# Onondaga County Charter

Revised 1/2010

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* As created by Local Law No. 2, 1992.

** As created by Local Law No. 6, 2003.

# ARTICLE I

## ONONDAGA COUNTY AND ITS GOVERNMENT

Section


101. Title and purpose.

102. County status, powers and duties.

103. Charter effect on state laws.

104. Charter effect on local laws and resolutions.

105. Definitions.


### Section 101. TITLE AND PURPOSE.

This charter and all amendments hereto shall constitute the form of government for the county of Onondaga and shall be known and cited as the "Onondaga County Charter". Among the purposes of this charter are the separation of county legislative and executive functions; the securing of all possible county home rule; and the accomplishment of greater efficiency, economy and responsibility in county government.

### Section 102. COUNTY STATUS, POWERS AND DUTIES.

The County of Onondaga shall continue to be a municipal corporation comprising the inhabitants within its boundaries, exercising such powers and discharging such duties of local government as may be imposed or conferred upon it by this charter, administrative code or by applicable law.

### Section 103. CHARTER EFFECT ON STATE LAWS.

Within the limits prescribed by the county law, wherever and whenever any state law, general, special or local in effect, is inconsistent with this charter or administrative code, such law shall be deemed to the extent of such inconsistency to be superseded by this charter or administrative code insofar as the county of Onondaga and its government are affected.

Section 104. CHARTER EFFECT ON LOCAL LAWS AND RESOLUTIONS.

Except to the extent inconsistent with this charter or administrative code, all existing laws and resolutions heretofore adopted by the board of supervisors of the county of Onondaga shall continue in force until amended, superseded or repealed.

Section 105.* DEFINITIONS.

Wherever used in this charter [or administrative code]*, unless otherwise expressly stated, or unless the context or subject matter otherwise requires:

(a) "county" shall mean the county of Onondaga.

(b) "charter" and "county charter" shall mean the Onondaga county charter and all amendments thereto.

(c) "code" shall mean the Onondaga county administrative code and all amendments thereto.

(d) "board of supervisors" shall mean the elective legislative body of the county of Onondaga.

(e) "administrative unit" shall mean any department, executive division, institution, office or other agency of county government except a bureau, division, section or other subordinate part of any of the foregoing.

(f) "administrative head" shall mean the head of any administrative unit.

(g) "authorized agency" shall mean any agency authorized by the charter, administrative code or applicable law, including but not limited to those authorized by section 224 of the county law, to receive and expend county funds for a county purpose.

(h)* "executive division" shall mean the division of management and budget, the division of research and communications, the division of purchase, the division of recreation and associated programs, and such other divisions of the executive department as may be hereafter authorized.

(i) "quorum" and "majority" shall mean whenever three or more public officers are given any power or authority, or three or more persons are charged with any public duty to be performed or exercised by them jointly or as a board or similar body, a majority of the whole number of such persons or officers, at a meeting duly held at a time fixed by law, or by any by-law duly adopted by such board or body, or at any duly adjourned meeting duly held upon reasonable notice to all of them, shall constitute a quorum and not less than a majority of the whole number may perform and exercise such power, authority or duty. For the purpose of this definition the words "whole number" shall be construed to mean the total number which the board,

commission, body or other group of persons or officers would have were there no vacancies and were none of the persons or officers disqualified from acting.

## ARTICLE I - KEY

| Section | Local Law |
| --- | --- |
| *105. | As amended by Local Law No. 1, 1991. |

## ARTICLE II*

## LEGISLATIVE BRANCH

Section


201. County legislature; status and title.

202. County legislators; qualifications; term.

203. Organization; officers; committees.

204. Compensation of legislators, chairman, clerk, deputy clerk, employees of legislature.

205. Vacancies.

206. Districts.

207. Change in districts.

208. Powers and duties of the legislature.

209. Local Laws.

210. Adoption.

211. Filing and publication of local laws.

212. Referendum.

213. Effective date.

214. Ordinances.

215. Separability.

216. Construction.


### Section 201. COUNTY LEGISLATURE; STATUS AND TITLE.

The legislative branch of the government of Onondaga County shall consist of an elective governing body which shall be known as the county legislature. Its members shall be known as county legislators, and shall be elected one from each of the districts into which Onondaga County shall be divided as more particularly hereinafter set forth. The county legislature, when lawfully convened, shall take the place of the prior Onondaga County Board of Supervisors, which shall be thereby abolished and superseded, and the county legislature shall constitute the legislative, appropriating, policy determining and governing body of

the county.

The county legislature shall have and exercise all of the functions, powers and duties that were possessed by and shall be subject to the same rules and procedures as applied to the prior Onondaga County Board of Supervisors.

Whenever the term "county board", "board of supervisors", "county governing board", "elective governing body of the county" is referred to in any law, it shall be deemed to mean and refer to the county legislature.

Section 202. COUNTY LEGISLATORS; QUALIFICATIONS; TERM.

All county legislators shall be electors of Onondaga County and shall have been residents continuously in the county for at least one year preceding their election, and all county legislators shall reside in the district from which they seek election at the time of their designation for office and shall continue to be residents of Onondaga County and of the district within the county which they represent for the entire term of their office. Members of the county legislature shall be nominated at the primary election held in the same manner as other county officers are nominated pursuant to the provisions of the election law.

The county legislature shall be in charge of the qualifications of its members and for that purpose shall have the power to subpoena witnesses, take testimony and require production of records. Decisions made by the county legislature in the exercise of powers granted by this section shall be subject to review by the courts.

Except as provided in this section or as otherwise provided by law, the term of office of the members of the county legislature shall be two years, and shall begin on the first day of January next following their election. Said elections for the county legislators shall be conducted at general elections in each odd-numbered year.

Section 203.** ORGANIZATION; OFFICERS; COMMITTEES.

The County Legislature, members of which are elected in nineteen hundred sixty-seven and every second year thereafter, shall meet on the first day other than a Saturday, Sunday or holiday, in the month of January in the year nineteen hundred sixty-eight and every second year

thereafter, for the purpose of organization and for the transaction of such other business as may come before it; provided, however, that said organizational meeting may be convened within the first three days other than a Saturday, a Sunday or a holiday when so designated in writing by the Chairman of the County Legislature. Thereafter said County Legislature shall hold monthly meetings on the days designated in the rules of the prior Onondaga County Board of Supervisors, which shall apply as herein above provided, and at such other times as the County Legislature may fix by resolution duly adopted by vote of a majority thereof or authorized by its rules.

At the organization of said County Legislature in the year nineteen hundred sixty-eight and every second year thereafter, a permanent Chairman shall be elected who shall serve until the next organization meeting. In case of his death, removal, resignation or retirement from said County Legislature, a successor shall be elected for the unexpired term. In case of failure to elect a permanent Chairman on any day herein provided, said County Legislature shall adjourn from day to day, Sundays and holidays excepted, until said Chairman shall be elected.

The Chairman shall have and may cast the vote to which he is entitled as a member of the County Legislature.

At the organization of the County Legislature in nineteen hundred sixty-eight and each second year thereafter, the County Legislature shall elect a Clerk, Deputy Clerk and such other employees as it may deem necessary, which officers and employees of the County Legislature may be removed and their successors appointed at the pleasure of said county legislature. Said Deputy Clerk shall perform the duties of the Clerk in his absence and shall perform such other duties in connection with such office as shall be directed by said County Legislature or the Clerk. Said Clerk, Deputy Clerk and such other employees of the County Legislature as are appointed by it shall hold office until their successors are appointed. All officers elected and appointments made by the County Legislature shall be vive voce upon call of the roll of members and all other questions shall be determined in a similar manner.

The said County Legislature shall have power to enact local laws or rules fixing the dates and time of its sessions; governing the conduct of the members at such sessions and the manner of transacting business thereat; fixing and prescribing penalties for its members to

attend the stated or adjourned meeting of said County Legislature or of any committee thereof and the manner of enforcing or collecting the same, and fixing the time when and the form in which reports shall be made to said County Legislature by any officer of said County.

Such standing committees as are now prescribed by the rules of the Onondaga County Board of Supervisors or any local law adopted by said Board of Supervisors or which may hereafter be prescribed or adopted by the County Legislature, shall be appointed by the permanent Chairman of the County Legislature within twenty days after his election, such appointment to be in writing and filed with the clerk of the County Legislature, who shall give immediate notice thereof to the members of said County Legislature by mail. Such committees shall continue in office until their successors have been appointed, but nothing herein contained shall be construed to allow any member of said County Legislature whose term shall have expired, or who shall have resigned or have been removed from office, to continue to serve upon any committee after he shall have ceased to be a member of said County Legislature.

Section 204. COMPENSATION OF LEGISLATORS, CHAIRMAN, CLERK, DEPUTY CLERK, EMPLOYEES OF LEGISLATURE.

The county legislature shall have the power to fix the compensation of its members and the chairman of said county legislature, which compensation shall be a stated annual salary; all of said salaries to be paid in equal bi-weekly installments in each month by the Department of Audit and Control and Department of Finance of the County of Onondaga, in like manner as other county salaries are paid. However, the Onondaga County Board of Supervisors may fix the initial compensation of the county legislators prior to the election of such legislators. The salary of each county legislator fixed and paid during a fiscal year shall not exceed the salary as specified in the notice of the public hearing on the tentative budget prepared for such fiscal year.

Expenses actually incurred by any county legislator under the authority or direction of the county legislature, outside the limits of the County of Onondaga, may be allowed and paid in like manner as other county charges; but no claims for expenses shall be audited or allowed which are not fully itemized and verified by affidavit of the claimant in the manner prescribed by law.

The clerk, deputy clerk and other employees of the county legislature shall each receive a stated annual salary to be fixed by said county legislature, in the same manner as other county salaries are paid, and shall cease and terminate immediately upon the death, resignation or removal of such officer.

Section 205. VACANCIES.

A vacancy in the county legislature shall be filled by appointment by the county executive within thirty days of such vacancy, and the appointee shall serve until the next general election after such vacancy occurs, at which election such vacancy shall be filled for the unexpired term. Any successor who shall be so appointed or elected shall possess all the qualifications required of the members of the county legislature as set forth in this charter.

Any vacancy in any committee of the county legislature shall be filled by appointment by the permanent chairman of said county legislature.

Section 206. Districts.

For the purpose of electing County Legislators, Onondaga County shall be divided into nineteen (19) districts. One County Legislator shall be elected to the County Legislature of Onondaga County from each of said districts. Eleven (11) of these districts shall be composed of territory within the County of Onondaga totally outside the City of Syracuse; Four (4) of these districts shall be composed of territory totally within the City of Syracuse; Four (4) of these districts shall be composed of territory both outside the City of Syracuse and territory within the City of Syracuse. All references to towns apply to the territory wholly contained in each of the towns of Onondaga County bounded as of April 1, 2001.

The eleven (11) districts within the County of Onondaga composed of territory totally outside of the City of Syracuse are described as follows:

FIRST LEGISLATIVE DISTRICT
All of the Town of Lysander, and that part of the Town of Clay bounded by a line described as follows: BEGINNING at a point at the intersection of the Town of Clay town line with the centerline of Route 31 which is coincident with the centerline of the Seneca River; thence easterly along said centerline of Route 31 to its intersection with the centerline of Oswego Road (Route 57): thence southeasterly along said centerline to its intersection with the centerline of Wetzel Road; then westerly along said centerline and its westerly elongation to its intersection with the Town of Clay town line which is coincident with the centerline of the Seneca River; thence northwesterly along said river centerline and town line to the point of beginning.

SECOND LEGISLATIVE DISTRICT
Portion of the Town of Clay: BEGINNING at a point at the intersection of the Town of Clay town line with the centerline of Route 31 which is coincident with the centerline of the Seneca River; thence easterly along said centerline of Route 31 to its intersection with the centerline of Oswego Road (Route 57): thence southeasterly along said centerline to its intersection with the centerline of Wetzel Road; thence westerly along said centerline and its westerly elongation to its intersection with the Town of Clay town line which is coincident with the centerline of the Seneca River; thence southerly along said river centerline and town line to its intersection with the northwestern Town of Salina town line; thence southeasterly along said town line to its intersection with the centerline of Morgan Road; thence northerly along said centerline to its intersection with the centerline of Wetzel Road; thence easterly along said centerline to its intersection with the centerline of Henry Clay Boulevard: thence northerly along said centerline to its intersection with the centerline of Oak Orchard Road; thence westerly along said centerline

to its intersection with the centerline of Morgan Road; thence northerly along said center line and its northerly extension to its intersection with the Town of Clay town line which is coincident with the centerline of the Oneida River; thence westerly along said river centerline and town line to its intersection with the centerline of the Seneca River which is coincident with the westerly boundary of the Town of Clay; thence southerly along said river centerline and town line to the point of beginning.

THIRD LEGISLATIVE DISTRICT

Portions of the towns of Cicero and Manlius: Beginning at a point at the intersection of the eastern town line of the Town of Cicero and the centerline of Route 31; thence easterly along said centerline of Route 31 to its intersection with the centerline of Interstate Route 81; thence southerly along said centerline to its intersection with the center line of South Bay Road; thence northeasterly along said centerline to its intersection with the centerline of East Pine Grove Road; thence easterly along said centerline to its intersection with the center line of Thompson Road; thence northeasterly along said centerline to its intersection with the centerline of Northern Boulevard; thence southerly to its intersection with the centerline of Interstate Route 481; thence easterly along said centerline to its intersection with the southern town line of the Town of Cicero; thence easterly along said town line to the eastern town line of the Town of DeWitt; thence southerly along said town line of the Town of DeWitt to its intersection with the centerline of the Old Erie Canal; thence easterly along said centerline of the Old Erie Canal to its intersection with the centerline of North Burdick Street; thence northerly along said centerline to its intersection with the centerline of Salmonsen Drive; thence westerly along said centerline to its intersection with the centerline of Coventry Road South; thence southerly and westerly along said centerline to its intersection with the centerline of Tilton Road; thence northerly along said centerline to its intersection with the centerline of Taylor Road; thence westerly along said centerline to its intersection with the centerline of Bowman Road; thence northerly along said centerline to its intersection with the centerline of Manlius Center Road (Route 290); thence easterly along said centerline to its intersection with the centerline of Fremont Road; thence northerly along said centerline to its intersection with the southernmost track of the CSX Railroad Main Line; thence easterly along said railroad track to the western boundary of the Village of Minoa; thence northerly along said boundary of the Village of Minoa to the northernmost track of the CSX Railroad Main Line; thence east along said railroad track to the southerly elongation of Ferndale Lane; thence northerly along said elongation of Ferndale Lane to the centerline of Ferndale Lane; thence northerly along said centerline to its intersection with the centerline of Fay Lane; thence easterly along said centerline to its intersection with the centerline of Dorothy Street; thence easterly along said centerline to its intersection with the centerline of North Main

Street; thence north along said centerline to its intersection with the centerline of Schepps Corners Road; thence northerly along said centerline to its intersection with the centerline of Kirkville Road; thence easterly along said centerline to its intersection with North Manlius Road; thence northerly along said centerline to its intersection with the centerline of the New York State Thruway (Interstate 90); thence easterly along said centerline to its intersection with the eastern town line of the Town of Cicero which is coincident with the centerline of Chittenango Creek; thence northerly along said town line to its intersection with the south shore of Oneida Lake which is coincident with the town line of the Town of Cicero; thence northwesterly along said town line of the Town of Cicero to its intersection with the town line of the Town of Clay; thence southerly along said town line of the Town of Clay which is coincident with the Town of Cicero to the point of beginning.

