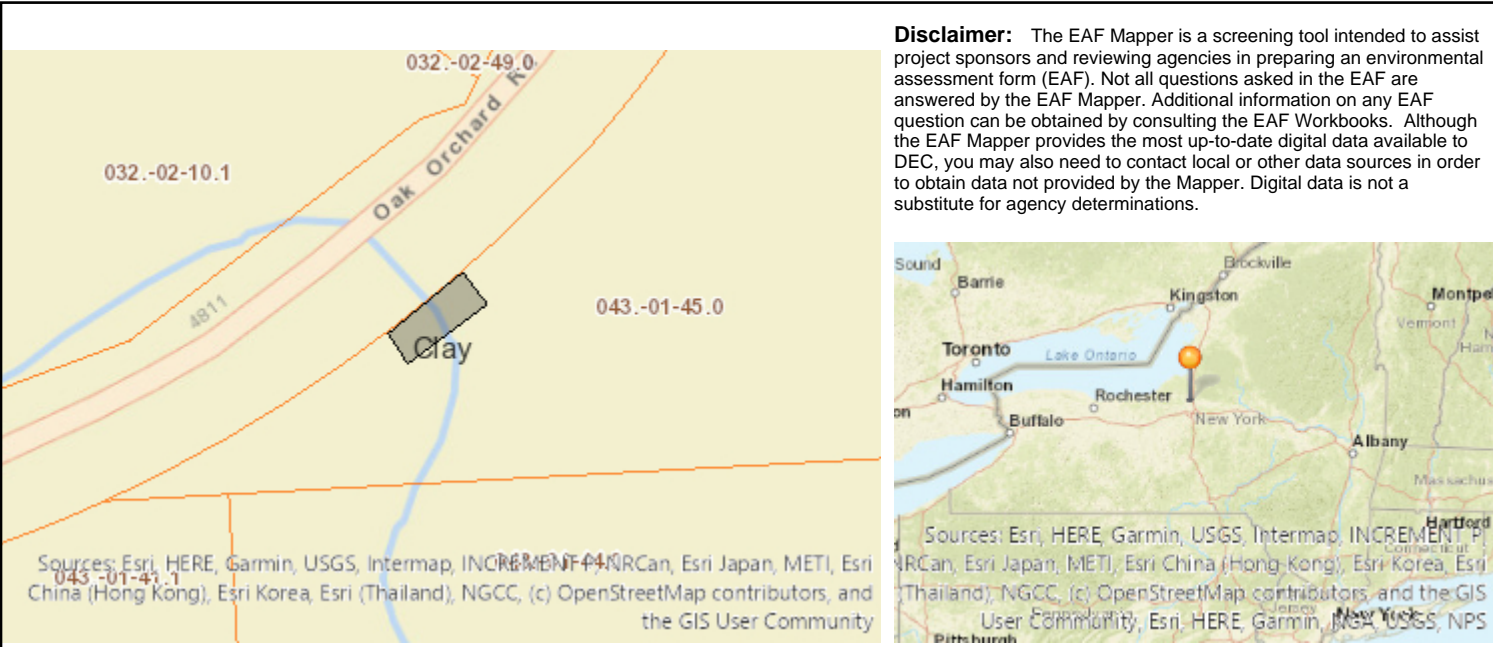
**Part 1 – Project Information.** The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

|   |  |        |                          |                          |
|---|--|--------|--------------------------|--------------------------|
| <b>Part 1 – Project and Sponsor Information</b>   |  |        |                          |                          |
| Name of Action or Project:  |  |        |                          |                          |
| Project Location (describe, and attach a location map):   |  |        |                          |                          |
| Brief Description of Proposed Action:   |  |        |                          |                          |
| Name of Applicant or Sponsor:   |  |        | Telephone:               |                          |
|   |  |        | E-Mail:                  |                          |
| Address:  |  |        |                          |                          |
| City/PO:  |  | State: |                          | Zip Code:                |
| 1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation?  |  |        | NO                       | YES                      |
| If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.  |  |        | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Does the proposed action require a permit, approval or funding from any other government Agency?   |  |        | NO                       | YES                      |
| If Yes, list agency(s) name and permit or approval:   |  |        | <input type="checkbox"/> | <input type="checkbox"/> |
| 3.   a. Total acreage of the site of the proposed action? _____ acres<br>b. Total acreage to be physically disturbed? _____ acres<br>c. Total acreage (project site and any contiguous properties) owned _____ acres<br>or controlled by the applicant or project sponsor?  |  |        |                          |                          |
| 4. Check all land uses that occur on, are adjoining or near the proposed action:<br>5.       Urban       Rural (non-agriculture)       Industrial       Commercial       Residential (suburban)<br><input type="checkbox"/> Forest       Agriculture       Aquatic       Other(Specify):<br><input type="checkbox"/> Parkland |  |        |                          |                          |

|   |  |   |   |
|---|--|---|---|
| 5. Is the proposed action,<br>a. A permitted use under the zoning regulations?<br>b. Consistent with the adopted comprehensive plan?  | NO<br><br><input type="checkbox"/><br><br><input type="checkbox"/>                                 | YES<br><br><input type="checkbox"/><br><br><input type="checkbox"/>                                 | N/A<br><br><input type="checkbox"/><br><br><input type="checkbox"/> |
| 6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?   | NO<br><br><input type="checkbox"/>   | YES<br><br><input type="checkbox"/>   |   |
| 7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?<br>If Yes, identify: _____   | NO<br><br><input type="checkbox"/>   | YES<br><br><input type="checkbox"/>   |   |
| 8. a. Will the proposed action result in a substantial increase in traffic above present levels?<br>b. Are public transportation services available at or near the site of the proposed action?<br>c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?   | NO<br><br><input type="checkbox"/><br><br><input type="checkbox"/><br><br><input type="checkbox"/> | YES<br><br><input type="checkbox"/><br><br><input type="checkbox"/><br><br><input type="checkbox"/> |   |
| 9. Does the proposed action meet or exceed the state energy code requirements?<br>If the proposed action will exceed requirements, describe design features and technologies:<br>_____<br>_____   | NO<br><br><input type="checkbox"/>   | YES<br><br><input type="checkbox"/>   |   |
| 10. Will the proposed action connect to an existing public/private water supply?<br>If No, describe method for providing potable water: _____<br>_____  | NO<br><br><input type="checkbox"/>   | YES<br><br><input type="checkbox"/>   |   |
| 11. Will the proposed action connect to existing wastewater utilities?<br>If No, describe method for providing wastewater treatment: _____<br>_____   | NO<br><br><input type="checkbox"/>   | YES<br><br><input type="checkbox"/>   |   |
| 12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?<br>b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory? | NO<br><br><input type="checkbox"/><br><br><input type="checkbox"/>                                 | YES<br><br><input type="checkbox"/><br><br><input type="checkbox"/>                                 |   |
| 13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?<br>b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?<br>If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____<br>_____<br>_____   | NO<br><br><input type="checkbox"/><br><br><input type="checkbox"/>                                 | YES<br><br><input type="checkbox"/><br><br><input type="checkbox"/>                                 |   |

|  |                                     |                                     |
|--|-------------------------------------|-------------------------------------|
| 14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply:<br><input checked="" type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input checked="" type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional<br><input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input type="checkbox"/> Suburban |                                     |                                     |
| 15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?<br>Bald Eagle, Indiana Bat  | NO                                  | YES                                 |
|  | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 16. Is the project site located in the 100-year flood plan?  | NO                                  | YES                                 |
|  | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| 17. Will the proposed action create storm water discharge, either from point or non-point sources?<br>If Yes,  | NO                                  | YES                                 |
|  | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| a. Will storm water discharges flow to adjacent properties?  | <input type="checkbox"/>            | <input type="checkbox"/>            |
| b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)?<br>If Yes, briefly describe:   | <input type="checkbox"/>            | <input type="checkbox"/>            |
| <hr/> <hr/>  |                                     |                                     |
| 18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)?<br>If Yes, explain the purpose and size of the impoundment:  | NO                                  | YES                                 |
|  | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| 19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility?<br>If Yes, describe:  | NO                                  | YES                                 |
|  | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| 20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) hazardous waste?<br>If Yes, describe: <u>Clay Town Landfill - DEC Site Code 734034. Remediation complete and property is outside of remedial boundaries and impacts.</u>   | NO                                  | YES                                 |
|  | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| <b>I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE</b><br>Applicant/sponsor/name: <u>Martin Voss</u> Date: <u>1/19/24</u><br>Signature: <u></u> Title: <u>OCDOT Commissioner</u>   |                                     |                                     |



|   |   |
|---|---|
| Part 1 / Question 7 [Critical Environmental Area]   | No  |
| Part 1 / Question 12a [National or State Register of Historic Places or State Eligible Sites] | No  |
| Part 1 / Question 12b [Archeological Sites]   | No  |
| Part 1 / Question 13a [Wetlands or Other Regulated Waterbodies]                               | Yes - Digital mapping information on local and federal wetlands and waterbodies is known to be incomplete. Refer to EAF Workbook. |
| Part 1 / Question 15 [Threatened or Endangered Animal]  | Yes   |
| Part 1 / Question 15 [Threatened or Endangered Animal - Name]                                 | Bald Eagle, Indiana Bat   |
| Part 1 / Question 16 [100 Year Flood Plain]   | No  |
| Part 1 / Question 20 [Remediation Site]   | Yes   |

Project:

Date:

## ***Short Environmental Assessment Form***

### ***Part 2 - Impact Assessment***

**Part 2 is to be completed by the Lead Agency.**

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept “Have my responses been reasonable considering the scale and context of the proposed action?”

|  | <b>No, or<br/>small<br/>impact<br/>may<br/>occur</b> | <b>Moderate<br/>to large<br/>impact<br/>may<br/>occur</b> |
|--|--|---|
| 1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?  |  |   |
| 2. Will the proposed action result in a change in the use or intensity of use of land?   |  |   |
| 3. Will the proposed action impair the character or quality of the existing community?   |  |   |
| 4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?                      |  |   |
| 5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?            |  |   |
| 6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities? |  |   |
| 7. Will the proposed action impact existing:   |  |   |
| a. public / private water supplies?  |  |   |
| b. public / private wastewater treatment utilities?  |  |   |
| 8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?                                   |  |   |
| 9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?                     |  |   |
| 10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?  |  |   |
| 11. Will the proposed action create a hazard to environmental resources or human health?   |  |   |



## Short Environmental Assessment Form

### Part 3 Determination of Significance

For every question in Part 2 that was answered “moderate to large impact may occur”, or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

The action merely involves the acquisition of a portion of a vacant parcel of land for highways purposes. The property is needed to provide access to existing road and culvert infrastructure, and to permit any future monitoring, repairs, maintenance, and improvements thereto. Any future road or culvert improvements/repairs, information on which is at this time speculative, are functionally independent of this action to acquire fee title to property adjacent to the road for access and highway purposes. Such is no less protective of the environment considering that a SEQRA review would need to be completed prior to any future intrusive site activities associated with highway/culvert work, in addition to the need to obtain permits from regulatory agencies before performing any work in any around the water body.

Based on the foregoing, the County has determined that the above-stated action is an Unlisted Action that will not result in any significant adverse environmental impacts. Therefore, in accordance with Article 8 of the Environmental Conservation Law, the County hereby issues this negative declaration.

- ☐ Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
- ☒ Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

Onondaga County

1/19/24

Name of Lead Agency

Date

Martin Voss

OCDOT Commissioner

Print or Type Name of Responsible Officer in Lead Agency

Title of Responsible Officer



Signature of Responsible Officer in Lead Agency

Signature of Preparer (if different from Responsible Officer)

**PRINT FORM**

March 5, 2024

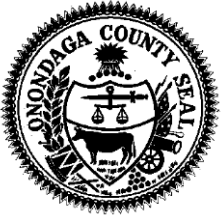
Motion Made By Ms. Cody

RESOLUTION NO. \_\_\_\_\_

2023 TRANSFER RESOLUTION

RESOLVED, that the following transfers be made:

|                               |                                |                    |
|-------------------------------|--------------------------------|--------------------|
| <u>FROM:</u>                  | <u>TO:</u>                     | <u>AMOUNT:</u>     |
| Admin Unit 8100000000         | Admin Unit 0500000000          |                    |
| DSS-Economic Security         | Facilities Management          |                    |
| Speed Type #430814            | Speed Type #470020             |                    |
| Acct. 661180                  | Acct. 674600                   |                    |
| Medical Payment by State MMIS | Prov For Cap Projects, Capital | \$500,000          |
| <br><u>FROM:</u>              | <br><u>TO:</u>                 | <br><u>AMOUNT:</u> |
| Admin Unit 8100000000         | Admin Unit 0500000000          |                    |
| DSS-Economic Security         | Facilities Management          |                    |
| Speed Type #430814            | Speed Type #470020             |                    |
| Acct. 661180                  | Acct. 674600                   |                    |
| Medical Payment by State MMIS | Prov For Cap Projects, Capital | \$500,000          |



## DEPARTMENT PROGRAM AND FINANCIAL INFORMATION SHEET

**PURPOSE:**

Facilities Various Capital Improvements

**OBJECTIVE/ WORK PLAN:**

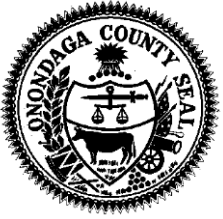
Continue with renovations to the Civic Center 11<sup>th</sup> and 13<sup>th</sup> floors vacated by departments moving to other locations outside the Civic Center.

**FUNDING SOURCE:**

Cash

**BUDGET:**

\$500,000



## DEPARTMENT PROGRAM AND FINANCIAL INFORMATION SHEET

**PURPOSE:**

OnCenter Rehabilitations

**OBJECTIVE/ WORK PLAN:**

Continuation of yearly improvements required to maintain the marketability and operations

**FUNDING SOURCE:**

Cash

**BUDGET:**

\$500,000

**DEPARTMENT:** FACILITIES MANAGEMENT

**Project:** Facilities Various Capital Improvements

**Purpose:** Public/Employee Safety/Health, Reduce Operating Costs/Efficiency, Maintain Existing Investment, Addition Capacity

**Level of Development:** Advanced

**Project Description:**

This project will generate improvements in structural integrity, mechanical systems, energy efficiency systems, life/safety issues, office environments, building exteriors, infrastructure, ADA improvements, and security and fire alarm systems of buildings and grounds in various facilities, as well as providing for the preservation of County assets. This will also include provisions for improvements designed to reduce the chance of pandemic spread by modifying work environments, creating biologic barriers, implementing additional disinfectant systems, introducing technologies of sensors and screening as well as strengthening the security and surveillance of our properties.