FOURTH LEGISLATIVE DISTRICT

Portions of the Towns of Salina and Clay: BEGINNING at a point at the intersection of the centerline of Bear Trap Creek and the centerline of the New York State Thruway (Interstate 90); thence northwesterly along said centerline to its intersection with the centerline of Electronics Parkway; thence northerly along said centerline to its intersection with the centerline of Limestone Drive; thence easterly along said centerline to its intersection with the centerline of Larkin Street; thence southerly along said centerline to its intersection with the centerline of North Woodland Drive; thence easterly along said centerline to its intersection with the centerline of Oakridge Terrace; thence southerly along said centerline to its intersection with the centerline of Patricia Drive; thence easterly along said centerline to its intersection with the centerline of Charlane Parkway; thence northerly and easterly along said centerline to its intersection with the centerline of Longdon Lane; thence easterly along said centerline to its intersection with the centerline of Lorian Drive; thence easterly along said centerline to its intersection with the centerline of Buckley Road; thence northeasterly along said centerline to its intersection with the centerline of Hopkins Road; thence westerly along said centerline to its intersection with the centerline of Henry Clay Boulevard; thence northerly along said centerline to its intersection with the centerline of West Taft Road; thence easterly along said centerline to its intersection with the centerline of Bear Road; thence northeasterly along said centerline to its intersection with the centerline of Buckley Road; thence westerly along said centerline to its intersection with the centerline of Wetzel Road; thence northerly and westerly along said centerline to its intersection with the centerline of Morgan Road; thence southerly along said centerline to its intersection with the north boundary line of the Town of Salina; thence northwesterly along said town line of the Town of Salina to its intersection with the Seneca River which is coincident with the northwesterly boundary of the Town of Salina; thence southwesterly

along the centerline of the Seneca River which is coincident with the northwesterly boundary of the Town of Salina to its intersection with the centerline extended to the new Onondaga Lake Outlet; thence southeasterly along said centerline of the new Onondaga Lake Outlet to the southeasterly end of said Outlet at that point being coincident with the Salina-Geddes Town; thence southeasterly along said town line of the Town of Salina to its intersection with the northwestern boundary of the City of Syracuse; thence northeasterly along said northwestern boundary of the City of Syracuse to its intersection with the centerline of Ley Creek; thence northerly along said centerline of Ley Creek which is coincident with the City of Syracuse northwestern boundary to its confluence with the centerline of Bear Trap Creek; thence northerly along said centerline of Bear Trap Creek to the point of beginning.

FIFTH LEGISLATIVE DISTRICT

Portions of the Towns of Salina, Cicero and DeWitt: Beginning at a point at the intersection of the centerline of Bear Trap Creek and the centerline of the New York State Thruway (Interstate 90); thence northwesterly along said centerline of the New York State Thruway to its intersection with the centerline of Electronics Parkway; thence northerly along said centerline to its intersection with the centerline of Limestone Drive; thence easterly along said centerline to its intersection with the centerline of Larkin Street; thence southerly along said centerline to its intersection with the centerline of North Woodland Drive; thence easterly along said centerline to its intersection with the centerline of Oakridge Terrace; thence southerly along said centerline to its intersection with the centerline of Patricia Drive; thence easterly along said centerline to its intersection with the centerline of Charlane Parkway; thence northerly and easterly along said centerline to its intersection with the centerline of Longdon Lane; thence easterly along said centerline to its intersection with the centerline of Lorian Drive; thence easterly along said centerline to its intersection with the centerline of Buckley Road; thence northeasterly along said centerline to its intersection with the centerline of Hopkins Road; thence westerly along said centerline to its intersection with the centerline of Henry Clay Boulevard; thence northerly along said centerline to its intersection with the northern town line of the Town of Salina; thence easterly along said town line of the Town of Salina to the intersection with the western town line of the Town of Cicero; thence north along said town line of the Town of Cicero to its intersection with the centerline of Route 31; thence easterly along said centerline to its intersection with the centerline of Interstate Route 81; thence southerly along said centerline to its intersection with the center line of South Bay Road; thence northeasterly along said centerline to its intersection with the centerline of East Pine Grove Road; thence easterly along said centerline to its intersection with the center line of Thompson Road; thence northeasterly along said centerline to its intersection with

the centerline of Northern Boulevard; thence southerly to its intersection with the centerline of Interstate Route 481; thence easterly along said centerline to its intersection with the southern town line of the Town of Cicero; thence easterly to the eastern town line of the Town of DeWitt; thence southerly along said town line of the Town of DeWitt to its intersection with the centerline of Kirkville Road; thence west along said centerline of Kirkville Road to its intersection with the centerline of Kinne Street; thence northerly along said centerline to its intersection with the centerline of Route 298; thence westerly along said centerline to its intersection with the centerline of Thompson Road thence southerly along said centerline to its intersection with the northern spur of the CSX Railroad: thence westerly and southerly along said railroad spur line to its junction with the main line of the CSX railroad; thence northwesterly along said railroad line to the northern city line of the City of Syracuse; thence easterly along said city line to the eastern town line of the Town of Salina; thence northerly along said town line to its intersection with the centerline of Court Street (Route 298); thence west along said centerline to its intersection with the centerline of Berwick Road North; thence northerly along said centerline to its intersection with the centerline of Hamden Drive; thence easterly along said centerline to its intersection with the centerline of Edgeware Road; thence northerly along said centerline to its intersection with the centerline of Covington Drive; thence westerly along said centerline to its intersection with the centerline of Roxford Road North; thence southerly along said centerline to its intersection with the centerline of Court Street; thence westerly along said centerline to its intersection with the northern boundary line of the City of Syracuse; thence westerly along said city boundary line to its intersection with the centerline of Ley Creek; thence northerly along said creek to its confluence with the centerline of Bear Trap Creek; thence northerly along said centerline of Bear Trap Creek to the point of beginning.

SIXTH LEGISLATIVE DISTRICT

All of the Towns of Marcellus, Otisco, Skaneateles, Spafford, and that part of the Town of Camillus bounded by a line described as follows: BEGINNING at a point at the intersection of the northern town line of the Town of Marcellus with the western town line of the Town of Camillus; thence northerly along said town line of the Town of Camillus to its intersection with the centerline of Route 5; thence easterly along said centerline to its intersection with the western boundary of the Village of Camillus; thence northerly and easterly along said village boundary to its intersection with the centerline of West Genesee Street; thence easterly along said centerline to its intersection with the centerline of Sylvan Way; thence northerly along said centerline to its intersection with the centerline of Forrest Way; thence easterly along said centerline to its intersection with Winding Way; thence southerly along said centerline to its intersection with the centerline of Park Way thence easterly along

said centerline Way to its intersection with the centerline of Camillus Park Drive; thence southerly along said centerline to its intersection with the centerline of West Genesee Street; thence easterly along said centerline to its intersection with an elongation of the West Genesee High School eastern property line; thence southerly along said elongation to the West Genesee High School eastern property line; thence south along said property line to its intersection with the eastern property line of the Westvale Golf Course; thence southerly along said property line to the southerly town line of the Town of Camillus; thence westerly and southerly along said town line of the Town of Camillus to the point of beginning.

EIGHTH LEGISLATIVE DISTRICT

All of the Town of Geddes, to the extent described herein and a portion of the Town of Camillus: BEGINNING at a point at the intersection of the eastern town line of the Town of Camillus and the centerline of Granger Road; thence westerly along said centerline of Granger Road to its intersection with the centerline of Onondaga Road; thence northerly to its intersection with the centerline of West Genesee Street; thence westerly along said centerline to its intersection with the centerline of Vanida Drive; thence northerly along said centerline to its intersection with the centerline of Sanderson Drive; thence easterly along said centerline to its intersection with the centerline of Hinsdale Road; thence northerly along said centerline to its intersection with the Finger Lakes Railway tracks; thence westerly along said railroad tracks to its intersection with the centerline of Bennett Road; thence northeasterly along said centerline to its intersection with the centerline of Warners Road; thence northerly along said centerline to its intersection with the centerline of Ninemile Creek: thence northeasterly along said creek centerline of to its intersection with the western town line of the Town of Geddes; thence northwesterly along said town line to a point intersected by the centerline of the Seneca River; thence easterly along said centerline of the Seneca River to its intersection with the centerline of the New Onondaga Lake Outlet; thence southeasterly along said centerline of the New Onondaga Lake Outlet to a point that intersects with the western town line of the Town of Salina which is coincident with the northeastern boundary of the Town of Geddes; thence southeasterly along said Salina - Geddes town line to its intersection with the northern boundary of the City of Syracuse; thence southerly and westerly along said boundary line between the City of Syracuse and the Town of Geddes to its intersection with the town line of the Town of Onondaga; thence westerly along said town line of the Town of Onondaga which is coincident with the southern town line of the Town of Geddes to the intersection with the eastern town line of the Town of Camillus; thence northerly along said town line of the Town of Camillus to the point of beginning.

TENTH LEGISLATIVE DISTRICT

Portion of the Town of Manlius: BEGINNING at a point at the intersection of the western town line of the Town of Manlius and the centerline of the Old Erie Canal; thence easterly along said centerline of the Old Erie Canal to its intersection with the centerline of North Burdick Street; thence northerly along said centerline to its intersection with the centerline of Salmonsen Drive; thence westerly along said centerline to its intersection with the centerline of Coventry Road South; thence southerly and westerly along said centerline to its intersection with the centerline of Tilton Road; thence northerly along said centerline to its intersection with the centerline of Taylor Road; thence westerly along said centerline to its intersection with the centerline of Bowman Road; thence northerly along said centerline to its intersection with the centerline of Manlius Center Road (Route 290); thence easterly along said centerline to its intersection with the centerline of Fremont Road; thence northerly along said centerline to its intersection with the southernmost track of the CSX Railroad Main Line; thence easterly along said railroad track to the western boundary of the Village of Minoa; thence northerly along said boundary of the Village of Minoa to the northernmost track of the CSX Railroad Main Line; thence east along said railroad track to the southerly elongation of Ferndale Lane; thence northerly along said elongation of Ferndale Lane to the centerline of Ferndale Lane; thence northerly along said centerline to its intersection with the centerline of Fay Lane; thence easterly along said centerline to its intersection with the centerline of Dorothy Street; thence easterly along said centerline to its intersection with the centerline of North Main Street; thence north along said centerline to its intersection with the centerline of Schepps Corners Road; thence northerly along said centerline to its intersection with the centerline of Kirkville Road; thence easterly along said centerline to its intersection with North Manlius Road; thence northerly along said centerline to its intersection with the centerline of the New York State Thruway (Interstate 90); thence easterly along said centerline of the New York State Thruway to the northern town line of the Town of Manlius which is coincident with the centerline of Chittenango Creek; thence easterly and southerly along said town line of the Town of Manlius to its intersection with the northern town line of the Town of Pompey; thence westerly along said town line of the Town of Pompey to its intersection with the centerline of Cazenovia Road (Route 92); thence northwesterly along said centerline to its intersection with the centerline of Washington Street; thence northwest along said centerline to its intersection with the centerline of East Seneca Street; thence easterly along said centerline to its intersection with the northern village boundary line of the Village of Manlius; thence northwesterly along said village boundary line to its intersection with the centerline of Fayette Street; thence southerly along said centerline to its intersection with the centerline of West Seneca Street; thence west along said centerline to its intersection with the centerline of Troop K Road; thence northwesterly along said centerline to its intersection with

the centerline of Post Road; thence along said centerline to its intersection with the boundary line of the Village of Manlius; thence westerly and southerly along said village boundary to its intersection with the centerline of Watervale Road; thence southerly along said centerline to its intersection with the northern town line of the Town of Pompey; thence westerly along said town line to its intersection with the eastern town line of the Town of DeWitt which is coincident with the western town line of the Town of Manlius; thence northerly along said town line of the Town of Manlius to the point of beginning.

TWELFTH LEGISLATIVE DISTRICT

All of the Towns of Fabius, LaFayette, Pompey, Tully, the Onondaga Nation and portions of the Towns of Manlius and Onondaga. The Town of Manlius portion is that part of the Town of Manlius bounded by a line described as follows: BEGINNING at a point at the intersection of the southern town line of the Town of Manlius and the centerline of Cazenovia Road (Route 92); thence northwesterly along said centerline of Cazenovia Road to its intersection with the centerline of Washington Street; thence northwest along said centerline to its intersection with the centerline of East Seneca Streeet; thence easterly along said centerline to its intersection with the northern village boundary line of the Village of Manlius; thence northwesterly along said village boundary line to its intersection with the centerline of Fayette Street; thence southerly along said centerline to its intersection with the centerline of West Seneca Street; thence west along said centerline to its intersection with the centerline of Troop K Road; thence northwesterly along said centerline to its intersection with the centerline of Post Road; thence along said centerline to its intersection with the boundary line of the Village of Manlius; thence westerly and southerly along the village boundary to its intersection with the centerline of Watervale Road; thence southerly along said centerline to the intersection with the southern town line of the Town of Manlius; thence easterly along said town line to the point of beginning. The Town of Onondaga portion is that part of the Town of Onondaga bounded by a line described as follows: BEGINNING at a point at the intersection the northern boundary line of the Onondaga Nation with the centerline of Onondaga Creek; thence northerly along said centerline of Onondaga Creek to the southern boundary of the City of Syracuse; then easterly and northerly along said city boundary of the City of Syracuse to its intersection with the eastern town line of the Town of Onondaga; thence southerly and westerly along said town line of the Town of Onondaga to its intersection with the eastern border of the Onondaga Nation; thence northerly and westerly along the border of the Onondaga Nation to the point of beginning.

THIRTEENTH LEGISLATIVE DISTRICT

All of the Towns of Elbridge and VanBuren and that part of the Town of Camillus bounded by a line described as follows: BEGINNING at a point at the intersection of the western town line of the Town of Camillus

and the centerline of Route 5 thence easterly along said centerline of Route 5 to its intersection with the western boundary of the Village of Camillus; thence northerly and easterly along said village boundary to its intersection with the centerline of West Genesee Street; thence easterly along said centerline to its intersection with the centerline of Sylvan Way; thence northerly along said centerline to its intersection with the centerline of Forrest Way; thence easterly along said centerline to its intersection with Winding Way; thence southerly along said centerline to its intersection with the centerline of Park Way thence easterly along said centerline to its intersection with the centerline of Camillus Park Drive; thence southerly along said centerline to its intersection with the centerline of West Genesee Street; thence easterly along said centerline to its intersection with the centerline of Vanida Drive; thence northerly along said centerline to its intersection with the centerline of Sanderson Drive; thence easterly along said centerline to its intersection with the centerline of Hinsdale Road; thence northerly along said centerline to its intersection with the Finger Lakes Railway tracks; thence westerly along said railroad tracks to its intersection with the centerline of Bennett Road; thence northeasterly along said centerline to its intersection with the centerline of Warners Road; thence northerly along said centerline to its intersection with the centerline of Ninemile Creek: thence northeasterly along said creek centerline to its intersection with the eastern town line of the Town of Camillus; thence northwesterly along said town line to its intersection with the northern town line of the Town of Camillus which is coincident with the southern town line of the Town of VanBuren; thence westerly along the Camillus-VanBuren town line to its intersection with the eastern town line of the Town of Elbridge which is coincident with the western town line of the Town of Camillus; thence southerly along said town line of the Town of Camillus to the point of beginning.

FOURTEENTH LEGISLATIVE DISTRICT

Portion of the Town of Clay: BEGINNING at a point at the intersection of the centerline of Wetzel Road and the centerline of Henry Clay Boulevard; thence northerly along said centerline of Henry Clay Boulevard to its intersection with the centerline of Oak Orchard Road: thence westerly along said centerline to its intersection with the centerline of Morgan Road; thence northerly along the center line and its northerly extension to an intersection with the Town of Clay town line which is coincident with the centerline of the Oneida River; thence easterly and northerly along said river centerline and town line to its intersection with the town line of the Town of Cicero which is coincident with the eastern town line of the Town of Clay; thence southerly along said town line to its intersection with the northern town line of the Town of Salina: thence westerly along said town line to its intersection with the centerline of Henry Clay Boulevard; thence northerly along said centerline to its intersection with the centerline of West Taft Road; thence easterly along said centerline to its intersection with the centerline of Bear Road;

thence northeasterly along said centerline to its intersection with the centerline of Buckley Road; thence westerly along said centerline to its intersection with the centerline of Wetzel Road; thence northerly and westerly along said centerline to the point of beginning.

The four (4) districts within the County of Onondaga composed of territory totally inside of the City of Syracuse are described as follows:

FIFTEENTH LEGISLATIVE DISTRICT

BEGINNING at the intersection of the centerlines of Broad Street and Kensington Place; thence westerly along the centerline of the Broad Street centerline to its intersection with the northern boundary line of the Eleventh Election District of the Nineteenth Ward of the City of Syracuse; thence westerly along said election district boundary to its intersection with the centerline of Comstock Avenue; thence southerly along said centerline to its intersection with the centerline of East Colvin Street; thence easterly along said centerline to its intersection with the centerline of Skytop Road; thence westerly along the elongation of Vincent Street to the centerline of Vincent Street; thence westerly along said centerline to its intersection with the centerline of Jamesville Avenue; thence southeasterly long said centerline to its intersection with the centerline of Thurber Street; thence westerly along said centerline to its intersection with the centerline of East Brighton Avenue; thence westerly along said centerline to its intersection with the centerline of Interstate Route 81 South Bound off ramp; thence southerly along said centerline to its intersection with the centerline of East Calthrop Avenue; thence westerly along said centerline to its intersection with South Salina Street; thence southerly along said centerline to its intersection with the centerline of West Matson Avenue; thence westerly along said centerline to its intersection with the centerline of Midland Avenue; thence southerly along said centerline to its intersection with the centerline of Ballantyne Road; thence westerly along said centerline to its intersection with the centerline of Onondaga Creek; thence northerly along said creek centerline to its intersection with the centerline of West Colvin Street; thence westerly along said centerline to its intersection with Hunt Avenue; thence northerly along said centerline to its intersection with the centerline of Rockland Avenue; thence westerly along said centerline to its intersection with the centerline of South Avenue; thence southerly along said centerline to its intersection with the centerline of West Colvin Street; thence westerly along said centerline to its intersection with the centerline of Summit Avenue; thence northerly along said centerline to its intersection with the centerline of Onondaga Park Drive; thence northerly along said centerline to its intersection with the centerline of Summit Avenue; thence northerly along said centerline to its intersection with the centerline of Bellevue Avenue; thence westerly along said centerline to its intersection with the centerline of Clairmonte Avenue; thence

southerly along said centerline to its intersection with the centerline of Stolp Avenue; thence westerly along said centerline to its intersection with the centerline of Stinard Avenue; thence southerly along said centerline to its intersection with the centerline of Crossett Street; thence westerly along said centerline to its intersection with the centerline of South Geddes Street; thence southerly along said centerline to its intersection with the centerline of Arden Drive; thence westerly along said centerline to its intersection with the centerline of Carlton Road; thence southerly to its intersection with the centerline of Glenwood Aveue; thence westerly along said centerline to its intersection with the centerline of McDonald Road; thence southwesterly along said centerline to its intersection with the southwesterly boundary of the City of Syracuse; thence southerly and easterly along said city boundary to its intersection with the town line of the Town of DeWitt; thence northerly along said town line to its intersection with the centerline of Nottingham Road; thence northward aloing said centerline which is coincident with the Town of DeWitt-City of Syracuse boundary to its intersection with the centerline of Broad Street; thence westerly on said centerline to the point of beginning.

SIXTEENTH LEGISLATIVE DISTRICT

BEGINNING at a point at the intersection of the centerlines of Pond Street and North Alvord Aveue; thence northerly along said Pond Street centerline to its intersection with the centerline of Griffiths Street; thence easterly along said centerline to its intersection with the centerline of Cleveland Avenue; thence southerly along said centerline to its intersection with the centerline of First North Street; thence easterly along said centerline to its intersection with the centerline of John Street; thence northerly along said centerline to its intersection with the centerline of Griffiths Street; thence easterly along said centerline to its intersection with Butternut Street; thence southerly along said centerline to its intersection with the centerline of Knaul Street; thence easterly along said centerline to its intersection with Grumbach Avenue; thence southerly along said centerline to the elongation of the southern property line of Schiller Park; thence easterly along said elongated property line to its intersection with the Schiller Park property line; thence easterly and southerly along said property line and elongation to the centerline of Farmer Street; thence easterly along said centerline to its intersection with the centerline of Whitwell Drive; thence southerly along said centerline to its intersection with the centerline of Park Street; thence easterly along said centerline to its intersection with the centerline of Oak Street; thence southerly along said centerline to its intersection with the centerline of Highland Avenue; thence westerly along said centerline to its intersection with the centerline of Highland Street; thence southerly along said centerline to its intersection with the centerline of James Street; thence southwesterly along said centerline to its intersection with Lodi Street; thence southeasterly along said centerline to its

intersection with the centerline of North Crouse Avenue; thence southerly along said centerline to its intersection with the centerline of Erie Boulevard East; thence easterly along said centerline to its intersection with the centerline of Westmoreland Avenue; thence southerly along said centerline to its intersection with the centerline of Harvard Place; thence westerly along said centerline to its intersection with the centerline of Fellows Avenue; thence southerly along said centerline to its intersection with the centerline of Clarke Street; thence westerly along said centerline to its intersection with the Westcott Street; thence southerly along said centerline to its intersection with the centerline of Euclid Avenue; thence westerly along said centerline to its intersection with the centerline of College Place; thence northerly along said centerline to its intersection with the centerline of University Place; thence westerly along said centerline to its intersection with the centerline of South Crouse Avenue; thence northerly along said centerline to its intersection with East Adams Street; thence westerly along said centerline to its intersection with the centerline of Irving Avenue; thence southerly along said centerline to its intersection with the northern boundary of the Fourth Election District of the Sixteenth Ward of the City of Syracuse; thence westerly along said election district border to its intersection with the centerline of Burt Street; thence westerly along the centerline of Burt Street to its intersection with the centerline of Almond Street; thence northerly along said centerline to its intersection with the centerline of East Adams Street; thence westerly along said centerline to its intersection with the centerline of Montgomery Street; thence northerly along said centerline to its intersection with the centerline of Harrison Street; thence westerly along said centerline to its intersection with the centerline of South Salina Street; thence northerly along said centerline to its intersection with the centerline of East Fayette Street; thence westerly along said centerline to its intersection with the centerline of South Clinton Street; thence southerly along said centerline to its intersection with the centerline of Walton Street; thence westerly along said centerline to its intersection with the centerline of South Franklin Street; thence southerly along said centerline to its intersection with the centerline of West Jefferson Street; thence westerly along said centerline to its intersection with the centerline of Onondaga Creek; thence northerly along said creek centerline to its intersection with the centerline of Erie Boulevard West; thence easterly along said centerline to its intersection with the centerline of North Franklin Street; thence northerly along said centerline to its intersection with the centerline of Herald Place; thence westerly to its intersection with the centerline of Onondaga Creek; thence northerly along the creek centerline to its intersection with the centerline Interstate Route 690; thence easterly along said centerline to its intersection with the centerline of Interstate Route 81; thence northerly along said centerline to its intersection with the centerline of Catawba Street; thence easterly along said centerline to

its intersection with the centerline of at North Townsend Street; thence northerly along said centerline to its intersection with the centerline of Pond Street; thence northeasterly along said centerline to the point of beginning.

SEVENTEENTH LEGISLATIVE DISTRICT

BEGINNING at the intersection of the centerlines of Harrison Street and South Salina Street; thence northerly along the centerline of South Salina Street to its intersection with the centerline of East Fayette Street; thence westerly along said centerline to its intersection with the centerline of South Clinton Street; thence southerly along said centerline to its intersection with the centerline of Walton Street; thence westerly along said centerline to its intersection with the centerline of South Franklin Street; thence southerly along said centerline to its intersection with the centerline of West Jefferson Street; thence westerly along said centerline to its intersection with the centerline of Onondaga Creek; thence northerly along said creek centerline to its intersection with the centerline of Erie Boulevard West; thence easterly along said centerline to its intersection with the centerline of North Franklin Street; thence northerly along said centerline to its intersection with the centerline of Herald Place; thence westerly to its intersection with the centerline of Onondaga Creek; thence northerly along the creek centerline to its intersection with the centerline Interstate Route 690; thence easterly along said centerline to its intersection with the centerline of Interstate Route 81; thence northerly along said centerline to its intersection with the centerline of Catawba Street; thence easterly along said centerline to its intersection with the centerline of at North Townsend Street thence northerly along said centerline to its intersection with the centerline of Pond Street; thence northerly along said centerline to its intersection with the centerline of North Alvord Street; thence northwest along said centerline to its intersection with North Salina Street; thence northerly along said centerline to its intersection with the centerline of Hiawatha Boulevard West; thence westerly along said centerline to its intersection with the centerline of Interstate Route 81; thence northerly along said centerline to its intersection with the northern boundary of the City of Syracuse; thence westerly and southerly along said city boundary to its intersection with the centerline of Grand Avenue; thence easterly along said centerline to its intersection with the centerline of Velasko Road; thence southerly along said centerline to its intersection with the centerline of Stolp Avenue; thence easterly along said centerline to its intersection with the centerline of Wolcott Avenue; thence southerly along said centerline to its intersection with the centerline of Glenwood Avenue; thence westerly along said centerline to its intersection with the centerline of Bunker Hill Way; thence southerly along said centerline too its intersection with the boundary of the City of Syracuse; thence southerly along said city boundary to its intersection with McDonald Road; thence easterly along said centerline to its intersection with

the centerline of Glenwood Avenue thence easterly along said centerline to its intersection with the centerline of Carlton Road; thence westerly and northerly along said centerline to its intersection with the centerline of Arden Drive; thence easterly along said centerline to its intersection with the centerline of South Geddes Street; thence northerly along said centerline to its intersection with the centerline of Crossett Street; thence easterly along said centerline to its intersection with the centerline of Stinard Avenue; thence northerly along said centerline to its intersection with the centerline of Stolp Avenue; thence easterly along said centerline to its intersection with the centerline of Clairmonte Avenue; thence northerly along said centerline to its intersection with Bellevue Avenue; thence easterly along said centerline to its intersection with the centerline of Onondaga Avenue; thence northerly along said centerline to its intersection with the centerline of Tallman Street; thence easterly along said centerline to its intersection with the centerline of Rich Street; thence northerly along said centerline to its intersection with the centerline of Sheridan Drive; thence northerly to its intersection with the centerline of Holland Street; thence northeasterly along said centerline to its intersection with the centerline of Slocum Avenue; thence northerly along said centerline to its intersection with the centerline of Shonnard Street; thence easterly along said centerline to its intersection with the centerline of South West Street; thence southerly along said centerline to its intersection with the centerline of West Onondaga Street; thence north easterly along said centerline to its intersection with the centerline of Onondaga Place; thence southerly along said centerline and elongation to its intersection with Temple Street; thence easterly along said centerline to its intersection with the centerline of Oneida Street; thence northerly along said centerline to its intersection with the centerline of West Adams St; thence westerly along said centerline to its intersection with the centerline of West Onondaga Street; thence northeast along said centerline to point of beginning.