**Project Cost Summary:**

| <b>FUNDING SOURCE:</b>     | <b>Pre-2024</b> | <b>2024</b> | <b>2025</b> | <b>2026</b> | <b>2027</b> | <b>2028</b> | <b>2029</b> | <b>6yr Total</b> | <b>Total:</b> |
|----------------------------|-----------------|-------------|-------------|-------------|-------------|-------------|-------------|------------------|---------------|
| Borrowing to be Authorized | 0               | 500         | 500         | 500         | 500         |             |             | 2,000            | 2,000         |
| Pay as You Go              | 850             |             |             |             |             |             |             | 0                | 850           |
| Authorized Borrowing       | 15,015          |             |             |             |             |             |             | 0                | 15,015        |
| Federal Aid                | 1,000           |             |             |             |             |             |             | 0                | 1,000         |
| <b>TOTALS</b>              | <b>16,865</b>   | <b>500</b>  | <b>500</b>  | <b>500</b>  | <b>500</b>  |             |             | <b>2,000</b>     | <b>18,865</b> |

**Project Detail and Status:**

This is an ongoing project.

**In October 2011 the County Legislature authorized \$3,860,000 to be used in 2012 on the following scope:**

**CENTER FOR FORENSIC SCIENCES:** \$1,200,000

We have completed the following projects: structural masonry repairs and window replacements.

**COURTHOUSE:** \$50,000

We completed the Motor Control Center replacement project.

**JUSTICE CENTER:** \$413,000

We have completed the project to refinish the exterior insulation and finish system. We have completed the kitchen floor and trench drain replacements. We purchased and installed a new industrial dishwasher. We have completed the fire alarm panel and system replacement.

**PUBLIC SAFETY BUILDING:** \$350,000

We have completed the third floor Central Intelligence Division. We have completed renovations on the fourth floor in the Finance and ABC areas, as well as relocation of the records division to the first floor.

**SHERIFF'S HEADQUARTERS:** \$50,000

We have completed selective abatement, as well as carpet and flooring replacement projects. We have also reconfigured and modified the lobby of this building.

**MULTIPLE BUILDINGS/EXTERIOR COMPLEX:** \$800,000

We have completed the storefront entries at the Civic Center, Public Safety Building, and Justice Center. We have completed the contract for upgrading the telecom room HVAC at the Civic Center. We have begun various lighting and controller replacements with new LED systems and have upgraded our War Memorial athletic fitness area.

## *Countywide Funds*

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### ED KOCHIAN COUNTY OFFICE BUILDING: \$1,246,000

The abatement project for floors 1, 2, 4, 5 and 6 was completed. This project was the first step of a multiple floor rehabilitation project.

**In December 2012 the County Legislature authorized \$1,000,000 in our 2013 budget to continue the improvements.**

### CRIMINAL COURTHOUSE: \$105,000

The elevator shaft pits have buckled under a combination of subgrade hydraulic pressure and structural failure and need to be repaired.

### JUSTICE CENTER: \$70,000

The elevator shaft pits have buckled under a combination of subgrade hydraulic pressure and structural failure and need to be repaired.

### PUBLIC SAFETY BUILDING: \$210,000

We completed the abatement, encapsulation and renovation on the third floor CID. In addition, the renovation of the 4th floor for Evidence (CSU) was completed.

### DH&C PLANT: \$250,000

Replacement of National Grid vaults, which are unsafe and unstable. Design is complete, project is delayed because of high bids and the design is being reevaluated.

### MULTIPLE BUILDINGS/EXTERIOR COMPLEX: \$435,000

Completed the installation of ADA operators for elevator lobby doors (\$160,000) and ADA improvements to the Theater Restrooms were completed in May 2017.

**In Fall 2013 the County Legislature authorized \$500,000 in our 2014 budget as pay-as-you-go funds and in 2014 they authorized \$645,000 to be used on the following scope:**

### ASSET MANAGEMENT SYSTEM: \$650,000

The County is in need to assess, benchmark and input data pertaining to the condition of all County's assets. With an Asset Management System, we will have the tools necessary to analyze and review building conditions and systems in order to determine capital planning, prioritize investments, and protect the County's assets. The first step in the asset management system was deployed in 2016 with the application of Que Ware work order system. We are in the process of researching different asset management systems.

### VARIOUS IMPROVEMENTS IN CIVIC CENTER \$180,000

This project provided for renovations of the Onondaga Room for the use by the general public, county employees and the theater patrons. In 2015 and 2016 the former Onondaga Room was renovated as well as the entrance to the cafeteria.

### EVERSON GARAGE/COMMUNITY PLAZA: \$330,000

This sub-project will address the following:

- Replacement of Everson Garage fire alarm system. (\$270,000)
- Concrete work on West Garage stairs/entrances (\$50,000) was completed in early 2017

**On June 7, 2016 the County Legislature authorized \$1,100,000.**

With these funds we have accomplished abatement at the PSB, the restoration of the PSB façade, continued with subgrade vault restoration, replaced the Justice Center hot water systems, repaired the Everson plaza and foundations from water infiltration, renovated portions of Civic Center 7th floor, and the Sheriff Building subgrade vaults. We have also repaired the compactor platform in the CC loading dock and replaced the roof and the fence at the Board of Elections.

**On December 3, 2019 the County Legislature authorized another \$1,500,000 (Resolution #177)**

With these funds we have performed renovations to the ceremonial courtrooms in the Court House, replaced insufficient security doors at Hillbrook, performed abatement and renovations for the PSB Crime analysis Center, replaced sidewalk areas, and repaired deteriorated brickwork at the Civic Center. We intend to use some of these funds to create protective barriers and reconfigure public approach areas to mitigate potential for contagion spread.

The following is a list of projects that we intend to address with the remainder of the 2019 funds as well as with the funds that we will request in the future.

#### **VARIOUS IMPROVEMENTS IN CIVIC CENTER**

The main focus of this project is to continue the renovation efforts in the Civic Center, which include ADA enhancements in restrooms and security provisions for employees related to modifications of front entrances, key access doors and surveillance cameras. We will continue with designing the reconfigurations and modifications required to reduce the potential for contagion spread.

Renovations on the east side of the 8th floor of the Civic Center needed to accommodate additional personnel in Children and Family Services. The objects of these renovations will be floors, walls, ceiling, lighting, HVAC, workspace furniture and break area (\$1,175,000 in debt in 2022)

Renovations in floors 3, 4, 5 and 13 of Civic Center, which will be used by Social Services. The 3rd floor will undergo a full renovation while the other floors will undergo partial renovations. (\$1,820,000 in debt and \$235,000 in cash in 2022 and \$1,000,000 in debt in 2023)

Space renovations in CC basement to create a BDC office space. (\$235,000 in cash in 2022)

#### **MULTIPLE BUILDINGS/EXTERIOR COMPLEX:**

This sub-project will address the following objects:

- Asbestos removals. We will continue removals and cleanups in various buildings and tunnels.
- Sidewalk panel replacement - miscellaneous areas
- Replace and enhance public address systems in compliance with PESH, Codes and Emergency Management reports
- Surveillance system enhancement in various buildings in the downtown complex: This project will consist in some additions and improvements in hardware and software to the existing surveillance system, which will enhance the actual performance of this system as well as expand on the existing camera locations to include street views.

#### **ARMY RESERVE CENTER RENOVATIONS:**

This project will consist in renovation of the physical space, and major technological upgrades to transition a County owned, former Army Reserve Center into a state-of-the-art Emergency Operations Center (EOC). The new facility would increase the County's ability to respond to incidents by improving workspace and providing a facility that is remote from one of the highest risk areas within the County. The option of moving the EOC out of the primary county

office building will help to mitigate the impacts to public safety operations if the primary facility were to become unavailable. The new location would also allow emergency management staff to co-locate with the EOC and all of its response assets. Enhancements to the site would include facility renovations, such as re-configuring the current facility layout, enhance security and intrusion protection systems, the addition of redundant power and internet capabilities and improved HVAC systems. The cost of this project will be \$2.1M which will be spent in 2022. We intend to seek legislative authorization for \$1.1M in debt in fall 2021 and we have applied for \$1M in federal aid which we expect to receive in 2022.

**As of spring 2023 we received authorization for \$3,495,000 in bonds and \$470,000 in cash as well as \$1,000,000 in Federal Aid**, to fund the work at the army reserve center, on 8th floor at Civic Center and to start the work for social services and BBC clinic. As of summer, 2022 the work in all these objects has started and is in various phases of design and construction.

**We received authorization in February of 2023 for \$2,115,000 in bonds** to complete the rest of the construction. In this amount we included \$500,000 for other annual maintenance projects.

**In fall 2023 we intend to seek legislative authorization for \$500,000 in debt to continue with renovations on CC11 and CC13.**



March 5, 2024

Motion Made By Ms. Abbott

RESOLUTION NO. \_\_\_\_\_

AMENDING THE 2024 ONONDAGA COUNTY BUDGET TO ACCEPT GRANT FUNDS FROM  
THE NEW YORK STATE DEPARTMENT OF STATE ENVIRONMENTAL PROTECTION FUND  
LOCAL WATERFRONT REVITALIZATION PROGRAM FOR THE UPDATE OF THE OTISCO  
LAKE WATERSHED MANAGEMENT PLAN

WHEREAS, New York State, through the Department of State Environmental Protection Fund Local Waterfront Revitalization Program, has awarded the County of Onondaga funding in the amount of \$60,000 for the updating of the Otisco Lake Watershed Management Plan; and

WHEREAS, it is necessary to include such funds in the Onondaga County Office of the Environment's 2024 budget and authorize the execution of agreements; now, therefore be it

RESOLVED, that the County Executive is authorized to execute agreements and such other documents as may be reasonably necessary to implement the intent of this resolution; and, be it further

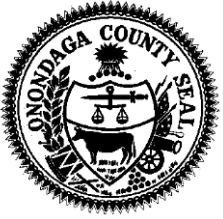
RESOLVED, that the 2024 County budget be amended as follows:

REVENUES:

|                           |          |
|---------------------------|----------|
| In Admin Unit 3600000000  |          |
| Office of the Environment |          |
| Speed Type #191015        |          |
| Project 721006            |          |
| Otisco Lake Watershed     |          |
| In Acct. 590028           |          |
| St Aid – Home & Comm Svc  | \$60,000 |

APPROPRIATIONS:

|                           |          |
|---------------------------|----------|
| In Admin Unit 3600000000  |          |
| Office of the Environment |          |
| Speed Type #191015        |          |
| Project 721006            |          |
| Otisco Lake Watershed     |          |
| In Acct. 694080           |          |
| Professional Services     | \$60,000 |



## DEPARTMENT PROGRAM AND FINANCIAL INFORMATION SHEET

**PURPOSE:**

The funding received from this grant is to update the Otisco Lake Watershed Management Plan.

**OBJECTIVE/ WORK PLAN:**

In 2014, Onondaga County was the recipient of a Local Waterfront Revitalization Grant (LWRG) to create a Watershed Management Plan. The County, working with the Otisco Lake Preservation Association (OLPA) and CNY Regional Planning and Development Board (CNYRPDB) feel that the new focus on invasive species and recreation call for an update to this plan. An updated plan would help identify target areas around the Otisco Lake Watershed, and help focus action items and recommendations for future funding efforts. Partners from the 2014 plan included Syracuse-Onondaga County Planning Agency, Onondaga County Health Department, Onondaga County Soil and Water Conservation District, Cornell Cooperative Extension of Onondaga County, Central New York Regional Planning and Development Board. For this update, we would like to include the City of Syracuse and Onondaga County Water Authority. Updating the 2014 Plan is endorsed by the NYS Department of Environmental Conservation and would be less comprehensive and time consuming than a 9 Element Plan.

The LWRG Grant has been awarded for \$60,000, requiring a local match of 25%. The match was included in the Office of Environment's approved 2024 budget. CNYRPDB will be leading the plan's revision and implementing this grant.

**FUNDING SOURCE:**

New York State, through the Department of Department of State Environmental Protection Fund Local Waterfront Revitalization Program for \$60,000.

**BUDGET:**

\$60,000

STATE OF NEW YORK  
**DEPARTMENT OF STATE**

ONE COMMERCE PLAZA  
99 WASHINGTON AVENUE  
ALBANY, NY 12231-0001  
WWW.DOS.NY.GOV

Consent 3a

KATHY HOCHUL  
GOVERNOR

ROBERT J. RODRIGUEZ  
SECRETARY OF STATE

December 6, 2023

Honorable J. Ryan McMahon II  
County Executive  
County of Onondaga  
421 Montgomery Street, Floor 14  
Syracuse, NY 13202

Dear County Executive McMahon:

Thank you for applying to the Environmental Protection Fund Local Waterfront Revitalization Program through the 2023 Consolidated Funding Application. On behalf of Governor Hochul, I am pleased to inform you that funding has been tentatively awarded to the County of Onondaga to undertake the following project(s):

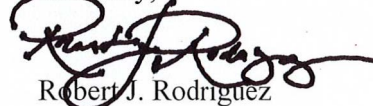
- CFA #127071 - \$60,000.00  
Otisco Lake Watershed Management Plan Update

Please be advised this award is contingent upon approval by the Office of the State Comptroller. Staff from the NYS DOS Office of Planning, Development & Community Infrastructure will contact your office regarding the next steps in developing a contract work plan, Minority and Women-owned Business Enterprise (MWBE) utilization goals, and other contract terms and conditions. I am pleased the State of New York is able to assist in your efforts to improve your community.

If you have any questions, please send an email message with the subject line "LWRP Inquiry for CFA #127071" to [opd@dos.ny.gov](mailto:opd@dos.ny.gov). If you applied for funding from other programs through the REDC Round 13 Initiative, you will receive information regarding those applications separately.

Congratulations and we look forward to working with you.

Sincerely,



Robert J. Rodriguez  
Secretary of State

cc: Daniel Kolinski, REDC Regional Director  
Jesse McMahon, Director, Onondaga County Office of the Environment  
Aaron McKeon, Environmental Program Manager, CNY Regional Planning and Development Board



**Department  
of State**

March 5, 2024

Motion Made By Dr. Kelly

RESOLUTION NO. \_\_\_\_\_

2023 TRANSFER RESOLUTION

RESOLVED, that the following transfer be made:

| <u>FROM:</u>                  | <u>TO:</u>                     | <u>AMOUNT:</u> |
|-------------------------------|--------------------------------|----------------|
| Admin Unit 8100000000         | Admin Unit 8100000000          |                |
| DSS-Economic Security         | DSS-Economic Security          |                |
| Speed Type #430814            | Speed Type #430629             |                |
| Acct. 661180                  | Acct. 668720                   |                |
| Medical Payment by State MMIS | Transfer to Grant Expenditures | \$30,300       |



**DEPARTMENT OF SOCIAL SERVICES - ECONOMIC  
SECURITY  
PROGRAM AND FINANCIAL INFORMATION SHEET**

**PURPOSE:**

Purchase 39 electronic work stations for TA Employment (formally JOBSplus!) staff.

**OBJECTIVE/ WORK PLAN:**

One-time work station purchase - \$30,300

Prior to absorbing JOBSplus!, we provided all DSS-ES sit stands to improve employees' well-being and productivity. Now that TA employment staff are part of DSS-ES, extending sit stands to these staff would be beneficial to their well-being and productivity too. Unfortunately, to squeeze the number of JOBSplus! staff on 4KOB when we had to move them from the Salvation Army building, their workstations are smaller than the average DSS-ES work station. The model of Sit Stand DSS-ES purchased for the department will not fit on the smaller work surfaces. Therefore, DSS-ES needs to purchase 39 electronic work tables to accomplish the same thing as sit stands. When the TA Intake space was renovated in 2KOB, work stations were outfitted with similar electronic work stations. These work stations have worked very well in that area.

**FUNDING SOURCE:**

Medical Payment by State MMIS

**BUDGET:**

\$30,300

March 5, 2024

Motion Made By Dr. Kelly

RESOLUTION NO. \_\_\_\_\_

2023 TRANSFER RESOLUTION

RESOLVED, that the following transfer be made:

| <u>FROM:</u>                      | <u>TO:</u>                        | <u>AMOUNT:</u> |
|-----------------------------------|-----------------------------------|----------------|
| Adult Protective Unit 8200000000  | Admin Unit 8200000000             |                |
| Adult and Long Term Care Services | Adult and Long Term Care Services |                |
| Speed Type #435007                | Speed Type #435022                |                |
| Acct. 694080                      | Acct. 668720                      |                |
| Professional Services             | Transfer to Grant Expenditures    | \$21,000       |



## DEPARTMENT OF ADULT AND LONG TERM CARE SERVICES PROGRAM AND FINANCIAL INFORMATION SHEET

### **PURPOSE:**

Purchase of Shelf Stable Meals and Accessible Furniture

### **OBJECTIVE/ WORK PLAN:**

Shelf Stable Meals-Purchase of Shelf Stable Meals for frail and low-income seniors who participate in the Meals-on-Wheels programs throughout the County. A total of three (3) Shelf Stable Meals will be delivered to each participant at their home, similar to the Meals on Wheels delivery. These extra meals, known as "Blizzard Bags" are delivered to each participant to ensure that the seniors will have nutritious, and safe, food to eat when a regular meal delivery cannot occur during inclement weather, such as a severe snow storm or other weather event that prohibits the volunteers from their normal delivery.

Shelf Stable Meals (Blizzard Bags) are equipped with packaging that is easy to open and does not require electricity. This ensures that can goods supplied can be opened during a power outage. A total of 1800 will be purchased.

Accessible Furniture: The Department plans to replace the decades-old furniture that is currently in the 10<sup>th</sup> Floor West waiting area. Most clientele that come to the 10<sup>th</sup> Floor are seniors and/or persons with disabilities. The current furniture is too low, and narrow, to allow for easy access for those visiting the Office for Aging, the Veterans Service Agency and Adult Mental Health, which all occupy the 10<sup>th</sup> Floor West location. New, accessible furniture in this space will allow for the comfort and dignity of those seeking needed services.

### **FUNDING SOURCE:**

2023 Local Dollars

### **BUDGET:**

Shelf Stable Meals (Blizzard Bags) \$18,000

Accessible Furniture: \$ 3,000

March 5, 2024

Motion Made By Mr. Burtis

RESOLUTION NO. \_\_\_\_\_

CONFIRMING THE APPOINTMENT BY THE COUNTY EXECUTIVE TO THE CNY WORKS  
BOARD OF DIRECTORS

WHEREAS, J. Ryan McMahon, II, Onondaga County Executive, has duly appointed and designated pursuant to Section 1903 of the Onondaga County Charter and consistent with the Workforce Innovation and Opportunity Act, subject to confirmation by the Onondaga County Legislature, the following individual to serve as a member of the CNY Works Board of Directors:

APPOINTMENT:

Kevin J. Meaker  
3727 Snowdrop Road  
Baldwinsville, New York 13027

TERM EXPIRES:

December 31, 2025

and

WHEREAS, it is the desire of this Legislature to confirm said appointment; now, therefore be it

RESOLVED, that the Onondaga County Legislature does hereby confirm the appointment of the above individual to serve as a member of the CNY Works Board of Directors for the term specified above.





1a

County of Onondaga  
**Office of the County Executive**

John H. Mulroy Civic Center, 14th Floor  
421 Montgomery Street, Syracuse, New York 13202

Phone: 315.435.3516 Fax: 315.435.8582

[www.ongov.net](http://www.ongov.net)

**J. Ryan McMahon, II**  
*County Executive*

**Ann Rooney**  
*Deputy County Executive, Human Services*

**Brian J. Donnelly**  
*Deputy County Executive*

**Mary Beth Primo**  
*Deputy County Executive, Physical Services*

February 14, 2024

TO THE HONORABLE MEMBERS OF THE ONONDAGA COUNTY LEGISLATURE:

Pursuant to Article XXIV, Section 1903, of the Onondaga County Charter, and in concert with the Workforce Investment Act of 1998, I have appointed, subject to confirmation of the County Legislature, the following individual to serve as a member of the CNY Work Board of Directors:

APPOINTMENT:

Kevin J. Meaker  
3727 Snowdrop Road  
Baldwinsville, NY 13027

TERM EXPIRES:

December 31, 2025

Your confirmation of this appointment would be greatly appreciated.

Sincerely,

A handwritten signature in blue ink, appearing to read "J. Ryan McMahon, II".

J. Ryan McMahon, II  
County Executive

cc: Colleen Gunnip, Chair, Ways & Means  
Ben Yaus, Law Department  
Jamie McNamara, Clerk, County Legislature

March 5, 2024

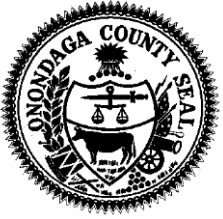
Motion Made By Ms. Cody

RESOLUTION NO. \_\_\_\_\_

2023 TRANSFER RESOLUTION

RESOLVED, that the following transfer be made:

| <u>FROM:</u>          | <u>TO:</u>                     | <u>AMOUNT:</u> |
|-----------------------|--------------------------------|----------------|
| Admin Unit 0500000000 | Admin Unit 0500000000          |                |
| Facilities Management | Facilities Management          |                |
| Speed Type #470030    | Speed Type #470020             |                |
| Acct. 694130          | Acct. 668720                   |                |
| Maint, Util, Rents    | Transfer to Grant Expenditures | \$210,000      |



## DEPARTMENT PROGRAM AND FINANCIAL INFORMATION SHEET

**PURPOSE:**

Purchase of Boom Lift, HVAC Filters and Upgrade to Mailroom equipment

**OBJECTIVE/ WORK PLAN:**

One-time purchase of boom lift (\$90,000), HVAC Filters (\$30,000) and upgrade to mailroom equipment (\$90,000).

Facilities currently does not own a boom lift to assist our trades/maintenance with higher area repairs/maintenance. We currently rent a lift when needed or hire contractors to do the work. Purchase of HVAC Filters will allow us to replace specialty filters that should be replaced every 3 years, this one-time purchase will allow us to replace the filters that were purchased in 2020. Our Mailroom VSort printer assembly that is part of our mail processing system is outdated and no longer can be supported by the manufacturer service provide, NPI. The software is driven by a Windows 7 version and cannot be upgraded to the newest version. The new server and the printer and other miscellaneous elements of the assembly need this investment to upgrade it to the current supported technology. If it were to malfunction now, we would be unable to process mail.

**FUNDING SOURCE:**

Utility savings

**BUDGET:**

\$210,000

March 5, 2024

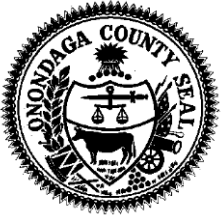
Motion Made By Ms. Cody

RESOLUTION NO. \_\_\_\_\_

### 2023 TRANSFER RESOLUTION

RESOLVED, that the following transfers be made:

| <u>FROM:</u>              | <u>TO:</u>                     | <u>AMOUNT:</u> |
|---------------------------|--------------------------------|----------------|
| Admin Unit 6900000000     | Admin Unit 6900000000          |                |
| Park and Recreation       | Parks and Recreation           |                |
| Speed Type #510001        | Speed Type #510012             |                |
| Acct. 693000              | Acct. 667820                   |                |
| Supplies & Materials      | Transfer to Grant Expenditures | \$65,000       |
| <br>Admin Unit 6900000000 | <br>Admin Unit 6900000000      |                |
| Park and Recreation       | Park and Recreation            |                |
| Speed Type #510003        | Speed Type #510017             |                |
| Acct. 694130              | Acct. 667820                   |                |
| Maint, Utilities, Rents   | Transfer to Grant Expenditures | \$60,000       |



**DEPARTMENT OF:  
PARKS AND RECREATION**

**PROGRAM AND FINANCIAL INFORMATION SHEET**

**PURPOSE:**

Shade structure would provide shelter from the sun and outdoor elements for waiting pickleball players.

**OBJECTIVE/ WORK PLAN:**

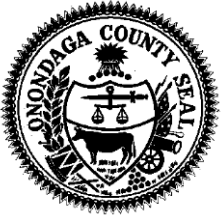
The plan would be to construct one shade structure. The structure would consist of a 15x15 shelter type structure with four legs and a removable canvas top.

**FUNDING SOURCE:**

Surplus in Supply Account

**BUDGET:**

\$65,000



**DEPARTMENT OF:  
PARKS AND RECREATION**

**PROGRAM AND FINANCIAL INFORMATION SHEET**

**PURPOSE:**

The radios the Park Rangers are currently using are twenty years old. This would update the Park Ranger communication system for the foreseeable future.

**OBJECTIVE/ WORK PLAN:**

This project would be a full replacement of all twenty two Park Ranger radios. The project will also include the purchase of three spare radios as well as programming, new radio holsters and charging stations.

**FUNDING SOURCE:**

Surplus in Maintenance Utilities and Rents

**BUDGET:**

\$60,000

March 5, 2024

Motion Made By Ms. Cody

RESOLUTION NO. \_\_\_\_\_

2023 TRANSFER RESOLUTION

RESOLVED, that the following transfers be made:

| <u>FROM:</u>            | <u>TO:</u>                     | <u>AMOUNT:</u> |
|-------------------------|--------------------------------|----------------|
| Admin Unit 6500000000   | Admin Unit 6500000000          |                |
| OCPL                    | OCPL                           |                |
| Speed Type #390114      | Speed Type #390114             |                |
| Acct. 694080            | Acct. 667820                   |                |
| Professional Services   | Transfer to Grant Expenditures | \$26,100       |
| Admin Unit 6500000000   | Admin Unit 6500000000          |                |
| OCPL                    | OCPL                           |                |
| Speed Type #390040      | Speed Type #390040             |                |
| Acct. 694130            | Acct. 667820                   |                |
| Maint, Utilities, Rents | Transfer to Grant Expenditures | \$17,900       |
| Admin Unit 6500000000   | Admin Unit 6500000000          |                |
| OCPL                    | OCPL                           |                |
| Speed Type #390040      | Speed Type #390040             |                |
| Acct. 694130            | Acct. 667820                   |                |
| Maint, Utilities, Rents | Transfer to Grant Expenditures | \$4,500        |
| Admin Unit 6500000000   | Admin Unit 6500000000          |                |
| OCPL                    | OCPL                           |                |
| Speed Type #390133      | Speed Type #390133             |                |
| Acct. 694130            | Acct. 667820                   |                |
| Maint, Utilities, Rents | Transfer to Grant Expenditures | \$67,000       |

**Program and Financial Information Sheet  
Onondaga County Legislative Request  
2023 Year End**

**PURPOSE:**

Onondaga County Public Libraries is seeking legislative approval and financial support for the replacement of public computers at the Central Library.

**BACKGROUND:**

Public access computers is one of the most demanded services at Onondaga County Public Libraries. Currently we have approximately 160 Public Access Computer offerings across our Central Library, 8 city branches, and 2 satellite libraries located within the Southwest and Northeast Community Centers. The current fleet of Dell Thin Clients is diminishing in performance as the machines are well past their typical lifespan. Additionally, we are unable to update the PCs to our minimum standard of operating system due to the physical limitations of these machines.

We began the process of replacing these antiquated devices in 2023 in our branches and are continuing the process in 2024. We are still in need of funding to replace our inventory in the Central Library downtown. Upgrading our offerings will result in a greater experience for our patrons and a reduction of staff time being directed toward troubleshooting or repairing faulty computers.

**BUDGET:**

\$26,100

Central Library located at 447 South Salina Street, Syracuse, NY 13202-2494  
Phone 315-435-1900 Fax 315-435-8533 [www.onlib.org](http://www.onlib.org)  
Dawn Marmor, Executive Director

Beauchamp Branch \* Betts Branch \* Hazard Branch \* Mundy Branch  
Paine Branch \* Petit Branch \* Soule Branch \* White Branch



**Program and Financial Information Sheet  
Onondaga County Legislative Request  
2023 Year End**

**PURPOSE:**

Onondaga County Public Libraries is seeking legislative approval and financial support for the replacement of security cameras at the Beauchamp Branch Library.

**BACKGROUND:**

Beauchamp Branch Library is located at 2111 S. Salina Street (corner of E. Colvin & S. Salina Street). It is a busy library with a lot of pedestrian traffic. Currently the security camera system is not operational and cannot be restored by the county contracted vendor that maintains the security systems, Johnson Controls Security Solutions. After many service calls throughout 2023 it has been determined that it is best to replace the entire security system at this location.

The original cameras were installed six years ago using New York State construction aid for libraries but have reached end of life. Replacement plans include all the interior and exterior cameras as well as the computer terminal that stores video footage. Failure to replace this system will hinder our security vendor's ability to properly monitor the library areas for safety purposes.

**BUDGET:**

\$18,000

Central Library located at 447 South Salina Street, Syracuse, NY 13202-2494  
Phone 315-435-1900 Fax 315-435-8533 [www.onlib.org](http://www.onlib.org)  
Dawn Marmor, Executive Director

Beauchamp Branch \* Betts Branch \* Hazard Branch \* Mundy Branch  
Paine Branch \* Petit Branch \* Soule Branch \* White Branch

**Program and Financial Information Sheet  
Onondaga County Legislative Request  
2023 Year End**

**PURPOSE:**

Onondaga County Public Libraries is seeking legislative approval and financial support for the purchase of drinking fountains for three of its branch libraries.

**BACKGROUND:**

Currently, four of the eight city branch libraries do not have drinking fountains. Each summer during summer reading and other library children's programs there is a need to distribute water at the branches that do not have drinking fountains. Currently staff at the branches hand out small cups that children take to fill from sinks in the bathrooms which is not an ideal solution.