EIGHTEENTH LEGISLATIVE DISTRICT

BEGINNING at the intersection of the centerlines of Broad Street and Kensington Place; thence westerly along the centerline of the Broad Street centerline to its intersection with the northern boundary line of the Eleventh Election District of the Nineteenth Ward of the City of Syracuse; thence westerly along said election district boundary to its intersection with the centerline of Comstock Avenue; thence southerly along said centerline to its intersection with the centerline of East Colvin Street; thence easterly along said centerline to its intersection with the centerline of Skytop Road; thence westerly along the elongation of Vincent Street to the centerline of Vincent Street; thence westerly along said centerline to its intersection with the centerline of Jamesville Avenue; thence southeasterly long said centerline to its intersection with the centerline of Thurber Street; thence westerly along said centerline to

its intersection with the centerline of East Brighton Avenue; thence westerly along said centerline to its intersection with the centerline of Interstate Route 81 southbound off ramp; thence southerly along said centerline to its intersection with the centerline of East Calthrop Avenue; thence westerly along said centerline to its intersection with South Salina Street; thence southerly along said centerline to its intersection with the centerline of West Matson Avenue Street; thence westerly along said centerline to its intersection with the centerline of Midland Avenue; thence southerly along said centerline to its intersection with the centerline of Ballantyne Road; thence westerly along said centerline to its intersection with the centerline of Onondaga Creek; thence northerly along said creek centerline to its intersection with the centerline of West Colvin Street; thence westerly along said centerline to its intersection with Hunt Avenue; thence northerly along said centerline to its intersection with the centerline of Rockland Avenue; thence westerly along said centerline to its intersection with the centerline of South Avenue; thence southerly along said centerline to its intersection with the centerline of West Colvin Street; thence westerly along said centerline to its intersection with the centerline of Summit Avenue; thence northerly along said centerline to its intersection with the centerline of Onondaga Park Drive; thence northerly along said centerline to its intersection with the centerline of Summit Avenue; thence northerly along said centerline to its intersection with the centerline of Bellevue Avenue; thence easterly along said centerline to its intersection with the centerline of Onondaga Avenue; thence northerly along said centerline to its intersection with the centerline of Tallman Street; thence easterly along said centerline to its intersection with the centerline of Rich Street; thence northerly along said centerline to its intersection with the centerline of Sheridan Drive; thence northerly to its intersection with the centerline of Holland Street; thence northeasterly along said centerline to its intersection with the centerline of Slocum Avenue; thence northerly along said centerline to its intersection with the centerline of Shonnard Street; thence easterly along said centerline to kits intersection with the centerline of South West Street; thence southerly along said centerline to its intersection with the centerline of West Onondaga Street; thence north easterly along said centerline to its intersection with the centerline of Onondaga Place; thence southerly along said centerline and elongation to its intersection with Temple Street; thence easterly along said centerline to its intersection with the centerline of Oneida Street; thence northerly along said centerline to its intersection with the centerline of West Adams St; thence westerly along said centerline to its intersection with the centerline of West Onondaga Street; thence northeast along said centerline to its intersection with the centerline of Harrison Street; thence easterly along said centerline to its intersection with the centerline of Montgomery Street ; thence southerly to along said centerline to its intersection with the centerline of East Adams

Street; thence easterly along said centerline to its intersection with the centerline of Almond Street; thence southerly to its intersection with the centerline of Burt Street; thence easterly along said centerline to its intersection with the southern boundary of the Fourth Election District of the Sixteenth Ward of the City of Syracuse; thence easterly along said election district boundary to its intersection with the centerline of Irving Avenue; thence northerly along said centerline to its intersection with the centerline of East Adams Street; thence easterly along said centerline to its intersection with the centerline of South Crouse Avenue; thence southerly along said centerline to its intersection with the centerline of University Place; thence easterly along said centerline to its intersection with the centerline of College Place; thence southerly along said centerline to its intersection with the centerline of Euclid Avenue; thence easterly along said centerline to its intersection with the centerline of Maryland Avenue; thence southerly along said centerline to its intersection with the centerline of Westminster Avenue; thence southeasterly along said street centerline to its intersection with the centerline of Kensington Road; thence southwesterly along said centerline to its intersection with the centerline of Kensington Place; thence southerly along said centerline to the point of beginning.
The four (4) districts within the county of Onondaga composed of territory both outside the City of Syracuse and territory within the City of Syracuse are described as follows:

NINTH LEGISLATIVE DISTRICT
Portions of the Town of DeWitt and the City of Syracuse: BEGINNING at a point at the intersection of the centerlines of Erie Boulevard East and Thompson Road; thence easterly and southerly along said centerline of Erie Boulevard East to its intersection with the centerline of East Genesee Street: thence easterly along said centerline to its intersection with the centerline of Maple Drive; southerly along said centerline to its intersection with the centerline of Woodchuck Hill Road; thence westerly along said centerline to the centerline of Jamesville Road; thence southerly along said centerline to its intersection with the centerline North Street; thence southerly along said centerline to its intersection with the southern boundary of Election District Six of the Town of DeWitt; thence easterly along said boundary of Election District Six to its intersection with the eastern town boundary of the Town of DeWitt; thence northerly along said town line of the Town of DeWitt to its intersection with the centerline of Kirkville Road; thence westerly along said centerline to its intersection with the centerline of Kinne Street; thence northerly along said centerline to its intersection with the centerline of Route 298; thence westerly along said centerline to its intersection with the centerline of Thompson Road thence southerly along said centerline to its intersection with the northern spur of the CSX Railroad: thence westerly and southerly along said railroad spur line to its junction

with the main line of the CSX railroad; thence northwesterly along said railroad line to the northern city line of the City of Syracuse; thence westerly along said city line to its intersection with the town line of the Town of DeWitt; thence southerly along said town line of Dewitt to its intersection with the centerline of Beacon Road; thence easterly long said centerline to its intersection with the centerline of Taft Avenue; thence southerly along said centerline to its intersection with the centerline of Cowie Avenue; thence easterly along said centerline to its intersection with the centerline of Hazelhurst Avenue ; thence northerly along said centerline to its intersection with the centerline of Beacon Road; thence easterly along said centerline to its intersection with the centerline of Fobes Avenue; thence southerly along said centerline to its intersection with the centerline of Coughlin Avenue; thence easterly along said centerline to its intersection with the centerline of Norwood Avenue; thence southerly along said centerline to its intersection with the centerline of Tyson Place; thence westerly along said centerline to its intersection with the centerline of Lillian Avenue; thence southerly along said centerline to its intersection with the centerline of James St; thence southwesterly along said centerline to its intersection with the centerline of Durston Avenue; thence northerly along said centerline to its intersection with the centerline of Rugby Road; thence easterly along said centerline to its intersection with the centerline of Brattle Road; thence southerly along said centerline to its intersection with the centerline of Sedgwick Drive; thence southerly along said centerline to its intersection with the centerline of James Street; thence southwesterly along said centerline to its intersection with the centerline of Oak Street; thence southerly along said centerline to its intersection with the Gertrude Street; thence southwesterly along said centerline to its intersection with the centerline of Lodi Street; thence southeasterly along said centerline to its intersection with the centerline of North Crouse Avenue; thence southerly along said centerline to its intersection with the centerline of Erie Boulevard East; thence easterly along said centerline to the point of beginning.

ELEVENTH LEGISLATIVE DISTRICT

Portions of the Towns of Onondaga and Camillus and the City of Syracuse: BEGINNING at a point at the intersection of Onondaga Creek and the southern boundary of the City of Syracuse; thence westerly and northerly along said City of Syracuse boundary to its intersection with centerline of Bunker Hill Way; thence northerly along said centerline to its intersection with the centerline of Glenwood Avenue; thence southeasterly along said centerline to its intersection with the centerline of Wolcott Avenue; thence northerly along said centerline to its intersection with the centerline of Stolp Avenue; thence westerly along said centerline to its intersection with the centerline of Velasko Road; thence northerly along said centerline to its intersection with the centerline of Grand Avenue; thence westerly along said centerline of Grand Avenue to its intersection with the

western boundary of the City of Syracuse; thence southerly and westerly along said boundary to its intersection at the northern town line of the Town of Onondaga; thence westerly along said town line to its intersection with the eastern town line of the Town of Camillus; thence northerly along said town line of the Town of Camillus to its intersection with the centerline of Granger Road; thence westerly along said centerline to its intersection with the centerline of Onondaga Road; thence northerly along said centerline to its intersection with the centerline of West Genesee Street; thence westerly along said centerline to its intersection with an elongation of the West Genesee High School easterly property line; thence southerly along said elongation of the property line to the West Genesee High School easterly property line; thence south along said property line to its intersection with the eastern property line of the Westvale Golf Course; thence southerly along said property line to the south town line of the Town of Camillus; thence westerly and southerly along said town line of the Town of Camillus to the intersection with the eastern town line of the Town of Marcellus; thence southerly along said town line of the Town of Marcellus to its intersection with the northern town line of the Town of Otisco; thence easterly along said town line of the Town of Otisco to its intersection with the western town line of the Town of LaFayette; thence northerly along said town line to its intersection with the west boundary of the Onondaga Nation; thence northerly and easterly along said boundary of the Onondaga Nation to the intersection with the centerline of Onondaga Creek; thence northerly along said centerline of Onondaga Creek to the point of beginning.

SEVENTH LEGISLATIVE DISTRICT

Portions of the Town of Salina and the City of Syracuse: BEGINNING at a point at the intersection of the eastern town line of the Town of Salina and the centerline of Court Street (Route 298); thence westerly along said centerline of Court Street to its intersection with the centerline of Berwick Road North; thence northerly along said centerline to its intersection with the centerline of Hamden Drive; thence easterly along said centerline to its intersection with the centerline of Edgeware Road; thence northerly along said centerline to its intersection with the centerline of Covington Drive; thence westerly along said centerline to its intersection with the centerline of Roxford Road North; thence southerly along said centerline to its intersection with the centerline of Court Street; thence westerly along said centerline to its intersection with the northern boundary line of the City of Syracuse; thence westerly along said city boundary line to its intersection with the centerline of Ley Creek; thence southerly along said creek to its intersection with the centerline of Interstate Route 81; thence southerly along said centerline to its intersection with the centerline of Hiawatha Boulevard West; thence northeasterly along said centerline to its intersection with the centerline of North Salina Street; thence southeasterly along said centerline to its intersection with the centerline of North Alvord

Street; thence southeasterly along said centerline to its intersection with the centerline of Pond Street; thence northerly along said centerline to its intersection with the centerline of Griffiths Street; thence easterly along said centerline to its intersection with the centerline of Cleveland Avenue; thence southerly along said centerline to its intersection with the centerline of First North Street; thence easterly along said centerline to its intersection with the centerline of John Street; thence northerly along said centerline to its intersection with the centerline of Griffiths Street; thence easterly along said centerline to its intersection with Butternut Street; thence southerly along said centerline to its intersection with the centerline of Knaul Street; thence easterly along said centerline to its intersection with Grumbach Avenue; thence southerly along said centerline to the elongation of the southern property line of Schiller Park; thence easterly along said elongated property line to its intersection with the Schiller Park property line; thence easterly and southerly along said property line and elongation to the centerline of Farmer Street; thence easterly along said centerline to its intersection with the centerline of Whitwell Drive; thence southerly along said centerline to its intersection with the centerline of Park Street; thence easterly along said centerline to its intersection with the centerline of Oak Street; thence southerly along said centerline to its intersection with the centerline of Highland Avenue; thence westerly along said centerline to its intersection with the centerline of Highland Street; thence southerly along said centerline to its intersection with the centerline of James Street; thence southwesterly along said centerline to its intersection with Lodi Street; thence southeasterly along said centerline to its intersection with Gertrude Street; thence northeasterly along said centerline to its intersection with Oak Street; thence northerly along said centerline to its intersection with James Street; thence northeasterly along said centerline to its intersection with the centerline of Sedgwick Drive;thence northerly along said centerline to its intersection with the centerline of Brattle Road; thence northeasterly along said centerline to its intersectionwith the centerline of Rugby Road; thence easterly along said centerline to its intersection with the centerline of Durston Avenue; thence southerly along said centerline to its intersection with James Street; thence northeasterly along said centerline to its intersection with the centerline of Lillian Avenue; thence northerly along said centerline to its intersection with the centerline of Tyson Place; thence easterly along said centerline to its intersection with the centerline of Norwood Avenue; thence northerly along said centerline to its intersection with the centerline of Coughlin Avenue; thence westerly along said centerline to its intersection with the centerline of Fobes Avenue; thence north along said centerline to its intersection with the centerline of Beacon Road; thence westerly along said centerline to its intersection with the centerline of Hazelhurst Avenue; thence southerly along said centerline to its intersection with the centerline of Cowie Avenue; thence easterly along said centerline to

its intersection with the centerline of Taft Avenue; thence northerly along said centerline to its intersection with the centerline of Beacon Road to its intersection with the eastern town line of the Town of Salina; thence northerly along said town line to the point of beginning.

NINETEENTH LEGISLATIVE DISTRICT

Portions of the Town of DeWitt and the City of Syracuse: BEGINNING at a point on the southern boundary of the City of Syracuse at its intersection with the centerline of Nottingham Road; thence northerly along said centerline to its intersection with the centerline of Broad Street; thence westerly along said centerline to its intersection with the centerline of Kensington Place; thence northerly to its intersection with Kensington Road; thence northeasterly along said centerline to its intersection with the centerline of Westminster Avenue; thence northerly along said centerline to its intersection with the centerline of Maryland Avenue; thence northerly along said centerline to its intersection with the centerline of Euclid Avenue; thence easterly along said centerline to its intersection with the centerline of Westcott Street; thence northerly along said centerline to its intersection with the centerline of Clarke Street; thence easterly along said centerline to its intersection with the centerline of Fellows Avenue; thence northerly along said centerline to its intersection with Harvard Place; thence easterly along said centerline to its intersection with the centerline of Westmoreland Avenue; thence northerly along said centerline to its intersection with the centerline of Erie Boulevard East; thence easterly along said centerline to its intersection with the centerline of Headson Drive; thence easterly along said centerline to the centerline of Thompson Road; thence northerly along said centerline to its intersection with the centerline of Erie Boulevard East; thence easterly and southerly along said centerline to its intersection with the centerline of East Genesee Street; thence easterly along said centerline to its intersection with the centerline of Maple Drive; southerly along said centerline to its intersection with the centerline of Woodchuck Hill Road; thence easterly along said centerline to the centerline of Jamesville Road; thence southerly along said centerline to its intersection with the centerline North Street; thence southerly along said centerline to its intersection with the southern boundary of Election District Six of the Town of DeWitt; thence easterly along said boundary of Election District Six to its intersection with the eastern town boundary of the Town of DeWitt; thence southerly, westerly and northerly along the town line of the Town of Dewitt to its intersection with the eastern boundary of the City of Syracuse; thence northerly along the City of Syracuse boundary to the point of beginning.

| SECTION 206 | LOCAL LAW |
| --- | --- |
| Section 206 | Amended by Local Law No.7 of 2001 |

**PAGES 32 THROUGH 42**

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Section 207.***** CHANGE IN DISTRICTS.