The county facilities department has evaluated the four libraries in need of drinking fountains and determined that three of them (Beauchamp, Soule and White branches) have the appropriate plumbing in place to install drinking fountains.

Not installing these drinking fountains would result in the continued deficit of drinking water for patrons and staff at these county locations.

**BUDGET:**

\$4,500

Central Library located at 447 South Salina Street, Syracuse, NY 13202-2494  
Phone 315-435-1900 Fax 315-435-8533 [www.onlib.org](http://www.onlib.org)  
Dawn Marmor, Executive Director

Beauchamp Branch \* Betts Branch \* Hazard Branch \* Mundy Branch  
Paine Branch \* Petit Branch \* Soule Branch \* White Branch

**Program and Financial Information Sheet  
Onondaga County Legislative Request  
2023 Year End**

**PURPOSE:**

Onondaga County Public Libraries is seeking legislative approval and financial support for the purchase of a replacement vehicle with wrapping to be used in its delivery system.

**BACKGROUND:**

One of the essential services listed as part of the memorandum of understanding between the Onondaga County Central Library and the 19 suburban member libraries is a delivery system tasked with the distribution of outgoing and incoming materials throughout the 32 site library network. Over 8,000 stops are conducted annually to deliver and retrieve materials borrowed by library patrons at their library of choice.

One of the main resources required to operate this system is its fleet of vehicles. The delivery system's vehicle inventory includes 4 cargo vehicles ranging in age from 9 years to 12 years of age and have all been driven at or above 100,000 miles. There has been over \$71,000.00 in repair expenses incurred by this fleet of vehicles and as the fleet ages, the maintenance costs rise exponentially. One of the older vehicles (a Ford E350 Cargo Van) accounts for 44% of the total fleet maintenance expense.

The vehicle that has been identified as a viable replacement for the vehicle that has reached end of life is a Ford Transit 350 XLT Cargo Van. The MSRP is \$62,000 and the vehicle wrapping is \$5,000. Keeping this vehicle fleet current is a critical component to having a viable county wide library delivery system. Not addressing the need to replace these aging vehicles would begin to cause major delays in the transport of library materials as the vehicles continue to need significant repairs that keep them off the road.

**BUDGET:**

\$67,000

Central Library located at 447 South Salina Street, Syracuse, NY 13202-2494

Phone 315-435-1900 Fax 315-435-8533 [www.onlib.org](http://www.onlib.org)

Dawn Marmor, Executive Director

Beauchamp Branch \* Betts Branch \* Hazard Branch \* Mundy Branch

Paine Branch \* Petit Branch \* Soule Branch \* White Branch

March 5, 2024

Motion Made By Ms. Abbott

RESOLUTION NO. \_\_\_\_\_

2023 TRANSFER RESOLUTION

RESOLVED, that the following transfer be made:

| <u>FROM:</u>                 | <u>TO:</u>                     | <u>AMOUNT:</u> |
|------------------------------|--------------------------------|----------------|
| Admin Unit 3300000000        | Admin Unit 3300000000          |                |
| Water Environment Protection | Water Environment Protection   |                |
| Speed Type #480100           | Speed Type #480100             |                |
| Acct. 694080                 | Acct. 674600                   |                |
| Professional Services        | Provision for Capital Projects | \$145,000      |



**J. Ryan McMahon**, County Executive  
**Shannon L. Harty, P.E.**, Commissioner  
650 Hiawatha Blvd. West  
Syracuse, NY 13204-1194  
(315) 435-2260 or (315) 435-6820  
FAX (315) 435-5023  
<http://www.ongov.net/wep/>

**a**

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## MEMORANDUM OF SUPPORT

**Title:** AMENDING THE 2023 COUNTY BUDGET TO PROVIDE FOR THE TRANSFER OF FUNDS FROM PROFESSIONAL SERVICES TO PAY THE COSTS OF DIGITIZING PERMITTING AND LISCING PROCESS.

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**Purpose:** WEP is seeking to transfer funds from professional services account to implement a cloud-based software program to improve and streamline WEP's management of inspection, permitting and licensing processes in Divisions which have direct interaction with third-party/public users. A transfer of funds is requested in order to use surplus in WEPs professional services account in the amount of \$145,000.

**Summary:** The immediate implementation will include the Department's Plumbing Control, Industrial Pretreatment and Collection System Division(s). WEP administers a plumbing permitting and inspection program (code enforcement), via the issuance of installation permits, inspections, code violation investigations, and registration of licensed plumbing professionals who have obtained Master and Journeyman certificates under the purview of the Onondaga County Examining Board for Plumbers.

With regards to the Industrial Pretreatment and Collection Systems Divisions, under authority of the Onondaga County Administrative Code, WEP established Rules and Regulations relating to the Use of the Public Sewer System and issues permits for discharge of stormwater, well water, ground water, cooling water, unpolluted water, industrial wastewater, sewage, and other wastewater into the County sewer system. Procedures for receiving, reviewing, and issuing determinations are in large part completed on paper forms. WEP is seeking to implement the cloud-based software to streamline workflows which will lead to faster approval and reduced processing times. Additional benefits include accessibility for field staff performing inspections; automation to some tasks to reduce errors and ensure consistency, improved data analysis, a better customer experience, improved historical record keeping/access, and a digital process which allows for overall better documentation of procedures and task tracking, which ensures accountability and compliance requirements.

**Fiscal Impact:** \$0 net effect

March 5, 2024

Motion Made By Dr. Kelly

RESOLUTION NO. \_\_\_\_\_

## 2023 TRANSFER RESOLUTION

RESOLVED, that the following transfer be made:

| <u>FROM:</u>  | <u>TO:</u>   | <u>AMOUNT:</u> |
|---|--|----------------|
| Admin Unit 4300000000<br>Health Department<br>Speed Type #330501<br>Acct. 641010<br>Regular Employee Salaries | Admin Unit 4300000000<br>Health Department<br>Speed Type #330501<br>Acct. 668720<br>Transfer to Grant Expenditures | \$95,000       |
| Admin Unit 4300000000<br>Health Department<br>Speed Type #330510<br>Acct. 641010<br>Regular Employee Salaries | Admin Unit 4300000000<br>Health Department<br>Speed Type #330510<br>Acct. 668720<br>Transfer to Grant Expenditures | \$96,000       |
| Admin Unit 4300000000<br>Health Department<br>Speed Type #333422<br>Acct. 641010<br>Regular Employee Salaries | Admin Unit 4300000000<br>Health Department<br>Speed Type #333422<br>Acct. 668720<br>Transfer to Grant Expenditures | \$25,000       |
| Admin Unit 4300000000<br>Health Department<br>Speed Type #333440<br>Acct. 641010<br>Regular Employee Salaries | Admin Unit 4300000000<br>Health Department<br>Speed Type #333440<br>Acct. 668720<br>Transfer to Grant Expenditures | \$25,000       |
| Admin Unit 4300000000<br>Health Department<br>Speed Type #333401<br>Acct. 641010<br>Regular Employee Salaries | Admin Unit 4300000000<br>Health Department<br>Speed Type #333401<br>Acct. 668720<br>Transfer to Grant Expenditures | \$10,000       |
| Admin Unit 4300000000<br>Health Department<br>Speed Type #333422<br>Acct. 641010<br>Regular Employee Salaries | Admin Unit 4300000000<br>Health Department<br>Speed Type #333422<br>Acct. 668720<br>Transfer to Grant Expenditures | \$75,000       |



## **MEO - Forensic Investigation Vehicle & Infrastructure**

### **PURPOSE:**

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Replace vehicle taken out of service in late 2023 for Forensic Investigators scene response.

Replace biohoods in the MEO Toxicology Lab and install new counters cabinets in the Xray area.

### **OBJECTIVE:**

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In late September / early October an MEO scene investigation vehicle was unexpectedly deemed unfit for repair / use. An SUV was leveraged from Environmental Health after summer field work wound down. A replacement vehicle is needed to ensure 24/7 coverage for forensic investigators to get to scenes when needed, not impact other Health Department operations during 2024. \$45,000

The biohoods used in daily casework in the Toxicology lab have reached the end of their usable lifespan. This important laboratory safety equipment protects both the staff and the samples being analyzed from contamination. Reasonable use lifespans factor in such things as physical degradation of the units, energy savings, performance improvements, and the ability for vendors to service and provide parts to the equipment - \$35,000. The implementation of the new Lodox full body x-ray imaging device requires changes to physical layout of the workspace area including cabinets and countertops. \$15,000

**FUNDING SOURCE: Regular Employee Salary Savings**

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**BUDGET: \$95,000**

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## **Forensic Laboratories - Equipment**

### **PURPOSE:**

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Replace comparison microscope.

### **OBJECTIVE:**

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The comparison microscope is “the most important technique in the field of forensic firearms examination and comparison.” (National Institute of Justice, 2023) The current comparison microscope is well beyond its meaningful life and must be replaced. Critical to addressing gun-relating crimes, this equipment includes two compound microscopes joined by an optical bridge to analyze toolmarks on specimens. Forensic technology has grown markedly since the purchase of the last compound microscope and is key to criminal investigation and prosecution. Improvements to optics, magnification, automation of the device, and data capture combine to improve efficiency and analysis.

**FUNDING SOURCE: Regular Employee Salary Savings**

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**BUDGET: \$96,000**

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## Select Tablet Replacement

### **PURPOSE:**

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Replace field and clinic tablets with laptops.

### **OBJECTIVE:**

---

Purchase 30 laptops and docking stations for use in clinic-based services and environmental health fieldwork services. The equipment to be replaced is used significantly away from the traditional "desk office" and has been subject to issues with internet/network connectivity, battery and charging failures, and fragility.

In addition, the use of laptops in clinic-based service areas will reduce the need for purchasing additional EMR licenses and the total cost of Medent, which is based on the number of unique connections and not users.

**FUNDING SOURCE: Regular Employee Salary Savings**

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**BUDGET: \$50,000**

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## Data Visualization Software

### **PURPOSE:**

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Implement visualization software to improve data analysis, support performance management, and improve communication efforts.

### **OBJECTIVE:**

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Purchase 10 Tableau licenses. Tableau is a visual analytics platform. This tool aligns with the Department's goal to utilize data to improve performance, services, and staff development. Used to manage and explore data, the platform will be incorporated into our performance management and quality improvement programs.

Integral to supporting and reporting our new Strategic Plan efforts, a data-driven culture is key to our reaccreditation efforts.

### **FUNDING SOURCE: Regular Employee Salary Savings**

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### **BUDGET: \$10,000**

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# Onondaga County Health Department

*J. Ryan McMahon, II, County Executive*

*Kathryn Anderson, MD, PhD, MSPH, Commissioner of Health*

John H. Mulroy Civic Center · 421 Montgomery Street, Syracuse, NY 13202

Phone 315.435.3155 · Fax 315.435.5720 · [ongov.net](http://ongov.net)



## Essential Need Tick Surveillance

|                       |                 |
|-----------------------|-----------------|
| <b>Total Request:</b> | <b>\$75,000</b> |
|-----------------------|-----------------|

|                           |                 |
|---------------------------|-----------------|
| <b>Tick Surveillance:</b> | <b>\$75,000</b> |
|---------------------------|-----------------|

Tickborne diseases have become increasingly prevalent across the nation and NYS and constitute a growing public health concern. Efforts to prevent and diagnose tickborne disease is significantly aided by access to current and accurate information on the prevalence and type of pathogens found at the local level.

Dr. Saravanan Thangamani at SUNY Upstate has been conducting tick surveillance using a Citizen Science approach (residents mail in ticks found on themselves or their pets), where the ticks are identified and tested for any diseases. Since 2019, they have received ~3,000 ticks from Onondaga County, of which 36% carried a pathogen that could cause human disease. We know from his data that Lyme disease and other tickborne diseases are increasing in our area, representing a significant public health threat to Onondaga County.

The only other testing source, NYSDOH, performs "surveillance" for only 50 ticks per year in Onondaga County, which is insufficient to have our finger on the pulse of these emerging pathogens. OCHD seeks support for continued local testing in 2024 to provide invaluable and irreplaceable data. In exchange for this support, Onondaga County residents will receive a 50% discount on testing costs.

Further detail on the program can be found here: [Upstate Tick Testing Laboratory \(nyticks.org\)](http://Upstate Tick Testing Laboratory (nyticks.org))

March 5, 2024

Motion Made By Dr. Kelly

RESOLUTION NO. \_\_\_\_\_

2024 TRANSFER RESOLUTION

RESOLVED, that the following transfer be made:

| <u>FROM:</u>          | <u>TO:</u>                     | <u>AMOUNT:</u> |
|-----------------------|--------------------------------|----------------|
| Admin Unit 4300000000 | Admin Unit 4300000000          |                |
| Health Department     | Health Department              |                |
| Speed Type #333422    | Speed Type #333422             |                |
| Acct. 666500          | Acct. 668720                   |                |
| Contingent Account    | Transfer to Grant Expenditures | \$75,000       |

March 5, 2024

Motion Made By Mr. Olson

RESOLUTION NO. \_\_\_\_\_

2023 TRANSFER RESOLUTION

RESOLVED, that the following transfers be made:

| <u>FROM:</u>   | <u>TO:</u>  | <u>AMOUNT:</u> |
|--|---|----------------|
| Admin Unit 7900000000<br>Sheriff's Office<br>Speed Type #415050<br>Acct. 641010<br>Reg Employee Salaries | Admin Unit 7900000000<br>Sheriff's Office<br>Speed Type #413600<br>Acct. 641020<br>Overtime Wages       | \$1,679,973    |
| Admin Unit 7900000000<br>Sheriff's Office<br>Speed Type #415050<br>Acct. 641010<br>Reg Employee Salaries | Admin Unit 7900000000<br>Sheriff's Office<br>Speed Type #412100<br>Acct. 641030<br>Other Employee Wages | \$85,150       |
| Admin Unit 7900000000<br>Sheriff's Office<br>Speed Type #415050<br>Acct. 641010<br>Reg Employee Salaries | Admin Unit 7900000000<br>Sheriff's Office<br>Speed Type #413600<br>Acct. 695700<br>Contractual Expense  | \$663,693      |



## ONONDAGA COUNTY SHERIFF'S OFFICE PROGRAM AND FINANCIAL INFORMATION SHEET

### PURPOSE:

To move money from the Regular Employee Salaries to the Overtime Wages, Other Employee Wages and Contractual Expenses in the Sheriff's Office Operating Budget for purpose of meeting year end obligations.

### OBJECTIVE/ WORK PLAN:

The three accounts projected to have shortfalls at 2023-year end in the Sheriff's Budget are Overtime Wages, Other Employee Wages and Contractual Expenses. This transfer requires no additional funding, it merely requires moving funds from our regular (101) payroll line to the overtime (102) line, other employee wages (103) line and contractual expenses (570) line.

Overtime Wages deficit - When the Sheriff took office in January of 2023, there were over 100 funded vacancies across the roster. To ensure continuity in public safety we filled those vacant posts with current members on overtime. This increased the overtime costs, but realized a large savings in the regular pay that was budgeted. Transferring the excess amount from the regular (101) line to the overtime line will cover the deficit these vacancies caused.

Other Employee Wages deficit - When the Sheriff took office in January 2023, he appointed his command staff. All positions were approved and funded on the regular (101) line. Two of the command staff positions were placed on the other employee wages (103) line, whereas the funding for these positions remained on the regular (101) line. The transfer of funding from the regular (101) that is proposed in the attached documentation will correct this deficit.

Contractual Expenses deficit - A NYS mandate dictates that the County pays 100% toward the cost of mental health care for incarcerated individuals. Severely impaired mentally ill residents who are in the custody of the Sheriff's Office are evaluated by qualified physicians as ordered by a court of law to determine if inpatient hospitalization is necessary. If hospitalization is determined to be necessary, the individual is then sent to a designated facility operated by either the Office of Mental Health or Office of People with Developmental Disabilities. These offsite costs are highly variable as we do not know how many individuals would be sent to these facilities in any given year or for how long they will stay. The cost of OMH hospitalizations alone nearly doubled from April 2023 to June 2023 from \$178,375 to \$343,699 per month and remained at that elevated level for the remainder of 2023.

Below is a summary of where estimated funds will be coming from.

**FUNDING SOURCE:**

The funding will come from the Regular Employee Salaries account.

**BUDGET:**

| <u>Transfer From Account</u> |                               | <u>Amount</u> |
|------------------------------|-------------------------------|---------------|
| 641010                       | Regular Employee Salaries     | \$ 2,428,816  |
| <u>Transfer To Account</u>   |                               | <u>Amount</u> |
| 641020                       | Overtime Wages                | \$ 1,679,973  |
| 641030                       | Other Employee Wages          | \$ 85,150     |
| 695700                       | Contractual Expenses Non-Govt | \$ 663,693    |

March 5, 2024

Motion Made By Ms. Gunnip

RESOLUTION NO. \_\_\_\_\_

AUTHORIZING NEW YORK STATE REIMBURSEMENT FOR 2024 EXPENSES OF THE  
RECORDING OFFICER FOR THE COUNTY OF ONONDAGA FOR ADMINISTRATION OF  
MORTGAGE TAXES

WHEREAS, New York State Tax Law Section 262 provides that Recording Officers shall be entitled to receive necessary expenses for the administration of mortgage taxes as approved and allowed by the State Tax Commission; and

WHEREAS, the State Tax Commission did, by resolution duly adopted, determine that such mortgage tax expense be approved at the amount certified to the State Tax Commissioner by the County Legislature, provided it is a reasonable and necessary allowance for such expenses; and

WHEREAS, it is the desire of this Legislature to certify said expenses for reimbursement by the State; now, therefore be it

RESOLVED, by the Onondaga County Legislature that the sum of \$516,922 for the year 2024 be and the same hereby is determined as necessary, reasonable and proper allowance to be received by the Recording Officer of the County of Onondaga for the purpose of administering mortgage taxes in her office, as follows:

|  |              |           |
|--|--------------|-----------|
| Clerk III Salary                         | \$51,694     |           |
| Plus additional sum as follows:          |              |           |
| Social Security                          | \$3,955      |           |
| Retirement                               | \$9,202      |           |
| Health Insurance                         | \$5,351      |           |
| Unemployment                             | \$66         |           |
| Workman's Compensation                   | \$1,169      |           |
| Dental Insurance                         | \$788        |           |
| Disability                               | <u>\$201</u> |           |
|  | \$20,732     | \$72,426  |
| Recording Clerk Salary (2) (\$45,320.00) | \$90,640     |           |
| Plus additional sum as follows:          |              |           |
| Social Security                          | \$6,934      |           |
| Retirement                               | \$16,134     |           |
| Health Insurance                         | \$28,890     |           |
| Unemployment                             | \$115        |           |
| Workman's Compensation                   | \$2,050      |           |
| Dental Insurance                         | \$1,577      |           |
| Disability                               | <u>\$350</u> |           |
|  | \$56,050     | \$146,690 |



|   |              |                  |
|---|--------------|------------------|
| Deputy County Clerk Salary (2) (\$53,345) | \$106,690    |                  |
| Plus additional sum as follows:           |              |                  |
| Social Security                           | \$8,160      |                  |
| Retirement                                | \$12,056     |                  |
| Health Insurance                          | \$28,186     |                  |
| Unemployment                              | \$136        |                  |
| Workman's Compensation                    | \$2,412      |                  |
| Dental Insurance                          | \$1,576      |                  |
| Disability                                | <u>\$302</u> |                  |
|   | \$52,828     | \$159,518        |
| Indirect Costs                            | \$18,986     |                  |
| Office Supplies                           | \$3,069      |                  |
| Data Processing Services                  | \$50,408     |                  |
| Facilities Management                     | \$59,959     |                  |
| Law Department Services                   | \$2,030      |                  |
| Purchase Division Services                | \$255        |                  |
| Maintenance Utility Rents                 | \$3,321      |                  |
| All Other Expenses                        | <u>\$260</u> |                  |
|   | \$138,288    |                  |
|   |              | <u>\$138,288</u> |
|   | Total        | \$516,922        |

and, be it further

RESOLVED, that such additional sum of \$516,922 for the year 2024 is hereby certified to the State Tax Commissioner as the reasonable and necessary allowance for such expense; and, be it further

RESOLVED, that the Clerk of the Legislature is hereby directed to forward 2 certified copies of this resolution to the appropriate County officials.

March 5, 2024

Motion Made By Ms. Gunnip

RESOLUTION NO. \_\_\_\_\_

AMENDING THE 2023 COUNTY BUDGET TO MAKE FUNDS AVAILABLE TO SUPPORT  
DIGITILIZATION OF PAYROLL RECORDS

WHEREAS, the Office of the Onondaga County Comptroller has applied for a \$75,000 grant with New York State Local Government Records Management Improvement Fund (LGRMIF) for digitalization of payroll records; and

WHEREAS, it is necessary to amend the 2023 County Budget to make funds available to provide matching funds for this grant; now, therefore be it

RESOLVED, that the 2023 County Budget is amended as follows:

APPROPRIATIONS:

|   |            |
|---|------------|
| In Admin Unit 1300000000                      |            |
| County Comptroller                            |            |
| In Speed Type #102012                         |            |
| In Account 641010 – Regular Employee Salaries | (\$75,000) |

|  |          |
|--|----------|
| In Admin Unit 1300000000                           |          |
| County Comptroller                                 |          |
| In Speed Type #102012                              |          |
| In Account 668720 – Transfer to Grant Expenditures | \$75,000 |

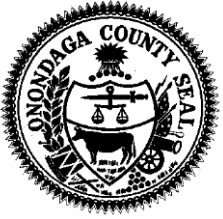
APPROPRIATIONS:

|   |           |
|---|-----------|
| In Admin Unit 1300000000                              |           |
| County Comptroller                                    |           |
| In Speed Type #102095                                 |           |
| In Project 701002 – Digitalization of Payroll Records |           |
| In Account 694080 Professional Services               | \$150,000 |

REVENUES:

|   |          |
|---|----------|
| In Admin Unit 1300000000                              |          |
| County Comptroller                                    |          |
| In Speed Type #102095                                 |          |
| In Project 701002 – Digitalization of Payroll Records |          |
| In Account 590070– Inter Trans-Non Debt Svc           | \$75,000 |

|   |          |
|---|----------|
| In Admin Unit 1300000000                              |          |
| County Comptroller                                    |          |
| In Speed Type #102095                                 |          |
| In Project 701002 – Digitalization of Payroll Records |          |
| In Account 590020– ST AID – Gen Govt Support          | \$75,000 |



## DEPARTMENT PROGRAM AND FINANCIAL INFORMATION SHEET

1 a

### **PURPOSE:**

The Comptroller's Office has been in the process of digitizing the County's old payroll records currently existing on index cards or on microfiche. We believe this digitization process will preserve the County's payroll records and increase efficiency in researching the files currently on microfiche. The Comptroller's Office secured a \$75,000 grant from New York State to digitize payroll records in 2023, and the Onondaga County Legislature approved an additional \$75,000 as a match to help secure the grant. To date, information from almost 80,000 images from index cards and other records have been digitized.

### **OBJECTIVE/ WORK PLAN:**

This is a largescale project which may span years. The Comptroller's Chief of Staff and Administrative Officer continue to be the project leads. Overall we hope to digitize 710,000 images.

### **FUNDING SOURCE:**

Transfer from the General Fund into the Digitization grant.

### **BUDGET:**

Transfer monies from the General Fund into the Digitization grant \$75,000.

March 5, 2024

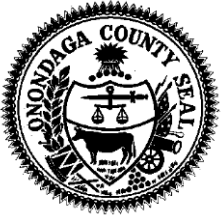
Motion Made By Ms. Gunnip

RESOLUTION NO. \_\_\_\_\_

2023 TRANSFER RESOLUTION

RESOLVED, that the following transfer be made:

| <u>FROM:</u>                     | <u>TO:</u>                     | <u>AMOUNT:</u> |
|----------------------------------|--------------------------------|----------------|
| Adult Protective Unit 7100000000 | Admin Unit 7100000000          |                |
| Personnel Department             | Personnel Department           |                |
| Speed Type #30128                | Speed Type #230128             |                |
| Acct. 694080                     | Acct. 668720                   |                |
| Professional Services            | Transfer to Grant Expenditures | \$6,000        |



## DEPARTMENT OF PERSONNEL PROGRAM AND FINANCIAL INFORMATION SHEET

**PURPOSE:**

Purchase date stamp machine and County job fair supplies (easels, table cloths, banners, promotional items).

**OBJECTIVE/ WORK PLAN:**

One-time purchase - \$6,000.00

The Personnel Department date stamp machine is due for replacement. Our current date stamp is very old and struggles to keep the correct date/time. We have repaired this stamp in the past, but feel it is best to replace it altogether at this time. We need an accurate date stamp to ensure the correct date/time documents are received. Other departments also depend on the accuracy of this stamp to verify when items are received (i.e. bids for Purchasing, legal documents for Law).

The Personnel Department needs additional job fair supplies such as easels, table cloths, banners and other promotional items. These items are needed as we will be offering County job fairs in additional locations that will not have supplies on hand for our use. In the past we have utilized the Oncenter for County job fairs. The Oncenter provided some of these supplies for our use. With additional job fair locations, we will not be guaranteed these items and would like to have supplies on hand as needed.

**FUNDING SOURCE:**

Professional Services - 694080

**BUDGET:**

\$6,000

March 5, 2024

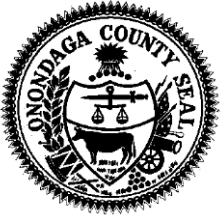
Motion Made By Ms. Gunnip

RESOLUTION NO. \_\_\_\_\_

2023 TRANSFER RESOLUTION

RESOLVED, that the following transfer be made:

| <u>FROM:</u>          | <u>TO:</u>                     | <u>AMOUNT:</u> |
|-----------------------|--------------------------------|----------------|
| Admin Unit 3900000000 | Admin Unit 3900000000          |                |
| Finance               | Finance                        |                |
| Speed Type #200287    | Speed Type #200287             |                |
| Acct. 641010          | Acct. 668720                   |                |
| Reg Employee Salaries | Transfer to Grant Expenditures | \$15,000       |



## DEPARTMENT OF FINANCE PROGRAM AND FINANCIAL INFORMATION SHEET

12a

**PURPOSE:**

Purchase a plotting printer/scanner for Tax Mapping.

**OBJECTIVE/ WORK PLAN:**

Finance Real Property plotting printer/scanner.

Specialized equipment is required to digitize volumes of velum maps which are fragile, historically significant and heavily utilized by Real Property Tax Services.

**FUNDING SOURCE:**

Regular Employee Salary Savings

**BUDGET:**

\$15,000

March 5, 2024

Motion Made By Ms. Gunnip

RESOLUTION NO. \_\_\_\_\_

APPROVING AND DIRECTING THE CORRECTION OF CERTAIN ERRORS ON TAX BILLS

WHEREAS, the following named property owner has filed an application with the County Director of Real Property Tax Services for the correction of errors on the tax roll relative to their premises for tax year 2024; and

WHEREAS, the County Director of Real Property Tax Services, acting as agent of this Legislature, which is the tax levying body of this County, has investigated the circumstances of the claimed errors and has submitted his recommendation that the applications for the corrections be approved; and

WHEREAS, Section 554 of the Real Property Tax Law prescribes the procedure for correction of clerical errors, errors in essential fact, and certain unlawful entries on tax rolls; and

WHEREAS, Section 556 of the Real Property Tax Law prescribes the manner in which refunds shall be charged back to appropriate municipality; now, therefore be it

RESOLVED, that the report of the County Director of Real Property Tax Services be and the same hereby is accepted; and, it is further