The county legislature shall appoint a commission to evaluate the existing county legislative districts for equity and representation in relation to population within six months after the publication of the results of the regular federal census taken in Onondaga County in 1970; or within six months after the publication of the results of any federal or special population census, taken pursuant to section 20 of the General Municipal Law and held not more than once every five years; or, after any annexation which has the effect of increasing or decreasing the population of any county legislative district by more than ten per cent.

Such commission shall consist of the members of the county board

of elections, the chairman of the county legislature, one person selected by the county executive, one person selected by the legislative members of the majority political party represented on the county legislature and one person selected by the legislative members of the minority party or parties represented on the county legislature. The commission shall study the population data and within three months after appointment make recommendations, if necessary, in the form of a proposed local law as to changes in the boundaries of county legislative districts. In their deliberation to redesign the legislative districts, the commission shall consider the application of the "one-person, one-vote" concept of recent federal court decisions and also compliance with the equal protection clauses of the 14th amendment of the United States constitution and Article I, sections I and II of the New York State constitution.

Within three months after the submission of the report of the commission which will be submitted to the county legislature in the form of a proposed local law, the county legislature shall conduct a public hearing on the proposed changes, if any, and shall then enact a local law setting forth revised district boundaries subject to a permissive referendum at the next general election. If such local law is defeated in a referendum, the legislative district revision commission shall be reactivated to study and prepare a new proposed law for submission to the county legislature at least ninety days prior to the next general election subject to the same procedures and requirements as provided above.

Section 208.***** POWERS AND DUTIES OF THE LEGISLATURE.

Except as otherwise provided in this charter, the county legislature shall have and exercise all of the powers and duties now conferred on the Onondaga County board of supervisors and now or hereafter generally conferred on said legislature and on boards of supervisors or other governing bodies of counties in the State of New York by applicable law, and all powers necessarily incidental thereto, and shall for the purposes of general laws conferring powers upon boards of supervisors be deemed a board of supervisors.

The county legislature shall be the policy determining body of the county and shall be vested with all the powers of the county. The county legislature shall have, but not by way of limitation, the

following powers and duties:

(a) To make appropriations, levy taxes, incur indebtedness and adopt the budget.

(b) To exercise all powers of local legislation in relation to enacting, amending or rescinding local laws, legalizing acts, ordinances or resolutions, subject to veto by the county executive in such instances as are specifically provided in this charter or by other applicable law.

(c) By local law to adopt, amend and repeal an administrative code which shall set forth the details of administration of the county government consistent with the provisions of this charter and may contain revisions, simplifications, consolidations, codifications and restatements of special laws, local laws, ordinances, resolutions, rules and regulations consistent with this charter of amendments thereto.

(d) By local law to create, alter, combine or abolish county administrative units not headed by elective officers.

(e) To adopt by resolution all necessary rules and regulations for its conduct and procedure.

(f) To fix the compensation of all officers and employees paid from county funds except members of the judiciary and except that the compensation of any elected official paid from county funds shall not be decreased during his term of office.

(g) To fix the amount of bonds of officers and employees paid from county funds.

(h) To make or cause to be made such studies, audits or post audits and investigations as it deems to be in the best interest of the county, and in connection therewith to obtain professional and technical advice, appoint temporary advisory boards of citizens, subpoena witnesses, administer oaths and require the production of books, papers and other evidence, deemed necessary or material to such study, audit or investigation.

(i) To legalize and validate any act had and taken in connection with a lawful municipal purpose or for a lawful municipal object or purpose, by the governing board or other local body, officer or agency of a municipality wholly within the county in the manner provided by section 227 of the county law.

(j) To determine and make provision for any matter of county government not otherwise provided for, including but not restricted to any necessary matter involved in the transition to this charter form of government.

Section 209.* LOCAL LAWS; DEFINITION; POWER TO ADOPT; AMEND AND REPEAL; EFFECT ON LEGISLATIVE ACTS.

A local law is a law adopted pursuant to this charter within the

power granted by the constitution, act of the legislature or provision of this charter. This term shall not include a resolution, ordinance or legalizing act.

The county may adopt, amend and repeal a local law. A local law may relate to the property, affairs or government of the county or any other subject matter of county concern. In the exercise of such power the county may change, supersede or amend any act of the New York state legislature except as otherwise specifically prohibited by article 6 or 6-a of the county law. Such power shall include but be not limited to whatever power is vested in any county in the state of New York or the elective governing body thereof to adopt, amend and repeal local laws granted by any provisions of general laws, special laws, charters, administrative codes, special acts or local laws.

Section 210.* ADOPTION; EXECUTIVE APPROVAL REQUIRED; RECONSIDERATION AFTER VETO.

The county executive shall have power, within ten (10) days after its passage, to veto any local law passed by the county legislature. A duplicate of every local law shall be certified by the clerk of the county legislature and filed by the said clerk with the county executive within (5) days after its passage. If the county executive approves it, he shall sign it and return it to such clerk and it shall be deemed to be adopted. If he vetoes it, he shall return it to such clerk and must set forth his written objections thereto and the clerk shall present the same with such objections to the county legislature at its next regular or special meeting and such objections shall be entered in its Journal. The county legislature within forty-five (45) days after its return to the clerk may by a two-thirds vote of the whole number of its members, override such veto. Only one vote shall be had to override such veto which vote shall be taken by roll call and entered in the Journal. If within ten (10) days after its passage the county executive shall not return it either approved or vetoed to the clerk, it shall be deemed to be adopted with like effect as if he had approved and signed it.

Section 211.* FILING AND PUBLICATION OF LOCAL LAWS; JUDICIAL NOTICE.

The filing and publication of local laws shall be as provided by section 27 of the Municipal Home Rule Law, and the courts shall take

judicial notice of all local laws and of rules and regulations adopted pursuant thereto.

Section 212.* REFERENDUM.

A local law shall be subject to mandatory or permissive referendum when required by this charter, the administrative code or applicable law. Where no mandatory or permissive referendum is so required, the county legislature may, nevertheless, provide in a local law that a referendum shall be had or that it shall be subject to permissive referendum.

Section 213.* EFFECTIVE DATE.

After adoption, every local law shall become effective when filed in the office of the secretary of state or on such later date as in said local law provided.

Section 214.* ORDINANCES.

Ordinances may be adopted by the county legislature subject to veto by the county executive. The procedure shall be the same as herein provided for the adoption of local laws except that an ordinance shall not be subject to referendum, mandatory or permissive. An ordinance may provide for any subject matter of county concern not required to be provided by local law, legalizing act or resolution of the county legislature.

Such ordinances may provide for its enforcement by legal or equitable proceedings in a court of competent jurisdiction, may prescribe that violations thereof shall constitute offenses or misdemeanors and may provide for punishment of violations by civil penalty or by fine and imprisonment or by two or more such penalties or punishments.

Ordinances and their application, particular subjects and form may be as further provided in the administrative code.

## ARTICLE II - KEY

| Section | Local Law |
| --- | --- |
| *Title & §§ 209 to 214. | As amended by Local Law No. 2, 1966. |
| **203. | As amended by Local Law No. 10, 1995. |
| ***206. | As amended by Local Law No. 17, 1991. |
| ****206. | As amended by Local Law No. 11, 1996. |
| *****207, 208. | As amended by Local Law No. 1, 1974. |

## ARTICLE III

## EXECUTIVE BRANCH

Section


301. The county executive; election; term; qualifications.

302. Powers and duties.

303. Removal of the county executive.

304. Acting county executive; how designated; when to act.

305. Repealed.

306. Division of research and communications.

307. Division of purchase; powers and duties; purchasing act repealed.

308. Traffic safety advisory board.

309. Division of recreation and associated programs.

310. Office of environment; director.

311. Administrative heads; term; interim appointment; appointment of other officers and employees.

312. Confirmation by the board of supervisors.


Section 301. THE COUNTY EXECUTIVE; ELECTION; TERM; QUALIFICATIONS.

The executive branch of county government shall be administered by the county executive, who shall be elected from the county at large. Upon approval of the county charter at the 1961 general election, the board of supervisors shall, prior to January 1, 1962, appoint a qualified elector of the county to fill the vacancy in the office of county executive and to serve from the date of such appointment through December 31, 1962. The first term of office of the county executive shall be from such date of appointment through December 31, 1967. A county executive shall be elected at the general election in 1962 to fill the vacancy for the remainder of the first term of office of such county executive, and shall serve from January 1, 1963 through December 31, 1967. A county executive shall be elected at the general election in 1967 and every fourth year thereafter at the general election, and he shall take office on January first, immediately succeeding his election.

His term of office then and thereafter shall be for four (4) years. At the time of his election and throughout his term of office he shall be a qualified elector of the county. The county executive shall devote his whole time to the duties of his office and shall hold no other public office, except as provided in Section 311 hereof.

Section 302. POWERS AND DUTIES.

The county executive, in addition to any other powers and duties provided by this charter, shall:

(a) Be the chief executive officer and administrative head of the county government.

(b) Except as otherwise provided in this charter, and subject to confirmation where so provided, appoint to serve during his pleasure the head of every department and other administrative units of the county and the officers and employees of his own office.

(c) Supervise and direct the internal organization and reorganization of each department or other administrative units the head of which he has the power to appoint.

(d) Be the chief budget officer of the county and be responsible for preparation of the operating and capital budgets of the county.

(e) Determine and fix real property tax equalization rates among the various taxing districts of the county for county purposes and file the same with the board of supervisors on or before the first day of November in each year.

(f) Have authority to appoint and terminate one or more temporary advisory boards or committees of citizens of the county who shall, without compensation other than such necessary expenses as may be provided in the budget, assist in the consideration of county administrative policies and programs.

(g) Designate one or more depositories located within the county for the deposit of all moneys received by the commissioner of finance.

(h) Examine and approve or disapprove the sufficiency of sureties on official bonds and undertakings.

(i) Report to the board of supervisors annually at the close of the fiscal year or as soon thereafter as practicable, but in no event later than the first day of March, and at such other times as the board of supervisors shall direct, the activities of the several administrative units of the county during the preceding fiscal year in such detail as the board of supervisors shall direct.

(j) Appoint a member of the board of supervisors to serve as chairman of such board (1) for the remainder of the calendar year in case the board of supervisors has failed to select a chairman on or before February first, or (2) for the unexpired term of the previous chairman in case the board of supervisors has failed to select a chairman within thirty days after a vacancy has occurred in the office of the chairman.

(k) Perform such other duties and have such other powers as may be prescribed for him by law, administrative code, county ordinance or resolution.

(l) In addition to the powers set forth in this charter or the administrative code, have and be responsible for the exercise of all executive and administrative powers in relation to any and all functions of county government not otherwise specified in this charter or the administrative code.

(m) Have all necessary incidental powers to perform and exercise any of the duties and functions specified above or lawfully delegated to him.

Section 303. REMOVAL OF THE COUNTY EXECUTIVE.

The county executive may be removed by the governor in the manner provided in the public officers law for the removal of other county officers.

Section 304. ACTING COUNTY EXECUTIVE; HOW DESIGNATED; WHEN TO ACT.

The county executive shall within (10) days upon taking office designate in writing one or more appointive department or executive division heads, to perform the duties of the county executive during the latter's temporary inability to perform by reason of absence from the county or disability. Such appointment, with order of succession specified, shall be filed with the clerk of the board of supervisors and county clerk. Any such designation may be revoked by the county executive at any time by filing a new designation with the clerk of the board of supervisors and county clerk. If a vacancy occurs in the office of the county executive, the acting county executive shall serve until the vacancy is filled pursuant to this charter.

In the event that no acting county executive has been designated or is able to serve, the board of supervisors shall designate an appointive department or executive division head to perform the duties of the office during the inability of the county executive to perform by reason of absence from the county or disability.

Section 305.* DIVISION OF MANAGEMENT AND BUDGET.

Repealed by Local Law No. 9, 1995.

Section 306.** DIVISION OF RESEARCH AND COMMUNICATIONS.

There shall be within the Office of the County Executive a Division of Research and Communications headed by a Director who shall be appointed by and serve at the pleasure of the County Executive, subject to confirmation of the Onondaga County Legislature. The Director of Research and Communications shall maintain up-to-date records of all research and study programs conducted by or on behalf of the County, initiate, implement and coordinate research activities, studies and programs involving the County, its activities, services and government, maintain a complete library of newspaper, radio, television or other media reports regarding or affecting the County or its government, and assist the County Executive with such other and related duties as may be required by the County Executive.

Section 307. DIVISION OF PURCHASE; POWERS AND DUTIES; PURCHASING ACT REPEALED.

There shall be in the office of the county executive a division of purchase headed by a purchasing director who shall be appointed by and serve at the pleasure of the county executive subject to confirmation by the board of supervisors.

Except as otherwise provided in this charter or the administrative code, the purchasing director shall:

(a) In accordance with requirements for advertising and competitive bidding make all purchases and sales of materials, supplies, and equipment, and contract for the rental or servicing of equipment for the county.

(b) Approve and execute certain contracts as shall be prescribed in the administrative code.

(c) Have and exercise all the powers and all the duties conferred or imposed upon the county purchasing agent as provided by the Onondaga

county purchasing agent act, being chapter 20 of the laws of 1906 as amended. Except as provided herein the Onondaga county purchasing agent act, being chapter 20 of the laws of 1906 as amended, is hereby repealed as of January 1, 1962.

Section 308.*** DIVISION OF TRAFFIC SAFETY; TRAFFIC SAFETY ADVISORY BOARD.

There shall be in the office of the county executive a division of traffic safety headed by a traffic safety director who shall be appointed by and serve at the pleasure of the county executive subject to confirmation by the board of supervisors. Such director shall have all the powers and perform all the duites now or hereafter imposed on a county traffic safety board by law.

There may be in the division a traffic safety advisory board the members of which shall be appointed by the county executive. Such advisory board shall at the request of the director, and may on its own initiative, advise on matters relating to traffic safety in the county.

Section 309. DIVISION OF RECREATION AND ASSOCIATED PROGRAMS.

There shall be in the office of the county executive a division of recreation and associated programs headed by a recreation and associated programs director who shall be appointed by and serve at the pleasure of the county executive subject to confirmation by the board of supervisors. Such director shall have such powers and perform such duties in relation to county recreation and associated programs including county parks, war memorial and other county auditoria and such other facilities as shall be prescribed in the administrative code.

Section 310.**** OFFICE OF ENVIRONMENT; DIRECTOR.