RESOLVED, that the Chairman of this Legislature be and he hereby is authorized and directed to mail a notice of approval to each applicant and order the collecting officers of the appropriate Towns or the Commissioner of Finance, as the case may be, to correct the respective taxes as follows:

| <u>NAME AND ADDRESS<br/>OF APPLICANT</u> | <u>TAX MAP NUMBER</u>                   | <u>AMOUNT OF<br/>TAX BILLED</u> | <u>CORRECTED TAX</u> |
|--|---|---------------------------------|----------------------|
| <u>TOWN VARIOUS</u>                      | WEP Sewer Corrections<br>(See Attached) | \$269,801.30                    | \$108,139.47         |



| swis   | print_key       | owner_name                     | parcel_location_address    | UNIT CORRECTION | Sum of UNIT CHARGE CORRECTION | Sum of UNIT ASSESSMENT | Sum of UNIT CHARGE |
|--------|-----------------|--------------------------------|----------------------------|-----------------|-------------------------------|------------------------|--------------------|
| 314200 | 048.-03-20.0    | Leah Pawlewicz                 | 4351 Outlook Drive         | 0               | 0                             | 1                      | 445.44             |
| 315689 | 034.-01-19.0    | Lynn Precourt                  | 7895 West Dead Creek Rd.   | 0               | 0                             | 1                      | 445.44             |
| 315689 | 031.-11-18.0    | Walter Strache                 | Conrail & River            | 0               | 0                             | 1                      | 445.44             |
| 315689 | 031.-11-17.0    | Walter Strache                 | Conrail & River            | 0               | 0                             | 1                      | 445.44             |
| 315689 | 031.-11-13.0    | Walter Strache                 | Conrail & River            | 0               | 0                             | 1                      | 445.44             |
| 315689 | 031.-10-11.2    | Village Green EB LLC           | 401-464 Village Blvd. 5    | 48              | 48                            | 48.44                  | 195.99             |
| 312401 | 002.-04-01.0    | Diane Kufel                    | Elm Street                 | 0               | 0                             | 1                      | 445.44             |
| 314200 | 055.-03-53.0    | Mars Hill Broadcasting Co.     | 4044 Makyes Road           | 0               | 0                             | 1                      | 445.44             |
| 315601 | 021.-03-11.3    | Francis Cutie                  | 8 Division Street          | 0               | 0                             | 1                      | 445.44             |
| 312001 | 003.-03-13.0    | Carrie Grooms                  | 4 Feeder Bank Road         | 0               | 0                             | 1                      | 445.44             |
| 312489 | 104.-04-25.0    | Mirabelle Mattar               | 4174 Tommy's Trail         | 1               | 1                             | 1.76                   | 338.53             |
| 314200 | 004.-01-03.0    | Daniel Gotch                   | 4162 Onondaga Blvd.        | 0               | 0                             | 1                      | 445.44             |
| 313289 | 052.-01-05.1    | Town of Geddes                 | Grand Avenue               | 0               | 0                             | 1                      | 445.44             |
| 314200 | 004.-01-31.0    | John Curran                    | 4243 Fay Road              | 0               | 0                             | 1                      | 445.44             |
| 313889 | 088.-02-05.0    | Rhoades Living Trust           | 7469 James Street          | 0               | 0                             | 1                      | 445.44             |
| 313601 | 010.-01-28.0    | Kenneth Fitzpatrick            | 68 Oswego Street           | 2.25            | 2.25                          | 3.75                   | 668.16             |
| 313601 | 009.-02-05.0    | William Cook                   | 6 Salina Street            | 2.5             | 2.5                           | 4                      | 668.16             |
| 314200 | 030.-04-01.1    | Jack Augenstein                | 5075 W. Seneca, LLC        | 172             | 172                           | 384.75                 | 94,767.36          |
| 313803 | 025.-02-08.2    | Susan McSweeney                | 215 Pleasant Street        | 7.5             | 7.5                           | 24                     | 7,349.76           |
| 315601 | 017.-01-01-06.2 | Donald Austin                  | 7 Marble Street            | 0               | 0                             | 1                      | 445.44             |
| 314200 | 035.-01-06.2    | Iroquois Nursing Home Inc.     | 4600 Southwood Heights Dr. | 9.52            | 9.52                          | 120                    | 49,210.51          |
| 313889 | 087.-02-06.0    | FayeAnn Cookhouse              | 100 Fayette Drive          | 0               | 0                             | 1                      | 445.44             |
| 313289 | 053.-01-12.0    | Town of Geddes                 | Grand Avenue               | 0               | 0                             | 1                      | 445.44             |
| 312401 | 011.-02-01.0    | Village of North Syracuse      | 123 Wells Ave. E.          | 0               | 0                             | 1                      | 445.44             |
| 312289 | 115.-01-21.0    | Brewerton Volunteer Fire Dept. | Jerome Street              | 0               | 0                             | 1                      | 445.44             |
| 315689 | 031.-11-01.3    | Walter Strache                 | State Fair Blvd.           | 0               | 0                             | 1                      | 445.44             |
|        |                 |                                |                            |                 |                               |                        |                    |
|        |                 | TOTAL                          |                            | 242.77          | 242.77                        | 605.7                  | 161,661.83         |

March 5, 2024

Motion Made By Ms. Gunnip

RESOLUTION NO. \_\_\_\_\_

STANDARD WORK DAY RESOLUTION FOR EMPLOYEES

WHEREAS, the County of Onondaga is establishing the standard work days for its employees; now, therefore be it

RESOLVED, that the County of Onondaga, Location Code 10031, hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees' Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the Clerk of this Legislature, as set forth on Exhibit "A" attached hereto and made a part hereof.

| TITLE  | STANDARD<br>WORK DAY |  | TITLE  | STANDARD<br>WORK DAY |
|--|----------------------|--|--|----------------------|
| Account Clerk 1                                | 7.00                 |  | Administrative Officer (Planning)                              | 7.00                 |
| Account Clerk 2                                | 7.00                 |  | Administrative Officer (Purchasing)                            | 7.00                 |
| Account Clerk 3                                | 7.00                 |  | Administrative Officer (Veterans Service)                      | 7.00                 |
| Account Clerk-Typist 2                         | 7.00                 |  | Administrative Officer Community Development                   | 7.00                 |
| Accountant 1                                   | 7.00                 |  | Administrative Planning And Funding Coordinator                | 7.00                 |
| Accountant 2                                   | 7.00                 |  | Administrative Training Officer                                | 7.00                 |
| Accounting Supervisor - Grade B                | 7.00                 |  | Administrator For Special Projects                             | 7.00                 |
| Administrative Aide                            | 7.00                 |  | Application Program Manager                                    | 7.00                 |
| Administrative Analysis Aide (Social Services) | 7.00                 |  | Application Project Lead                                       | 7.00                 |
| Administrative Analyst (Social Services)       | 7.00                 |  | Architect 1  | 7.00                 |
| Administrative Analyst 2                       | 7.00                 |  | Architect 2  | 7.00                 |
| Administrative Assistant                       | 7.00                 |  | Assistant Contract Compliance Public Participation Coordinator | 7.00                 |
| Administrative Director (OCPL)                 | 7.00                 |  | Assistant Director Of Child Welfare                            | 7.00                 |
| Administrative Director (Parks and Rec)        | 7.00                 |  | Assistant Director Of Juvenile Detention Services              | 7.00                 |
| Administrative Director (Transportation)       | 7.00                 |  | Assistant Director Of Real Property Tax Services               | 7.00                 |
| Administrative Intern                          | 7.00                 |  | Assistant Director Real Property Services Tax Map              | 7.00                 |
| Administrative Officer (Comptroller)           | 7.00                 |  | Assistant Payroll Director                                     | 7.00                 |
| Administrative Officer (County Executive)      | 7.00                 |  | Assistant Probation Director                                   | 7.00                 |
| Administrative Officer (DCFS)                  | 7.00                 |  | Assistant Purchasing Director                                  | 7.00                 |
| Administrative Officer (Emergency Management)  | 7.00                 |  | Assistant Welfare Attorney                                     | 7.00                 |
| Administrative Officer (Financial Oper)        | 7.00                 |  | Assistant Welfare Management Systems Coordinator               | 7.00                 |
| Administrative Officer (Parks and Rec)         | 7.00                 |  | Associate Director of Employment Programs                      | 7.00                 |
| Administrative Officer (Personnel)             | 7.00                 |  | Auditor (Payroll)  | 7.00                 |

| TITLE   | STANDARD<br>WORK DAY |  | TITLE   | STANDARD<br>WORK DAY |
|---|----------------------|--|---|----------------------|
| Auditor 1                                       | 7.00                 |  | Civil Engineer 1  | 7.00                 |
| Auditor 2                                       | 7.00                 |  | Civil Engineer 2  | 7.00                 |
| Auditor 3                                       | 7.00                 |  | Civil Engineer 3  | 7.00                 |
| Bookbinder                                      | 7.00                 |  | Civil Engineer/Land Surveyor                              | 7.00                 |
| Budget Analyst 2                                | 7.00                 |  | Clerk 1   | 7.00                 |
| Budget Analyst 3                                | 7.00                 |  | Clerk 2   | 7.00                 |
| Building Maintenance And Operations Assistant   | 7.00                 |  | Clerk 3   | 7.00                 |
| Buyer 1   | 7.00                 |  | Client Solutions Manager                                  | 7.00                 |
| Buyer 2   | 7.00                 |  | Clinical Services Coordinator                             | 7.00                 |
| Buyer 3   | 7.00                 |  | Collection System Director                                | 7.00                 |
| Case Supervisor A                               | 7.00                 |  | Communicable Disease Investigator                         | 7.00                 |
| Case Supervisor B                               | 7.00                 |  | Communicable Disease Investigator 2                       | 7.00                 |
| Case Worker                                     | 7.00                 |  | Communicable Disease Investigator I                       | 7.00                 |
| Case Worker (HELP Program)                      | 7.00                 |  | Community Health Counselor                                | 7.00                 |
| Caseworker (Minority Group Specialist)          | 7.00                 |  | Community Services Aide                                   | 7.00                 |
| Caseworker (Spanish Speaking)                   | 7.00                 |  | Community Services Worker                                 | 7.00                 |
| Chief Confidential Assistant To County Attorney | 7.00                 |  | Community Services Worker (HELP Program)                  | 7.00                 |
| Chief Governmental Accountant                   | 7.00                 |  | Computer Equipment Maintenance Specialist                 | 7.00                 |
| Child Care Supervisor                           | 7.00                 |  | Computer Evidence Specialist 1                            | 7.00                 |
| Child Care Worker 1                             | 7.00                 |  | Computer Evidence Specialist 2                            | 7.00                 |
| Child Care Worker 2                             | 7.00                 |  | Computer Evidence Specialist 3                            | 7.00                 |
| Child Care Worker I (HELP Program)              | 7.00                 |  | Computer Repair Technician (Water Environment Protection) | 7.00                 |
| Child Support Enforcement Supervisor            | 7.00                 |  | Computer Technical Specialist                             | 7.00                 |

| TITLE   | STANDARD<br>WORK DAY |  | TITLE   | STANDARD<br>WORK DAY |
|---|----------------------|--|---|----------------------|
| Confidential District Attorney Investigator 1 | 7.00                 |  | Director For Outpatient Services                      | 7.00                 |
| Confidential District Attorney Investigator 2 | 7.00                 |  | Director Of Administrative Services (Social Services) | 7.00                 |
| Confidential District Attorney Investigator 3 | 7.00                 |  | Director Of Adult Protective Services                 | 7.00                 |
| Console Operator                              | 7.00                 |  | Director Of Application Services                      | 7.00                 |
| Construction Administrator                    | 7.00                 |  | Director of Asset Management                          | 7.00                 |
| Contract Compliance Administrator             | 7.00                 |  | Director Of Building Mintenance and Operations        | 7.00                 |
| Coordinator of Assisted Outpatient Treatment  | 7.00                 |  | Director Of Child Support Enforcement                 | 7.00                 |
| Coordinator Of Eligibility Investigations     | 7.00                 |  | Director Of Civil Service Administration              | 7.00                 |
| Coordinator Water Quality Management          | 7.00                 |  | Director Of Client Services                           | 7.00                 |
| Court Stenographer (Grand Jury)               | 7.00                 |  | Director of Community Health                          | 7.00                 |
| Crime Victim Specialist                       | 7.00                 |  | Director Of Construction & Office Planning            | 7.00                 |
| Data Base Administrator                       | 7.00                 |  | Director of Data Analytics                            | 7.00                 |
| Data Communications Manager                   | 7.00                 |  | Director of Detention Services                        | 7.00                 |
| Data Entry Equipment Operator                 | 7.00                 |  | Director Of Disease Control                           | 7.00                 |
| Data Entry Supervisor                         | 7.00                 |  | Director of Education and Vocational Services         | 7.00                 |
| Delinquent Tax Clerk                          | 7.00                 |  | Director Of Emergency Management (Fire)               | 7.00                 |
| Deputy Chief Information Officer              | 7.00                 |  | Director Of Emergency Medical Services                | 7.00                 |
| Deputy Director of Community Development      | 7.00                 |  | Director of Employee Health and Safety                | 7.00                 |
| Deputy Purchasing Director                    | 7.00                 |  | Director of Employment Programs                       | 7.00                 |
| Detention Home Casework Supervisor            | 7.00                 |  | Director Of Environmental Health                      | 7.00                 |
| Detention Home Social Work Assistant          | 7.00                 |  | Director of Grants Management                         | 7.00                 |
| Diector of Day Treatment Services             | 7.00                 |  | Director Of Health Promotion & Disease Prevention     | 7.00                 |
| Director - One Stop Shop                      | 7.00                 |  | Director Of Infrastructure Services                   | 7.00                 |

| TITLE  | STANDARD<br>WORK DAY |  | TITLE  | STANDARD<br>WORK DAY |
|--|----------------------|--|--|----------------------|
| Director Of Internal Services                      | 7.00                 |  | DNA Validation Specialist                        | 7.00                 |
| Director Of Juvenile Justice & Detention Services  | 7.00                 |  | Drafting Technician 2                            | 7.00                 |
| Director of Library Information Systems            | 7.00                 |  | Duplicating Machine Operator 1                   | 7.00                 |
| Director Of Maternal And Child Health              | 7.00                 |  | Duplicating Machine Operator 2                   | 7.00                 |
| Director of Medical Examiner Services              | 7.00                 |  | Duplicating Machine Operator III                 | 7.00                 |
| Director Of Natural Resource Facilities & Services | 7.00                 |  | Economic Development Specialist 1                | 7.00                 |
| Director Of Operations                             | 7.00                 |  | Economic Development Specialist 2                | 7.00                 |
| Director of Operations (Clinical)                  | 7.00                 |  | Economic Development Specialist 3                | 7.00                 |
| Director Of Operations (Hillbrook)                 | 7.00                 |  | Education Specialist Children With Special Needs | 7.00                 |
| Director Of Operations (Parks)                     | 7.00                 |  | Elderly Services Coordinator                     | 7.00                 |
| Director Of Parks Planning And Development         | 7.00                 |  | Employee Benefits Claims Clerk                   | 7.00                 |
| Director of Payroll Operations                     | 7.00                 |  | Employee Benefits Manager                        | 7.00                 |
| Director Of Personnel Administration               | 7.00                 |  | Employee Benefits Specialist                     | 7.00                 |
| Director of Personnel and Labor Relations          | 7.00                 |  | Employment Aide                                  | 7.00                 |
| Director of Public Health Communications           | 7.00                 |  | Employment and Vocational Specialist             | 7.00                 |
| Director Of Recreation                             | 7.00                 |  | Employment Counselor I                           | 7.00                 |
| Director Of Security                               | 7.00                 |  | Employment Counselor I (HELP)                    | 7.00                 |
| Director Of Surveillance Statistics                | 7.00                 |  | Employment Counselor II                          | 7.00                 |
| Director Of Tax Preparation                        | 7.00                 |  | Energy Management Analyst                        | 7.00                 |
| Director of Workforce Development                  | 7.00                 |  | Engineering Aide 1                               | 7.00                 |
| Director of Youth Bureau                           | 7.00                 |  | Engineering Aide 2                               | 7.00                 |
| Director, Special Children's Services              | 7.00                 |  | Engineering Aide 3                               | 7.00                 |
| Division Administrator (Family Court)              | 7.00                 |  | Enterprise Design Specialist                     | 7.00                 |