There shall be an Office of Environment headed by a Director who shall be appointed by the County Executive subject to confirmation by the County Legislature. The initial appointment shall be for a term of one (1) year with the Director afterward serving at the pleasure of the County Executive. All subsequent appointees shall serve at the pleasure of the County Executive. The appointment shall be on the basis of professional experience and qualifications for the duties of the office.

The Director of Environment shall execute environmental policy for

the County Executive and the Legislature and shall be responsible for the development of environmental policy. The Director shall be the representative of the County Executive and Legislature in matters involving the environment.

Section 311. ADMINISTRATIVE HEADS; TERM; INTERIM APPOINTMENT; APPOINTMENT OF OTHER OFFICERS AND EMPLOYEES.

Except as otherwise provided in this charter, the county executive shall appoint, to serve during his pleasure or for such term as may be specified in this charter, the head of every department or other administrative unit not administered by an elective official. The appointment by the county executive of the head of each department, or other administrative unit including executive division, shall be subject to confirmation by the board of supervisors. The county executive may appoint one head for two or more departments or other administrative units, subject to all requirements as to qualifications and confirmation, or may himself so serve without such confirmation.

All appointments shall be in writing, signed by the county executive and filed in the office of the clerk of the board of supervisors and the county clerk within ten days after the date of appointment. No such appointee shall hold office beyond the term of the county executive by whom the appointment was made, except that unless removed he shall continue to serve until his successor is appointed and has qualified or until an interim appointment is made unless otherwise provided in this charter or administrative code.

Upon confirmation by the board of supervisors and qualifying for the office, an appointee to the position of head of a department or other administrative unit shall enter upon the duties thereof. In the event the board of supervisors has neither confirmed nor rejected by majority vote an appointment within a period of forty-five (45) days after the filing thereof with the clerk of the board, such appointment shall be deemed to be confirmed. Awaiting action by the board of supervisors, the county executive may designate a qualified person to serve as such head for a period not to exceed forty-five (45) days in any calendar year.

All other officers and employees of each department or other administrative unit shall be appointed by the head thereof unless otherwise provided by this charter or the administrative code.

Section 312. CONFIRMATION BY THE BOARD OF SUPERVISORS.

Confirmation of appointment when required shall be by affirmative vote of a majority of the whole number of members of the board of supervisors taken at a regular or special meeting.

## ARTICLE III - KEY

| Section | Local Law |
|---|---|
| *305. | Repealed by Local Law No. 9, 1995. |
| **306. | As amended by Local Law No. 8, 1987 & Local Law No. 12, 1987. |
| ***308. | As amended by Local Law No. 1, 1991. |
| ****310. | As amended by Local Law No. 12, 1987 & Local Law No. 10, 1988. |

## ARTICLE IV*

## DEPARTMENT OF FINANCE

Section

401. Department of Finance; Chief Fiscal Officer; Board of Equalization and Elective Office of Treasurer abolished.

402. Powers and Duties.

### Section 401. DEPARTMENT OF FINANCE; CHIEF FISCAL OFFICER; BOARD OF EQUALIZATION AND ELECTIVE OFFICE OF TREASURER ABOLISHED.

There shall be a Department of Finance headed by a Chief Fiscal Officer. The Chief Fiscal Officer shall be appointed on the basis of his or her administrative experience and his or her qualifications for the duties of the office by the County Executive subject to confirmation by the County Legislature. The Onondaga County Equalization Board, being Chapter 988 of the laws of 1946 as amended, is repealed, and the elective office of County Treasurer shall be abolished as of January 1, 1962.

### Section 402. POWERS AND DUTIES.

Except as otherwise provided in the Charter, the Chief Fiscal Officer shall:

(a) Be the Chief Fiscal Officer of the County and have charge of the administration of all its financial affairs.

(b) Collect, receive, have custody of, deposit, invest and disburse all fees, revenues and other funds of the County or for which the County is responsible.

(c) Perform all duties now performed by a County Treasurer or other County officer in relation to the collection of taxes.

(d) Perform all duties in relation to the extension of taxes and such other and related duties in connection therewith as shall be prescribed by the County Executive or County Legislature.

(e) Keep a record of the transfer of title to real property and immediately notify the town clerk or the city commissioner of assessment of all such transfers in each town or city, as the case may be.

(f) Make available a consultation and advisory service to assist local assessors in the performance of their duties and in the establishment and maintenance of suitable procedures and facilities

to improve assessment records and practices.

(g) Submit annually to the County Executive proposed county tax equalization rates consistent with the standards prescribed by the legislature of the state of New York.

(h) Within the Management and Budget Division, maintain at least two units, which shall be the Budget Administration Unit and the Insurance Division.

(i) Assist the County Executive in the preparation and administration of the operating and capital budgets and the capital program, recommend to and assist departments in affecting improvements in organization, management methods and procedures, and report to the County Executive findings regarding the effectiveness of policy management, internal organization and operative procedures.

(j) Perform such other and related duties as shall be required or delegated to him or her by the County Executive or the County Legislature.

## ARTICLE IV - KEY

| Article | Local Law |
| --- | --- |
| *Article IV | As amended by Local Law No. 9, 1995. |

## ARTICLE V

## DEPARTMENT OF AUDIT AND CONTROL

Section

501. Department of audit and control; comptroller; election; auditor's act repealed;

502. Powers and duties.

Section 501. DEPARTMENT OF AUDIT AND CONTROL; COMPTROLLER; ELECTION; AUDITOR'S ACT REPEALED.

There shall be a department of audit and control headed by a comptroller who shall be elected from the county at large. His term of office shall begin with the first day of January next following his election, and shall be for four years, except that the person serving as county auditor at the time immediately prior to this charter taking effect shall serve as comptroller until December 31, 1962, and a comptroller shall be elected from the county at large at the general election in November, 1962, for a five-year term commencing on January 1, 1963. At the time of his election and throughout his term of office he shall be a qualified elector of the county. He shall devote his whole time to the duties of his office and shall hold no other public office. The Onondaga county auditor's act, being chapter 5 of the laws of 1917, as amended, is hereby repealed as of January 1, 1962.

Section 502. POWERS AND DUTIES.

The comptroller shall:

(a) Be the chief accounting and auditing officer of the county.

(b) Keep records of appropriations, encumbrances and expenditures, and prescribe approved methods of accounting for county officers and administrative units.

(c) Examine all requisitions for the encumbering of funds for the expenditures for which the county is responsible, and certify as to the availability of funds therefore.

(d) Audit and certify for payment all lawful claims or charges against the county or against funds for which the county is responsible.

(e) Annually and at such times as he may deem appropriate, and at such other times as directed by the county executive or board of

supervisors, audit the financial records and accounts of all officers and employees charged with any duty relating to county funds or funds for which the county is responsible.

(f) Procure statements from all depositories of county funds and funds for which the county is responsible and reconcile such statements with the county accounts.

(g) Submit to the board of supervisors and county executive reports in such form and detail and at such time as may be prescribed by the board of supervisors or county executive.

(h) Perform such other and related duties as shall be required or delegated to him by the county executive or board of supervisors.

## ARTICLE VI*

## FINANCIAL PROCEDURES

Section


601. Fiscal year.

602. Preparation of proposed tentative budget and capital program.

603. Tentative budget and capital program by county executive.

604. Public hearing.

605. Adoption of budget.

606. Levy of taxes; inclusion of reserve for uncollected taxes.

607. Appropriations: supplemental and emergency.

608. Appropriations: reduction and transfer after budget adoption.

609. Certain resolutions of board of supervisors subject to executive veto.

610. Certain obligations and payments prohibited.

611. Performance of acts: scheduling.


Section 601. FISCAL YEAR.

The fiscal year of the county shall begin with the first day of January and end with the last day of December of each year.

Section 602. PREPARATION OF PROPOSED TENTATIVE BUDGET AND CAPITAL PROGRAM.

The Chief Fiscal Officer shall prepare the proposed tentative budget and capital program for submission to the county executive in such manner and form as shall be prescribed by this charter or the administrative code.

Section 603.** TENTATIVE BUDGET AND CAPITAL PROGRAM BY COUNTY EXECUTIVE.

On or before the fifteenth day of September of each year, the County Executive shall submit to the Clerk of the County Legislature, for

consideration by such Legislature or a committee designated by the Legislature, a tentative budget for the ensuing fiscal year, a capital program for the next six fiscal years, and an accompanying budget message.

Upon submission, the tentative budget, the capital program and the budget message shall become a public record in the office of the clerk of the board of supervisors. Copies of the same shall be made available by the county executive for distribution.

The tentative budget as submitted by the county executive shall present a complete financial plan for the county and its administrative units for the ensuing fiscal year setting forth all proposed expenditures and anticipated revenues, and shall include: (1) an operation and maintenance expense budget and (2) a capital budget covering debt service, down payments and other current capital financing, and proposed borrowing. Unencumbered balances at the end of each completed fiscal year, except where appropriated for a capital improvement or other authorized continuing project, shall be treated as revenues for the county budget of the second ensuing fiscal year.

The county executive's budget message shall outline the existing and any proposed financial policies of the county as they relate to the main features of the tentative budget. It shall contain an explanation of such features which shall include, but may not be limited to, a general summary thereof, with supporting schedules. Such schedules shall exhibit the aggregate figures of the tentative budget in such manner as to show a balanced relationship between the total estimated expenditures and the total estimated income for the ensuing fiscal year, and shall compare these figures with the actual receipts and expenditures for the last completed fiscal year and the appropriations for the current fiscal year. Such budget message shall outline the existing and any proposed financial policies of the county relating to the capital program and shall describe each capital improvement proposed to be undertaken within the ensuing fiscal year, showing the estimated cost, the pending or proposed method of financing it and the projected operation and maintenance expense. The budget message shall contain such additional information or comments as are deemed advisable by the county executive.

The board of supervisors or a committee designated by such board shall review the tentative budget, the capital program and the budget message as submitted to the board of supervisors by the county executive

and shall, not later than the first day of October, file with the clerk of the board of supervisors its report including any recommendations proposed therein. Such report shall become a public record in the office of the clerk of the board of supervisors. Copies of the same shall be made available by the clerk of the board of supervisors for distribution.

Section 604. PUBLIC HEARING.

Not later than the first day of October the clerk of the board of supervisors shall cause to be published in the official newspapers and such other newspapers as may be designated by the board of supervisors, a notice of the place and time, not less than five days after such publication nor later than the tenth day of October, at which the board of supervisors or a committee designated by such board will hold a public hearing on the tentative budget, the capital program and the budget message submitted by the county executive, and the report submitted by the board of supervisors or a committee designated by such board.

Section 605. ADOPTION OF BUDGET.

(a) After the conclusion of the public hearing, the board of supervisors may strike items of appropriation or anticipated revenues from the tentative budget or reduce items therein, excepting appropriations required by law or for debt service. The board may add items to or increase items in such budget, provided that such additions or increases are stated separately and distinctly. Decreases shall not require executive approval.

(b) If the budget is adopted by the resolution of the board of supervisors with no additions or increases, such budget shall be deemed to have been adopted without any further action by the county executive; if however, the budget as passed by the board of supervisors contains any such additions or increases, the same shall be presented by the clerk of the board to the county executive not later than the fifteenth day of October, for his consideration of such additions or increases. If the county executive approves all the additions and increases, he shall affix his signature to a statement thereof and return the budget and such statement to the clerk of the board. The budget, including the additions and increases as part thereof, shall then be deemed adopted.

(c) The county executive may object to any one or more of such added or increased items, and in such case shall append to the budget a statement of the added or increased items to which he objects with the reasons for his objections, and shall, not later than the twentieth day of October, return the budget with his objections to the clerk of the board who shall present the same to the board of supervisors at a meeting to be held not later than the twenty-fifth day of October. The board of supervisors shall thereupon enter the

objections upon its journal and proceed to reconsider the additions and increases so objected to. If upon such consideration two-thirds of all members of the board of supervisors vote to approve such additions and increases, or any of them, the budget with the additions and increases so approved, together with any additions and increases not so objected to by the county executive, shall by resolution, be deemed adopted.

(d) If a budget with additions or increases is not returned by the county executive to the clerk of the board with his objection on or before the twentieth day of October, it shall be deemed adopted.

(e) If a budget has not been adopted, as herein provided, on or before the first Monday of November, then the tentative budget as submitted by the county executive, plus all additions and increases to which he has failed to object, shall be the budget for the ensuing fiscal year.

(f) Four copies of the budget as adopted shall be certified by the county executive and by the clerk of the board of supervisors. One such copy shall be filed in the office of the county executive and one each in the offices of the comptroller, the commissioner of finance and the clerk of the board of supervisors. The budget as so certified shall be printed or otherwise reproduced and copies shall be made available.

Section 606. LEVY OF TAXES: INCLUSION OF RESERVE FOR UNCOLLECTED TAXES.

The net county tax requirement, determined by subtracting the total estimated revenues from the total proposed expenditures as set forth in the adopted budget, shall be levied in advance by the board of supervisors on the taxable real property of the several tax districts of the county. The taxes so levied shall include an amount to be known as "reserve for uncollected taxes" which shall be a county charge. The board of supervisors shall fix the amount of such reserve at such a sum as they may deem sufficient to produce in cash from the collection of taxes and other revenues during the year moneys required to meet the estimated expenditures of such year, provided, however, that such reserve shall be not less than the face amount of unpaid taxes for the preceding completed fiscal year.

Section 607. APPROPRIATIONS: SUPPLEMENTAL AND EMERGENCY.

If during any fiscal year there are available for appropriation (1) revenues received from sources not anticipated in the budget for that year or (2) revenues received from anticipated sources but in excess of the budget estimates therefor, the board of supervisors may make

supplemental appropriations for the year not in excess however, of such additional revenues.

To meet a public emergency affecting life, health or property, the board of supervisors may make emergency appropriations. To the extent that there are no available unappropriated revenues to meet such appropriations, the board of supervisors may authorize the issuance of obligations pursuant to the local finance law.

Section 608.*** APPROPRIATIONS: REDUCTION AND TRANSFER AFTER BUDGET ADOPTION.

If at any time during the fiscal year it appears that the revenues available will be insufficient to meet the amounts appropriated, the county executive shall report to the county legislature without delay the estimated amount of the deficit, remedial action taken by him, and his recommendations as to further action. The county legislature shall take such action as it deems necessary to prevent or minimize any deficit. For that purpose it may by resolution reduce one or more appropriations, but no appropriation for debt service may be reduced, and no appropriation may be reduced by more than the unencumbered balance thereof or below any amount required by law to be appropriated. The legislature may also if it so desires borrow temporarily pursuant to the Local Finance Law in an amount not greater than such deficit for such purpose.