| TITLE  | STANDARD<br>WORK DAY |  | TITLE  | STANDARD<br>WORK DAY |
|--|----------------------|--|--|----------------------|
| Enterprise Functional Lead                       | 7.00                 |  | Forensic Operations Assistant                  | 7.00                 |
| Enterprise Project Lead                          | 7.00                 |  | Forensic Records Coordinator                   | 7.00                 |
| Enterprise Support Specialist                    | 7.00                 |  | Forensic Scientist (Biology) 1                 | 7.00                 |
| Environmental Health Technical 1                 | 7.00                 |  | Forensic Scientist (Biology) 2                 | 7.00                 |
| Environmental Health Technician 2                | 7.00                 |  | Forensic Scientist (Biology) 3                 | 7.00                 |
| Environmental Health Technician I (HELP Program) | 7.00                 |  | GIS Program Manager                            | 7.00                 |
| Environmental Policy Analyst                     | 7.00                 |  | GIS Systems Specialist                         | 7.00                 |
| Epidemiologist                                   | 7.00                 |  | GIS Systems Specialist 2                       | 7.00                 |
| Equipment Maintenance Supervisor                 | 7.00                 |  | Graphics Technician                            | 7.00                 |
| Financial Analyst                                | 7.00                 |  | Graphics Technician 2                          | 7.00                 |
| Financial Readiness Officer                      | 7.00                 |  | Grounds Supervisor                             | 7.00                 |
| Firearms Examiner 1                              | 7.00                 |  | Help Desk Operator                             | 7.00                 |
| Firearms Examiner 2                              | 7.00                 |  | Help Desk Supervisor                           | 7.00                 |
| Firearms Examiner 3                              | 7.00                 |  | Housing Program Coordinator                    | 7.00                 |
| Firearms Technician                              | 7.00                 |  | Housing Rehabilitation Aide                    | 7.00                 |
| Fiscal Officer                                   | 7.00                 |  | Housing Rehabilitation Inspector               | 7.00                 |
| Forensic Chemist 1 (Criminalistics)              | 7.00                 |  | Housing Rehabilitation Specialist              | 7.00                 |
| Forensic Chemist 1 (Toxicology)                  | 7.00                 |  | Housing Rehabilitation Supervisor              | 7.00                 |
| Forensic Chemist 2 (Criminalistics)              | 7.00                 |  | Human Resources Business Operations Specialist | 7.00                 |
| Forensic Chemist 2 (Toxicology)                  | 7.00                 |  | Human Rights Specialist                        | 7.00                 |
| Forensic Chemist 3 (Criminalistics)              | 7.00                 |  | Income Maintenance Specialist                  | 7.00                 |
| Forensic Chemist 3 (Toxicology)                  | 7.00                 |  | Income Maintenance Supervisor 1                | 7.00                 |
| Forensic Lab Support Assistant                   | 7.00                 |  | Income Maintenance Supervisor 2                | 7.00                 |

| TITLE  | STANDARD<br>WORK DAY |  | TITLE  | STANDARD<br>WORK DAY |
|--|----------------------|--|--|----------------------|
| Income Maintenance Worker                    | 7.00                 |  | Librarian Assistant                                      | 7.00                 |
| Income Maintenance Worker (HELP)             | 7.00                 |  | Librarian I (Integrated Technologies)                    | 7.00                 |
| Income Maintenance Worker (Spanish Speaking) | 7.00                 |  | Librarian II (Systems)                                   | 7.00                 |
| Industrial Pretreatment Director             | 7.00                 |  | Library Clerk 1  | 7.00                 |
| Information Aide                             | 7.00                 |  | Library Clerk 2  | 7.00                 |
| Information Security Manager                 | 7.00                 |  | Library Clerk 3  | 7.00                 |
| Information Systems Coordinator              | 7.00                 |  | Literacy Coordinator                                     | 7.00                 |
| Instrumentation/Electrical Engineer          | 7.00                 |  | Locksmith  | 7.00                 |
| Instrumentation/Electrical Superintendent    | 7.00                 |  | Mail Room Clerk  | 7.00                 |
| Inventory Control Supervisor                 | 7.00                 |  | Mailroom Supervisor                                      | 7.00                 |
| Junior Enterprise Support Specialist         | 7.00                 |  | Management Analyst                                       | 7.00                 |
| Junior Systems Administrator                 | 7.00                 |  | Management Engineer (Water Environment Protection)       | 7.00                 |
| Laboratory Technician                        | 7.00                 |  | Management Information Systems Trainer (Social Services) | 7.00                 |
| LAN Technical Specialist                     | 7.00                 |  | Manager Of Technical Support                             | 7.00                 |
| Latent Print Examiner 1                      | 7.00                 |  | Materials Management Coordinator                         | 7.00                 |
| Latent Print Examiner 2                      | 7.00                 |  | Mechanical Engineer                                      | 7.00                 |
| Latent Print Examiner 3                      | 7.00                 |  | Mechanical Engineer II                                   | 7.00                 |
| Legal Secretary 1                            | 7.00                 |  | Medical Assistant  | 7.00                 |
| Legal Secretary 2                            | 7.00                 |  | Medical Billing Technician                               | 7.00                 |
| Librarian 1                                  | 7.00                 |  | Medical Records Technician                               | 7.00                 |
| Librarian 2                                  | 7.00                 |  | Messenger  | 7.00                 |
| Librarian 3                                  | 7.00                 |  | Network Administrator                                    | 7.00                 |
| Librarian 4 (Department Head)                | 7.00                 |  | Network Administrator Lead                               | 7.00                 |



| TITLE  | STANDARD<br>WORK DAY |  | TITLE   | STANDARD<br>WORK DAY |
|--|----------------------|--|---|----------------------|
| Nursing Director (Community Health Services) | 7.00                 |  | Personnel Technician 2                          | 7.00                 |
| Nutrition Assistant                          | 7.00                 |  | Personnel Technician 3                          | 7.00                 |
| Nutrition Assistant (HELP Program)           | 7.00                 |  | Photocopy Machine Operator                      | 7.00                 |
| Nutrition Services Coordinator               | 7.00                 |  | Planner 1                                       | 7.00                 |
| Nutritionist                                 | 7.00                 |  | Planner 2                                       | 7.00                 |
| Nutritionist (HELP Program)                  | 7.00                 |  | Planner 3                                       | 7.00                 |
| Office Automation Analyst                    | 7.00                 |  | Plumbing Control Supervisor                     | 7.00                 |
| Office Automation Support Technician         | 7.00                 |  | Plumbing Inspector 1                            | 7.00                 |
| Outreach Worker (Health)                     | 7.00                 |  | Plumbing Inspector 2                            | 7.00                 |
| Outreach Worker II                           | 7.00                 |  | Pre-Qualification Officer                       | 7.00                 |
| Paralegal                                    | 7.00                 |  | Principal Contracts Examiner                    | 7.00                 |
| Pathologist                                  | 7.00                 |  | Principal Employment Counselor                  | 7.00                 |
| Payroll Clerk 2                              | 7.00                 |  | Principal Probation Officer                     | 7.00                 |
| Payroll Clerk I                              | 7.00                 |  | Probation Assistant                             | 7.00                 |
| Payroll Supervisor                           | 7.00                 |  | Probation Director (Group D)                    | 7.00                 |
| Peer Specialist                              | 7.00                 |  | Probation Officer 1                             | 7.00                 |
| Peer Supervisor                              | 7.00                 |  | Probation Officer 1 (Community Liaison)         | 7.00                 |
| Personnel Administrator                      | 7.00                 |  | Probation Officer 1 (Spanish Speaking)          | 7.00                 |
| Personnel Aide                               | 7.00                 |  | Probation Officer 1 Trainee                     | 7.00                 |
| Personnel Officer                            | 7.00                 |  | Probation Officer 1 Trainee (Community Liaison) | 7.00                 |
| Personnel Services Aide                      | 7.00                 |  | Probation Officer 1 Trainee (Spanish Speaking)  | 7.00                 |
| Personnel Services Representative            | 7.00                 |  | Probation Supervisor 1                          | 7.00                 |
| Personnel Technician 1                       | 7.00                 |  | Process Control Director                        | 7.00                 |

| TITLE  | STANDARD<br>WORK DAY |  | TITLE  | STANDARD<br>WORK DAY |
|--|----------------------|--|--|----------------------|
| Process Server   | 7.00                 |  | Project Director (Community Services)                  | 7.00                 |
| Program Analyst  | 7.00                 |  | Project Director (EISEP)                               | 7.00                 |
| Program Assistant (Emergency Management)                       | 7.00                 |  | Project Director (MCOA Senior Employment Program)      | 7.00                 |
| Program Assistant (Health)                                     | 7.00                 |  | Project Director (MCOA Senior Nutrition Program)       | 7.00                 |
| Program Assistant (Water Environment Protection)               | 7.00                 |  | Psychiatric Social Worker 1                            | 7.00                 |
| Program Coordinator - One Stop Shop                            | 7.00                 |  | Psychiatric Social Worker 1 (Clinic)                   | 7.00                 |
| Program Coordinator (Department of Children & Family Services) | 7.00                 |  | Psychiatric Social Worker 2                            | 7.00                 |
| Program Coordinator (Emergency Management)                     | 7.00                 |  | Psychiatric Social Worker 2 (Clinic)                   | 7.00                 |
| Program Coordinator (Health)                                   | 7.00                 |  | Public Health Analyst I                                | 7.00                 |
| Program Coordinator (Healthy Start)                            | 7.00                 |  | Public Health Analyst II                               | 7.00                 |
| Program Coordinator (Runaway & Homeless Youth)                 | 7.00                 |  | Public Health Compliance Officer                       | 7.00                 |
| Program Coordinator (Stormwater Management)                    | 7.00                 |  | Public Health Education Supervisor                     | 7.00                 |
| Program Coordinator (WIC)                                      | 7.00                 |  | Public Health Educator                                 | 7.00                 |
| Program Coordinator Education                                  | 7.00                 |  | Public Health Engineer 1                               | 7.00                 |
| Program Coordinator II (Health)                                | 7.00                 |  | Public Health Engineer 2                               | 7.00                 |
| Program Coordinator III (Health)                               | 7.00                 |  | Public Health Engineer 3                               | 7.00                 |
| Program Manager - Mental Health Services                       | 7.00                 |  | Public Health Engineer 4                               | 7.00                 |
| Program Monitor  | 7.00                 |  | Public Health Fellow I                                 | 7.00                 |
| Programmer 1   | 7.00                 |  | Public Health Fellow II                                | 7.00                 |
| Project Coordinator  | 7.00                 |  | Public Health Fellow III                               | 7.00                 |
| Project Coordinator (Community Development)                    | 7.00                 |  | Public Health Social Work Assistant                    | 7.00                 |
| Project Development Specialist                                 | 7.00                 |  | Public Health Social Work Assistant                    | 7.00                 |
| Project Director (Aging Services)                              | 7.00                 |  | Public Health Social Work Assistant (Spanish Speaking) | 7.00                 |

| TITLE  | STANDARD<br>WORK DAY |  | TITLE  | STANDARD<br>WORK DAY |
|--|----------------------|--|--|----------------------|
| Public Health Social Work Supervisor           | 7.00                 |  | Sanitarian 4                                   | 7.00                 |
| Public Health Social Worker 1                  | 7.00                 |  | Sanitarian I (HELP Program)                    | 7.00                 |
| Public Information Assistant                   | 7.00                 |  | Sanitary Biochemist                            | 7.00                 |
| Public Information Specialist                  | 7.00                 |  | Sanitary Chemist 1                             | 7.00                 |
| Public Safety Dispatcher (HELP Program)        | 7.00                 |  | Sanitary Chemist 2                             | 7.00                 |
| Public Safety Telecommunicator (HELP Program)  | 7.00                 |  | Sanitary Engineer 1                            | 7.00                 |
| Purchasing Clerk                               | 7.00                 |  | Sanitary Engineer 2                            | 7.00                 |
| Purchasing Contract Clerk                      | 7.00                 |  | Sanitary Engineer 3                            | 7.00                 |
| Recording Clerk                                | 7.00                 |  | Sanitary Laboratory Director                   | 7.00                 |
| Records Compliance Manager                     | 7.00                 |  | Sanitary Technician                            | 7.00                 |
| Records Preservation Assistant                 | 7.00                 |  | Senior Administrative Officer                  | 7.00                 |
| Records Preservation Supervisor                | 7.00                 |  | Senior Caseworker                              | 7.00                 |
| Reproduction Services Supervisor               | 7.00                 |  | Senior Court Stenographer (Grand Jury)         | 7.00                 |
| Research Aide                                  | 7.00                 |  | Senior DNA Scientist                           | 7.00                 |
| Research Coordinator (City County Youth Board) | 7.00                 |  | Senior Economic Development Specialist         | 7.00                 |
| Research Technician 1                          | 7.00                 |  | Senior Enterprise Design Specialist            | 7.00                 |
| Research Technician 2                          | 7.00                 |  | Senior Executive Assistant (District Attorney) | 7.00                 |
| Safety Director                                | 7.00                 |  | Senior Firearms Examiner                       | 7.00                 |
| Safety Officer                                 | 7.00                 |  | Senior Forensic Chemist (Criministics)         | 7.00                 |
| Safety Training Instructor                     | 7.00                 |  | Senior Latent Print Examiner                   | 7.00                 |
| Sanitarian 1                                   | 7.00                 |  | Senior Management Analyst                      | 7.00                 |
| Sanitarian 2                                   | 7.00                 |  | Senior Motor Equipment Dispatcher              | 7.00                 |
| Sanitarian 3                                   | 7.00                 |  | Senior Network Administrator                   | 7.00                 |