The county executive may at any time during the fiscal year transfer part or all of any unencumbered appropriation balance between classifications or expenditures within or among administrative units, provided that prior approval by resolution of the county legislature shall be required if the proposed transfer (1) would result in an increase exceeding seven thousand five hundred dollars annually, or such larger amount as may be prescribed by local law, during the fiscal year in any one line item in the budget as adopted or (2) would affect any salary rate or salary total except as expressly permitted in this charter or the administrative code. If the county executive requests in writing, the county legislature by resolution effective immediately may transfer part or all of any unencumbered appropriation balance from one county administrative unit to another. But no transfer shall be made from appropriations for debt service, and no appropriation may be reduced below any amount required by law to be appropriated.

Section 609. CERTAIN RESOLUTIONS OF THE BOARD OF SUPERVISORS SUBJECT TO EXECUTIVE VETO.

A resolution of the board of supervisors for any of the following specified purposes shall be submitted to the county executive for his approval or veto in the same manner as provided in this charter for the adoption of ordinances: (a) an allocation from the budget contingency fund; (b) a supplemental or emergency appropriation; (c) the issuance of budget notes or notes in anticipation of the collection of taxes or revenues; and (d) the issuance of bonds, bond anticipation notes or capital notes.

Section 610. CERTAIN OBLIGATIONS AND PAYMENTS PROHIBITED.

No payment shall be authorized or made and no obligation incurred against the county except in accordance with appropriations duly made, or except as permitted otherwise by the local finance law; provided that this shall not be construed to prevent contracting for capital improvements to be financed by borrowing, or entering into any lawful contract or lease providing for the payment of funds beyond the end of the current fiscal year.

Section 611. PERFORMANCE OF ACTS; SCHEDULING.

Whenever the scheduling of the performance of an act shall be fixed by this article the same may be changed by the administrative code or an amendment thereof.

# ARTICLE VI - KEY

| Article | Local Law |
| --- | --- |
| *Article VI | As amended by Local Law No. 9, 1995. |
| **603. | As amended by Local Law No. 8, 1995. |
| ***608. | As amended by Local Law No. 4, 1988. |

## ARTICLE VII

## DEPARTMENT OF LAW

Section


701. Department of law; county attorney.

702. Powers and duties.

703. Deputy and assistant county attorneys.


### Section 701. DEPARTMENT OF LAW; COUNTY ATTORNEY.

There shall be a department of law headed by the county attorney, who shall be appointed by the county executive subject to confirmation by the board of supervisors. He shall be duly admitted to the practice of law in the state of New York and a resident of the county of Onondaga. He shall serve at the pleasure of the county executive.

### Section 702. POWERS AND DUTIES.

Except as otherwise provided in this charter or the administrative code, the county attorney shall be the sole legal advisor for the county and, on its behalf in county matters of a civil nature, advise all county officers and employees and, where in the interest of the county, prepare all necessary papers and written instruments in connection therewith; prosecute or defend all actions or proceedings of a civil nature brought by or against the county; prepare resolutions, ordinances, legalizing acts and local laws to be presented for action by the board of supervisors, together with notices and other items in connection therewith; and perform such other and related duties as may be prescribed by law, by the county executive or by resolution of the board of supervisors.

### Section 703. DEPUTY AND ASSISTANT COUNTY ATTORNEYS.

The county attorney shall have the power to appoint such confidential deputy county attorneys and assistant county attorneys as shall be authorized by the board of supervisors and within the appropriations made therefor. Such appointees shall be in the exempt class of the civil service, and shall serve at the pleasure of the county attorney.

# ARTICLE VIII

## DEPARTMENT OF RECORDS

Section

801. Department of records; county clerk, election.

802. Powers and duties.

Section 801. DEPARTMENT OF RECORDS; COUNTY CLERK; ELECTION.

There shall be a department of records headed by the county clerk, who shall be elected from the county at large. His term of office shall begin with the first day of January next following his election, and shall be for four years except that the county clerk elected at the general election of November, 1961, shall have a term of two years, and every county clerk elected thereafter shall have a term of four years. At the time of his election and throughout his term of office he shall be a qualified elector of the county. He shall devote his whole time to the duties of his office and shall hold no other public office.

Section 802. POWERS AND DUTIES.

Except where inconsistent with this charter, the county clerk shall have and exercise all powers and duties now or hereafter conferred or imposed upon him by any applicable law. He shall perform such other and related duties as shall be required or delegated to him by the county executive or the board of supervisors.

## ARTICLE IX

## DISTRICT ATTORNEY

Section

901. Election.

902. Powers and duties.

Section 901. ELECTION.

There shall be a district attorney who shall be elected from the county at large. His term of office shall begin with the first day of January next following his election, and shall be for four years, except that the provisions of this section shall not take effect until the general election of 1963, at which a district attorney shall be elected for a four year term, to commence on January 1, 1964. At the time of his election and throughout his term of office he shall be a qualified elector of the county and duly admitted to the practice of law in the state of New York. He shall devote his whole time to the duties of his office and shall hold no other public office.

Section 902. POWERS AND DUTIES.

The district attorney shall have and exercise all powers and duties now or hereafter conferred or imposed upon him by any applicable law. He shall perform such other and related duties as shall be required or delegated to him by the county executive or board of supervisors.

## ARTICLE X

## SHERIFF

Section

1001. Election.

1002. Powers and duties.

Section 1001. ELECTION.

There shall be a sheriff who shall be elected from the county at large. His term of office shall begin with the first day of January next following his election, and shall be for four years, except that the provisions of this section shall not take effect until the general election of 1963, at which a sheriff shall be elected for a four year term, to commence on Janaury 1, 1964. At the time of his election and throughout his term of office he shall be a qualified elector of the county. He shall devote his whole time to the duties of his office and shall hold no other public office.

Section 1002. POWERS AND DUTIES.

The sheriff shall have and exercise all powers and duties now or hereafter conferred or imposed upon him by any applicable law. He shall perform such other and related duties as shall be required or delegated to him by the county executive or board of supervisors.

## [ARTICLE XI]*

## DEPARTMENT OF PUBLIC WORKS

| Section | Local Law |
|---|---|
| *XI | Repealed by Section 26.04., Onondaga County Administrative Code. |

## ARTICLE XII*

## COUNTY PLANNING BOARD

Section


1201. County planning board.

1202. Powers and duties of the County planning board.

1203. Syracuse-Onondaga County planning agency.

1204. Powers and duties of the Syracuse-Onondaga County planning agency.

1205. Director of planning for Syracuse-Onondaga County planning agency.


### Section 1201. COUNTY PLANNING BOARD.

There shall be a County planning board, the members of which shall be appointed by the County executive. The composition of such board in relation to the number of members and the terms of such members, shall be as provided in the administrative code.

### Section 1202. POWERS AND DUTIES OF THE COUNTY PLANNING BOARD.

The County planning board shall:

(a) Exercise all the powers and duties of a County planning board heretofore or hereafter lawfully granted or imposed by this charter, local law, ordinance or resolution of the County legislature, order or direction of the County executive, or by any applicable provision authorized by any act of the legislature not inconsistent with the County charter or the administrative code.

(b) Serve as advisor to the County executive, to County departments, offices, agencies of the County and to the County legislature on all planning matters relating to the development of the County.

(c) Delegate any or all of its advisory functions relating to planning to the Syracuse-Onondaga County planning agency, except as otherwise provided by law.

### Section 1203. THE COUNTY PLANNING BOARD AND THE CITY PLANNING COMMISSION, ACTING JOINTLY SHALL COMPRISE THE SYRACUSE-ONONDAGA COUNTY PLANNING AGENCY.

The members of such agency shall serve without compensation but may be reimbursed for actual expenses incurred in the performance of their duties. The cost and expense of the operation of the agency shall be

paid by the City of Syracuse and the County of Onondaga pursuant to agreement as required by law.

Section 1204. POWERS AND DUTIES OF THE SYRACUSE-ONONDAGA COUNTY PLANNING AGENCY.

The Syracuse-Onondaga County planning agency shall:

(a) Perform all those functions and duties delegated to it by the city planning commission and the County planning board.

(b) Prepare and maintain a comprehensive development plan for the County including the City of Syracuse.

(c) Coordinate all planning activities which affect the County and city.

(d) Cooperate with villages and towns on planning matters including providing professional planning services under mutual agreement.

Section 1205. DIRECTOR OF PLANNING FOR SYRACUSE-ONONDAGA COUNTY PLANNING AGENCY.

There shall be a director of planning appointed jointly by the County executive and the mayor of the City of Syracuse from a list of qualified candidates recommended by the Syracuse-Onondaga County planning agency. The director of planning shall be responsible for conducting all planning studies and work delegated him by the agency. He shall serve, or appoint a representative(s) to serve as secretary to the city planning commission and the County planning board; and shall be responsible for employing and supervising an adequate planning staff within budget appropriations as recommended by the agency.

## ARTICLE XII - KEY

| Article | Local Law |
| --- | --- |
| *XII | As amended by Local Law No. 1, 1968. |

# ARTICLE XIII

## DEPARTMENT OF PERSONNEL

Section


1301. Department of personnel; commissioner.

1302. Powers and duties.

1303. Application of Article XIII; Onondaga county civil service commission abolished.


### Section 1301. DEPARTMENT OF PERSONNEL; COMMISSIONER.

There shall be a department of personnel headed by a commissioner. He shall be appointed on the basis of his administrative experience and his qualifications for the duties of the office by the county executive subject to confirmation by the board of supervisors, for a term of six (6) years as provided in the civil service law.

### Section 1302. POWERS AND DUTIES.

The commissioner of personnel shall have, with reference to the civil service of the county, the powers and duties of a county personnel officer as provided in the civil service law, and he shall be subject to supervision and control by the state civil service commission as are county personnel officers. The commissioner shall perform such other and related duties as shall be required or delegated to him by the county executive or board of supervisors.

### Section 1303. APPLICATION OF ARTICLE XIII; ONONDAGA COUNTY CIVIL SERVICE COMMISSION ABOLISHED.

This article shall become effective January 1, 1963. Thereafter the Onondaga county civil service commission shall be abolished. The present civil service commission shall continue to act during the interim period until January 1, 1963.

# ARTICLE XIV

## DEPARTMENT OF SOCIAL WELFARE

Section

1401. Department of social welfare; commissioner.

1402. Powers and duties of the commissioner.

Section 1401. DEPARTMENT OF SOCIAL WELFARE; COMMISSIONER.

There shall be a department of social welfare headed by a commissioner. He shall be appointed on the basis of his administrative experience and his qualifications for the duties of the office by the county executive subject to confirmation by the board of supervisors.

Section 1402.* POWERS AND DUTIES OF THE COMMISSIONER.

Except as otherwise provided in this charter, the commissioner of social welfare shall:

(a) Have all powers and perform all the duties conferred on or required of a county commissioner of public welfare under the social welfare law or other applicable law.

(b) Perform such other and related duties as shall be required or delegated to him by the county executive or board of supervisors.

## ARTICLE XIV - KEY

| Section | Local Law |
| --- | --- |
| *1402. | As amended by Local Law No. 9, 1984. |

## ARTICLE XV

## DEPARTMENT OF MENTAL HEALTH

Section

1501. Department of mental health; commissioner; qualifications.

1502. Powers and duties.

1503. Mental health advisory board.

Section 1501. DEPARTMENT OF MENTAL HEALTH: COMMISSIONER; QUALIFICATIONS.

There shall be a department of mental health headed by a commissioner. He shall be appointed on the basis of his administrative experience and his qualifications for the duties of the office by the county executive subject to confirmation by the board of supervisors. Such qualification shall meet the standards fixed by the state commissioner of mental hygiene.

Section 1502. POWERS AND DUTIES.

Except as otherwise provided in this charter, the commissioner of mental health shall have all the powers and perform all the duties now or hereafter conferred or imposed upon a director of community mental health and/or community mental health boards by law. He shall perform such other and related duties as shall be required or delegated to him by the county executive or board of supervisors.

Section 1503. MENTAL HEALTH ADVISORY BOARD.

The county executive shall appoint a mental health advisory board which shall make recommendations and suggestions to the county executive relative to the qualifications and appointment of the commissioner of the department of mental health and relative to the qualifications and duties of the deputy commissioner, officers or employees of the department of mental health. The mental health advisory board shall recommend and suggest to the county executive a program of community mental health services and facilities and rules and regulations concerning the rendition or operation of services and facilities in the community mental health program.

## ARTICLE XVI

## DEPARTMENT OF HEALTH

Section


1601. Application of Article XVI.

1602. Department of health; commissioner; appointment; term; qualifications.

1603. Powers and duties of the commissioner.

1604. Health advisory board.

1605. Sanitary code.

1606. Organization of the department.

1607. Department of health; commissioner; health advisory board; powers and duties.


### Section 1601. APPLICATION OF ARTICLE XVI.

In the event that the Onondaga county board of supervisors shall establish a county or part-county health district, then Article XVI of this charter except as otherwise provided herein shall become effective.

### Section 1602. DEPARTMENT OF HEALTH; COMMISSIONER; APPOINTMENT; TERM; QUALIFICATIONS.

There shall be a department of health headed by a commissioner of health who shall be appointed by the county executive subject to confirmation by the board of supervisors. The health advisory board shall make recommendations in relation to the appointment of such commissioner.

The commissioner of health shall serve for a term of four (4) years except that the term of office for the commissioner first appointed shall expire with the commencement of the first day of January of the third year succeeding the expiration of the term of office of such county executive making the appointment. Thereafter the term of office of such commissioner of health shall be for a period of four (4) years commencing January first of the third year of such county executive's term of office except as to the filling of vacancy which shall be for the unexpired term of such commissioner.

The commissioner of health shall be a physician duly licensed to

practice medicine in the state of New York, and shall be experienced in public health administration and shall possess such qualifications as are prescribed in the state sanitary code or otherwise by the public health council of the state of New York.

Section 1603. POWERS AND DUTIES OF THE COMMISSIONER.

Except as otherwise provided in this charter, the commissioner of health shall have all the powers and perform all the duties conferred or imposed upon county or part-county health commissioners and/or county or part-county boards of health by law. He shall perform such other and related duties as shall be required or delegated to him by the county executive or board of supervisors.

Section 1604. HEALTH ADVISORY BOARD.