| TITLE   | STANDARD<br>WORK DAY |  | TITLE  | STANDARD<br>WORK DAY |
|---|----------------------|--|--|----------------------|
| Senior Nutrition Assistant                      | 7.00                 |  | Storekeeper  | 7.00                 |
| Senior Nutritionist                             | 7.00                 |  | Supervising Social Services Investigator                   | 7.00                 |
| Senior Office Automation Analyst                | 7.00                 |  | Supervisor Of Administrative Analysis<br>(Social Services) | 7.00                 |
| Senior Planner (Emergency Management)           | 7.00                 |  | Support Enforcement Officer                                | 7.00                 |
| Senior Project Coordinator                      | 7.00                 |  | Support Enforcement Officer (HELP<br>Program)              | 7.00                 |
| Senior Sanitary Technician                      | 7.00                 |  | Systems Accountant   | 7.00                 |
| Senior Support Enforcement Officer              | 7.00                 |  | Systems Accounting Manager                                 | 7.00                 |
| Senior Systems Administrator                    | 7.00                 |  | Systems Administrator                                      | 7.00                 |
| Senior Systems Programmer                       | 7.00                 |  | Systems Programmer   | 7.00                 |
| Senior Welfare Fraud Investigator               | 7.00                 |  | Tax Abstract Clerk   | 7.00                 |
| Sewer Maintenance And Inspection<br>Engineer    | 7.00                 |  | Tax Clerk  | 7.00                 |
| Sewer Maintenance Superintendent                | 7.00                 |  | Tax Map Technician 1                                       | 7.00                 |
| Social Services Examiner 1                      | 7.00                 |  | Teacher  | 7.00                 |
| Social Services Examiner I (HELP<br>Program)    | 7.00                 |  | Training Officer   | 7.00                 |
| Social Services Program Coordinator             | 7.00                 |  | Training Unit Assistant                                    | 7.00                 |
| Special Education Transporataion<br>Coordinator | 7.00                 |  | Transportation Operations Officer                          | 7.00                 |
| Specialist - Service For the Aging              | 7.00                 |  | Typist 1   | 7.00                 |
| Specification Writer                            | 7.00                 |  | Typist 2   | 7.00                 |
| Specification Writer 2                          | 7.00                 |  | Veterans Service Officer                                   | 7.00                 |
| Staff Development Aide                          | 7.00                 |  | Veterans Services Aide                                     | 7.00                 |
| Stenographer 2                                  | 7.00                 |  | Victim Assistance Supervisor                               | 7.00                 |
| Stock Attendant                                 | 7.00                 |  | Vital Records Manager                                      | 7.00                 |
| Stock Clerk                                     | 7.00                 |  | Vital Records Specialist                                   | 7.00                 |

| TITLE  | STANDARD<br>WORK DAY |  | TITLE  | STANDARD<br>WORK DAY |
|--|----------------------|--|--|----------------------|
| Wastewater Treatment Plant Superintendent          | 7.00                 |  | Aging Services Aide                                  | 8.00                 |
| Wastewater Treatment Plant Construction Supervisor | 7.00                 |  | Assistant Director Of Child Support                  | 8.00                 |
| Wastewater Treatment Plant Maintenance Worker      | 7.00                 |  | Asst Swimming Facility Mgr                           | 8.00                 |
| Water Systems Construction Engineer                | 7.00                 |  | Automotive Mechanic Crew Leader                      | 8.00                 |
| Water Systems Construction Engineer II             | 7.00                 |  | Boiler Operator                                      | 8.00                 |
| Web Design Specialist                              | 7.00                 |  | Boiler Operator/Mtce Worker                          | 8.00                 |
| Weights And Measures Inspector                     | 7.00                 |  | Bridge Construction Supervisor                       | 8.00                 |
| Welfare Fraud Investigator                         | 7.00                 |  | Bridge Maintenance Crew Leader                       | 8.00                 |
| Welfare Management System Coordinator              | 7.00                 |  | Building Maintenance Supervisor                      | 8.00                 |
| WIC Assistant                                      | 7.00                 |  | Carpenter  | 8.00                 |
| WIC Assistant (HELP Program)                       | 7.00                 |  | Casework Supervisor                                  | 8.00                 |
| WIC Assistant (Spanish Speaking)                   | 7.00                 |  | Chief Forensic Autopsy Technic                       | 8.00                 |
|  |                      |  | Chief Forensic Investigator                          | 8.00                 |
|  |                      |  | Closed Circuit TV Attendant                          | 8.00                 |
|  |                      |  | Closed Circuit TV Operator                           | 8.00                 |
|  |                      |  | Codes Enforcement Officer                            | 8.00                 |
|  |                      |  | Community Health Nurse                               | 8.00                 |
|  |                      |  | Community Health Nursing Supervisor                  | 8.00                 |
|  |                      |  | Control Room Supervisor (District Heating & Cooling) | 8.00                 |
|  |                      |  | Correction Captain                                   | 8.00                 |
|  |                      |  | Correction Counselor 1                               | 8.00                 |
|  |                      |  | Correction Counselor II                              | 8.00                 |
|  |                      |  | Correction Lieutenant                                | 8.00                 |

| TITLE                                      | STANDARD<br>WORK DAY |  | TITLE                              | STANDARD<br>WORK DAY |
|--|----------------------|--|------------------------------------|----------------------|
| Correction Officer                         | 8.00                 |  | Deputy Sheriff Sergeant (Police)   | 8.00                 |
| Correction Sergeant                        | 8.00                 |  | Detention Home Aide                | 8.00                 |
| Curator Of Animals                         | 8.00                 |  | Detention Home Aide 2              | 8.00                 |
| Custodial Crew Leader                      | 8.00                 |  | Detention Home Counselor 2         | 8.00                 |
| Custodial Worker 1                         | 8.00                 |  | Digital Forensics Technician       | 8.00                 |
| Custodial Worker 2                         | 8.00                 |  | Director of Community Relations    | 8.00                 |
| Deputy Coordinator Emergency<br>Management | 8.00                 |  | Driver-Messenger                   | 8.00                 |
| Deputy Sheriff (Custody)                   | 8.00                 |  | Education Program Supervisor       | 8.00                 |
| Deputy Sheriff (Custody-Spanish Speaking)  | 8.00                 |  | Electrical Maintenance Coordinator | 8.00                 |
| Deputy Sheriff (Police Spanish Speaking)   | 8.00                 |  | Electrician                        | 8.00                 |
| Deputy Sheriff (Police)                    | 8.00                 |  | Employee Relations Officer         | 8.00                 |
| Deputy Sheriff Assistant Chief             | 8.00                 |  | Equipment Operator Instructor      | 8.00                 |
| Deputy Sheriff Assistant Chief (Custody)   | 8.00                 |  | Fire Investigator                  | 8.00                 |
| Deputy Sheriff Assistant Chief (Police)    | 8.00                 |  | Food Service Helper 2              | 8.00                 |
| Deputy Sheriff Captain (Custody)           | 8.00                 |  | Food Service Manager               | 8.00                 |
| Deputy Sheriff Captain (Police)            | 8.00                 |  | Forensic Attendant                 | 8.00                 |
| Deputy Sheriff Community Service Officer   | 8.00                 |  | Forensic Attendant II              | 8.00                 |
| Deputy Sheriff Court Attendant             | 8.00                 |  | Forensic Autopsy Technician 1      | 8.00                 |
| Deputy Sheriff Juvenile Transport Officer  | 8.00                 |  | Forensic Autopsy Technician 2      | 8.00                 |
| Deputy Sheriff Lieutenant (Civil)          | 8.00                 |  | Forensic Investigator 1            | 8.00                 |
| Deputy Sheriff Lieutenant (Custody)        | 8.00                 |  | Forensic Investigator 2            | 8.00                 |
| Deputy Sheriff Lieutenant (Police)         | 8.00                 |  | General Curator                    | 8.00                 |
| Deputy Sheriff Sergeant (Custody)          | 8.00                 |  | Groundskeeper                      | 8.00                 |

| TITLE  | STANDARD<br>WORK DAY |  | TITLE  | STANDARD<br>WORK DAY |
|--|----------------------|--|--|----------------------|
| Hatchery Aide 2  | 8.00                 |  | Laborer 1                                    | 8.00                 |
| Hatchery Operations Supervisor                             | 8.00                 |  | Laborer 2                                    | 8.00                 |
| Head Operator Large Plant                                  | 8.00                 |  | Laborer 2 (Trainee)                          | 8.00                 |
| Head Wastewater Treatment Plant<br>Operator                | 8.00                 |  | Laborer I (Transportation)                   | 8.00                 |
| Heavy Equipment Mechanic 1                                 | 8.00                 |  | Lifeguard                                    | 8.00                 |
| Heavy Equipment Mechanic 2                                 | 8.00                 |  | Literacy Aide                                | 8.00                 |
| Heavy Equipment Mechanic Crew Leader                       | 8.00                 |  | Maintenance Carpenter                        | 8.00                 |
| Heavy Equipment Mechanic II (T                             | 8.00                 |  | Maintenance Carpenter Crew Leader            | 8.00                 |
| Highway Maintenance Section Crew Leader                    | 8.00                 |  | Maintenance Electrician                      | 8.00                 |
| Highway Maintenance Shift Supervisor                       | 8.00                 |  | Maintenance Electrician Crew Leader          | 8.00                 |
| Highway Maintenance Supervisor                             | 8.00                 |  | Maintenance Helper                           | 8.00                 |
| Highway Maintenance Worker I                               | 8.00                 |  | Maintenance Mechanic                         | 8.00                 |
| Highway Maintenance Worker II                              | 8.00                 |  | Maintenance Supervisor (Transporation)       | 8.00                 |
| Highway Maintenance Worker Trainee                         | 8.00                 |  | Maintenance Worker 1                         | 8.00                 |
| Highway Shift Supervisor                                   | 8.00                 |  | Maintenance Worker 1 (Trainee)               | 8.00                 |
| Highway Sign and Signal Repair Supervisor                  | 8.00                 |  | Maintenance Worker 2                         | 8.00                 |
| Highway Sign and Signal Repair Worker I                    | 8.00                 |  | Mason (Transportation)                       | 8.00                 |
| Highway Sign and Signal Repair Worker II                   | 8.00                 |  | Mechanical Maintenance Coordinator           | 8.00                 |
| Instrumentation Crew Leader                                | 8.00                 |  | Mechanical Systems Maintenance Director      | 8.00                 |
| Instrumentation Maintenance Coordinator                    | 8.00                 |  | Mechanical Systems Maintenance<br>Supervisor | 8.00                 |
| Instrumentation Mechanic (Water<br>Environment Protection) | 8.00                 |  | Mechanical Systems Maintenance Worker        | 8.00                 |
| Junior Fire Investigator                                   | 8.00                 |  | Morgue Attendant                             | 8.00                 |
| Labor Crew Leader (Transportation)                         | 8.00                 |  | Motor Equipment Dispatcher                   | 8.00                 |

| TITLE  | STANDARD<br>WORK DAY |  | TITLE  | STANDARD<br>WORK DAY |
|--|----------------------|--|--|----------------------|
| Motor Equipment Dispatcher<br>(Transportation) | 8.00                 |  | Principal Wastewater Treatment Plant<br>Operator | 8.00                 |
| Motor Equipment Operator 1                     | 8.00                 |  | Public Health Nurse                              | 8.00                 |
| Motor Equipment Operator 2                     | 8.00                 |  | Public Health Nursing Supervisor                 | 8.00                 |
| Nature Center Superintendent                   | 8.00                 |  | Public Safety Shift Supervisor                   | 8.00                 |
| Navigation Patrol Officer                      | 8.00                 |  | Public Safety Telecommunicator                   | 8.00                 |
| Nurse Practitioner (Primary Care)              | 8.00                 |  | Pump Station Maintenance Supervisor              | 8.00                 |
| Nursing Supervisor                             | 8.00                 |  | Pump Station Maintenance Worker 1                | 8.00                 |
| Page   | 8.00                 |  | Pump Station Maintenance Worker 2                | 8.00                 |
| Painter  | 8.00                 |  | Recreation Leader                                | 8.00                 |
| Park Labor Crew Leader                         | 8.00                 |  | Recreation Supervisor                            | 8.00                 |
| Park Laborer                                   | 8.00                 |  | Refrigerating Machine Operator                   | 8.00                 |
| Park Maintenance Crew Leader                   | 8.00                 |  | Registered Nurse                                 | 8.00                 |
| Park Naturalist 1                              | 8.00                 |  | Seasonal Aide                                    | 8.00                 |
| Park Naturalist 2                              | 8.00                 |  | Security Systems Maintenance Specialist          | 8.00                 |
| Park Ranger 1                                  | 8.00                 |  | Senior Correction Officer                        | 8.00                 |
| Park Ranger 2                                  | 8.00                 |  | Senior Fire Investigator                         | 8.00                 |
| Park Superintendent 1                          | 8.00                 |  | Senior Forensic Autopsy Technician               | 8.00                 |
| Park Superintendent 2                          | 8.00                 |  | Senior Forensic Investigator                     | 8.00                 |
| Park Superintendent 3                          | 8.00                 |  | Senior Recreation Leader                         | 8.00                 |
| Park Supervisor                                | 8.00                 |  | Senior Wastewater Treatment Plant<br>Operator    | 8.00                 |
| Physician                                      | 8.00                 |  | Senior Zoo Attendant                             | 8.00                 |
| Planner IV                                     | 8.00                 |  | Sewer Maintenance Crew Leader                    | 8.00                 |
| Plumber  | 8.00                 |  | Sewer Maintenance Supervisor                     | 8.00                 |



| TITLE   | STANDARD<br>WORK DAY |  | TITLE   | STANDARD<br>WORK DAY |
|---|----------------------|--|---|----------------------|
| Sewer Maintenance Worker 1                                    | 8.00                 |  | Wastewater Treatment Plant Maintenance<br>Mechanic            | 8.00                 |
| Sewer Maintenance Worker 2                                    | 8.00                 |  | Wastewater Treatment Plant Maintenance<br>Worker (IE)         | 8.00                 |
| Special Patrol Officer  | 8.00                 |  | Wastewater Treatment Plant Maintenance<br>Worker (Mechanical) | 8.00                 |
| Steamfitter   | 8.00                 |  | Wastewater Treatment Plant Operator                           | 8.00                 |
| Stream Maintenance Crew Leader                                | 8.00                 |  | Water Plant Operator 1 (Type B Plant)                         | 8.00                 |
| Stream Maintenance Supervisor                                 | 8.00                 |  | Welder (Transportation)                                       | 8.00                 |
| Stream Maintenance Worker 1                                   | 8.00                 |  | Zoo Attendant   | 8.00                 |
| Stream Maintenance Worker 2                                   | 8.00                 |  |   |                      |
| Superintendent Of Correctional<br>Maintenance                 | 8.00                 |  |   |                      |
| Supervisor Of Dispatch Operations                             | 8.00                 |  |   |                      |
| Swimming Facility Manager                                     | 8.00                 |  |   |                      |
| Tax Map Supervisor  | 8.00                 |  |   |                      |
| Tax Map Technician 2  | 8.00                 |  |   |                      |
| Tile Setter   | 8.00                 |  |   |                      |
| Underground Facilities Locator                                | 8.00                 |  |   |                      |
| Veterinary Technician   | 8.00                 |  |   |                      |
| Visitor Center Supervisor                                     | 8.00                 |  |   |                      |
| Wastewater Technician 1                                       | 8.00                 |  |   |                      |
| Wastewater Technician 2                                       | 8.00                 |  |   |                      |
| Wastewater Treatment Plant Construction<br>Inspector 1        | 8.00                 |  |   |                      |
| Wastewater Treatment Plant Construction<br>Inspector 2        | 8.00                 |  |   |                      |
| Wastewater Treatment Plant Maintenance<br>Crew Leader         | 8.00                 |  |   |                      |
| Wastewater Treatment Plant Maintenance<br>Helper (Mechanical) | 8.00                 |  |   |                      |