There shall be in the department a health advisory board, the members of which shall be appointed by the county executive. The composition of such advisory board in relation to the number of members and the professional governmental or other representation, and the terms of such members, shall be as provided in the public health law for a county or part-county board of health. The health advisory board shall at the request of the commissioner, and may on its own initiative, advise on matters relating to the preservation and improvement of the public health. Such board shall be advisory only except as hereinafter provided.

Section 1605. SANITARY CODE.

The health advisory board may, subject to the approval of the commissioner, recommend and submit to the board of supervisors for adoption, amendment or repeal thereof such rules, regulations, orders and directions relating to health in the county or part-county health district not inconsistent with the public health law or the state sanitary code. Any such rules, regulations, orders and directions so adopted, amended or repeal, in such manner and form as provided in the public health law, by the board of supervisors shall be known as the Onondaga county or part-county sanitary code. The board of supervisors shall have no power to adopt, amend or repeal the same except pursuant to such recommendations.

The provisions of such sanitary code shall have the force and effect of law. Penalties for violation of or non-conformance with such code shall be as provided by such code or other applicable law. Such code shall be published as provided by the public health law; certified copies shall be filed with the commissioner of health, the clerk of the board of supervisors and the county clerk and shall be received in evidence in all courts and proceedings in the state.

Section 1606. ORGANIZATION OF THE DEPARTMENT.

The department of health shall be organized into such divisions and bureaus as shall be prescribed in the administrative code.

Section 1607. DEPARTMENT OF HEALTH; HEALTH ADVISORY BOARD; POWERS AND DUTIES.

Notwithstanding section 1601 of this article and pending the establishment of a county or part-county health district there shall be (1) a department of health headed by a commissioner, and (2) a health advisory board with advisory powers only if so provided in the administrative code. The appointment, terms of office, and powers and duties of such commissioner and advisory board shall be as provided in the administrative code.

Pending the establishment of a county or part-county health district, the commissioner shall act in an advisory capacity only in relation to the powers and duties of the health officers and departments of the city, the towns and villages of the county or any combination thereof.

## ARTICLE XVII

## MEDICAL EXAMINER

Section

1701. Medical examiner; qualifications.

1702. Powers and duties.

1703. Elective office of coroner abolished.

Section 1701. MEDICAL EXAMINER; QUALIFICATIONS.

There shall be a medical examiner who shall be appointed by the county executive subject to confirmation by the board of supervisors. He shall be a physician duly licensed to practice in the state of New York, and shall have such other qualifications as may be prescribed in the administrative code.

Section 1702. POWERS AND DUTIES.

The medical examiner shall have and exercise all powers and duties now or hereafter conferred or imposed upon him by any applicable law. He shall perform such other and related duties as shall be required or delegated to him by the county executive or board of supervisors.

Section 1703. ELECTIVE OFFICE OF CORONER ABOLISHED.

The elective office of county coroner shall be abolished as of January 1, 1962.

## ARTICLE XVIII

## DEPARTMENT OF CORRECTION

Section

1801. Department of correction; commissioner.

1802. Powers and duties.

1803. Inspectors of penitentiary abolished.

### Section 1801. DEPARTMENT OF CORRECTION; COMMISSIONER.

There shall be a department of correction headed by a commissioner. He shall be appointed on the basis of his administrative experience and his qualifications for the duties of the office by the county executive, subject to confirmation by the board of supervisors.

### Section 1802. POWERS AND DUTIES.

Except as otherwise provided in this charter, the commissioner of correction shall have and exercise all the powers and duties now or hereafter conferred or imposed upon county penitentiary superintendents by any applicable law. He shall perform such other and related duties as shall be required or delegated to him by the county executive or board of supervisors.

### Section 1803. INSPECTORS OF PENITENTIARY ABOLISHED.

The Onondaga county inspectors of penitentiary shall be abolished as of January 1, 1962.

## ARTICLE XIX

## OTHER COUNTY BOARDS, OFFICES, INSTITUTIONS AND FUNCTIONS.

Section


1901. Board of elections.

1902. Probation office; director.

1903. Other boards, how appointed.

1904. Additional appointments by county executive.

1905. Miscellaneous administrative functions.


### Section 1901. BOARD OF ELECTIONS.

The board of elections, its powers and duties and the method of appointment of the members thereof by the board of supervisors shall continue as provided by law.

### Section 1902. PROBATION OFFICE; DIRECTOR.

There shall be an office of probation headed by a probation director, who shall be appointed in the manner provided by section 933-b of the code of criminal procedure, and shall have the powers and duties provided by law.

### Section 1903. OTHER BOARDS; HOW APPOINTED.

The board of trustees of the Onondaga county community college if and when created, the fire advisory board, the vocational education and extension board, the soil conservation board of directors and the county youth board shall continue as provided by law except that the power of appointment residing in the board of supervisors or in the chairman thereof of one or more members of each of said boards is transferred to and shall be exercised on and after January 1, 1962, by the county executive. Such appointments shall be subject to confirmation by the board of supervisors. The appointment of any head, board or agency in relation to a county sewer, water, drainage or small watershed protection district or to any other county district of a similar nature shall be by the county executive, and shall be subject to confirmation by the board of supervisors.

Except as otherwise provided in this charter or the administrative code, other appointments to boards and like units shall be made by the county executive subject to confirmation by the board of supervisors.

Section 1904. ADDITIONAL APPOINTMENTS BY COUNTY EXECUTIVE.

The county executive shall appoint, subject to confirmation by the board of supervisors, the director of civil defense, the fire coordinator, the director of veterans' service, and the head of any other or additional county administrative unit except as otherwise provided in this charter or administrative code. All such appointees shall serve at the pleasure of the county executive, have such powers and duties as shall be provided by law except as the same may be inconsistent with the provisions of this charter or the administrative code, and perform such other and related duties as shall be required or delegated to such appointees by the county executive or the board of supervisors.

Section 1905. MISCELLANEOUS ADMINISTRATIVE FUNCTIONS.

Administrative functions not otherwise assigned by this charter or the administrative code shall be assigned by the county executive to an administrative unit.

## ARTICLE XX

## SERVICE RELATIONSHIPS

**Section**

2001. Local government functions, facilities and powers not transferred, altered or impaired.

2002. Contracts with public corporations and public authorities.

**Section 2001. Local Government Functions, Facilities and Powers Not Transferred, Altered or Impaired.**

No function, facility, duty or power of any city, town, village school district or other district is transferred, altered or impaired by this charter or the administrative code.

**Section 2002. Contracts With Public Corporations and Public Authorities.**

The county of Onondaga shall have power to contract with any public corporation including but not limited to a municipal, district, or public benefit corporation as defined in section 3 of the general corporation law or with any public authority or with any combination of the same for the establishment, maintenance and operation of any facility and the rendering of any service which each of the contracting parties would have legal authority to establish, maintain, operate or render for itself. Each of such contracting parties shall bear a fair proportionate share of the central or administrative costs as agreed upon.

**Section 2102(a). Notice of Disposition of Surplus Real Property.**

Upon recommendation of the appropriate County Department Head that county real property should be disposed of as surplus, the Department Head shall notify in writing the municipalities in which the property is located and the owner(s) of the land contiguous to said surplus property. Said notice shall be provided at least thirty days prior to consideration by the County Legislature of a local law or resolution to dispose of such property. Anyone requesting to purchase county real property shall be advised of the

notification procedures set forth herein and shall be advised that the County may consider other offers to purchase said property.

The notice shall include information as follows:

NOTICE OF LAND SALE/DISPOSITION

> The County intends to sell/dispose of land in the Town of _____ identified as Tax Map No. _____. This notice is provided to you as [a contiguous landowner] [a municipality in which the property is located]. You are not required to take any action. However, should you desire to inquire about this sale/disposal, or should you wish to make an offer to purchase said land, you may direct your inquiries to [Department Head - telephone number].

The Department Head shall keep a record of all notices sent.

The provisions of this local law and the notification requirement herein shall not apply to the disposition of property acquired for highway purposes as set forth in County Law Section 215(8), the conveyance of real property to another municipality, the conveyance of real property by easement, nor the disposition of real property by tax sale.

## ARTICLE XXI

## GENERAL PROVISIONS

Section


2101. Administrative and advisory boards.

2102. Approval of contracts.

2103. Civil service rights continued; status of certain county officers previously appointed; removal of certain county officers hereafter appointed.

2104. Filling vacancy in elective office of county executive.

2105. Filling vacancy in elective office of comptroller, county clerk, district attorney or sheriff.

2106. Filling other vacancies.

2106A. Appointments and confirmation of appointments by the onondaga county legislature in certain cases.

2107. Power to administer oaths and issue subpoenas.


### Section 2101. ADMINISTRATIVE AND ADVISORY BOARDS.

The board of trustees of the Onondaga county community college if and when created shall continue to be an administrative board heading its administrative unit. Except as otherwise provided in this charter or the administrative code, every other board, all members of which are appointed by the county executive, shall be an advisory board.

Except as otherwise provided in this charter, advisory boards shall consist of such numbers and the members thereof shall be appointed for such terms as may be provided in the administrative code. Wherever provision is made in this charter or administrative code for the appointment of an advisory board, the members so appointed unless otherwise provided shall serve at the pleasure of the appointing authority.

### Section 2102. APPROVAL OF CONTRACTS.

Except as otherwise provided in this charter or the administrative code, any contract to which the county is a party shall require approval by the board of supervisors, if said contract is for: (a) the sale or purchase of real property; (b) the erection, alteration or demolition of

a building or structure; (c) the provision of facilities or the rendering of services by, for or with any other unit of government. The county executive shall execute all contracts on behalf of the county, except as otherwise provided in the administrative code.

Section 2103. CIVIL SERVICE RIGHTS CONTINUED; STATUS OF CERTAIN COUNTY OFFICERS PREVIOUSLY APPOINTED; REMOVAL OF CERTAIN COUNTY OFFICERS HEREAFTER APPOINTED.

The civil service status and rights of all county employees and their beneficiaries, including but not limited to those with respect to retirement and social security shall not be affected by this charter. The terms of all county officers whose appointment under this charter is vested in the county executive shall terminate on December 31, 1961, provided that any such officer, unless removed, shall continue to serve until his successor is appointed and has qualified or until an interim appointment is made. Any county officer appointed by the county executive for a fixed term may be removed, prior to the end of such term, after written notice from the county executive. Upon written request, such county officer shall be given an opportunity to be heard by a board of review consisting of three members of the board of supervisors appointed by the chairman thereof. Upon such hearing, removal shall be effected only by a two-thirds vote of such a board of review.

Section 2104. FILLING VACANCY IN ELECTIVE OFFICE OF COUNTY EXECUTIVE.

A vacancy, otherwise than by expiration of term in the elective office of county executive, shall be filled by appointment by the board of supervisors of a qualified elector of the county. The person so appointed shall hold office by virtue of such appoint until the commencement of the political year next succeeding the first annual election after the happening of the vacancy, at which election a county executive shall be elected for the balance of the term, if any.

Section 2105. FILLING VACANCY IN ELECTIVE OFFICE OF COMPTROLLER, COUNTY CLERK, DISTRICT ATTORNEY OR SHERIFF.

A vacancy, otherwise than by expiration of term in the elective office of comptroller, county clerk, district attorney or sheriff shall

be filled by appointment, by the county executive subject to confirmation by the board of supervisors, of a qualified elector of the county. The person so appointed shall hold office by virtue of such appointment until the commencement of the political year next succeeding the first annual election after the happening of the vacancy, at which election a comptroller, county clerk, district attorney or sheriff, as the case may be, shall be elected for the balance of the term, if any.

Section 2106. FILLING OTHER VACANCIES.

Except as otherwise provided in this charter or the administrative code, a vacancy in the office of the head of any administrative unit, the head of which by virtue of this charter the county executive shall have the power to appoint or remove, shall be filled by a person, who shall be appointed on the basis of his administrative experience and his qualifications for the duties of such office by the county executive subject to confirmation by the board of supervisors. Except as otherwise provided in this charter or the administrative code, the head of any administrative unit shall have the power to fill vacancies occurring within such administrative unit.

Section 2106A.* APPOINTMENTS AND CONFIRMATION OF APPOINTMENTS BY THE ONONDAGA COUNTY LEGISLATURE IN CERTAIN CASES.

Notwithstanding any other law to the contrary, whenever a vacancy shall exist which is filled by appointment of, or confirmation by, the Onondaga County Legislature, a person, otherwise qualified, who is a member of the Onondaga County Legislature at the time of the vacancy, may be appointed or confirmed by the Onondaga County Legislature to fill said vacancy. If a legislator be so appointed as provided hereby, his or her acceptance of said position shall vacate his or her seat in the County Legislature.

Section 2107. POWER TO ADMINISTER OATHS AND ISSUE SUBPOENAES.

The chairman of the board of supervisors, the county executive, the comptroller and such other county officers as may be authorized by law shall have the power to subpoena and compel the attendance of witnesses and the production of books, records and papers, as the same may be pertinent to their respective offices. Any county officer authorized to

hold a hearing or conduct an investigation shall have the power to administer oaths or affirmations in connection therewith.

## ARTICLE XXI - KEY

| Section | Local Law |
| --- | --- |
| *2106A. | As amended by Local Law No. 7, 1979. |

## ARTICLE XXII

## APPLICATION OF CHARTER: WHEN AND HOW OPERATIVE AND EFFECTIVE

Section


2201. Adoption of charter; when effective.

2202. Amendment of charter.

2203. Terms of certain elective county officers.

2204. Continuity of authority; completion of unfinished business.

2205. Separability.

2206. Charter to be liberally construed.


### Section 2201. ADOPTION OF CHARTER; WHEN EFFECTIVE.

This charter shall, upon approval by referendum in the manner provided by law, become effective as of January 1, 1962, except that the board of supervisors shall have the power by majority vote to appoint the first county executive prior to January 1, 1962 as provided in section 301 of this charter. The administrative code may be adopted by local law at any time subsequent to approval of this charter by the voters of the county.

### Section 2202. AMENDMENT OF CHARTER.

This charter may be amended in the manner provided by law. Any local law which would create or abolish an elective county office, change an elective office to appointive or an appointive office to elective or change the powers of an elective county officer shall be subject to mandatory referendum. No local law which would abolish or change an administrative unit prescribed in this charter or the power of an appointive county officer in the executive branch may be passed before January 1, 1962.

### Section 2203. TERMS OF CERTAIN ELECTIVE COUNTY OFFICERS.

The terms of office for the county executive, comptroller, county

clerk, district attorney and sheriff shall be four (4) years except as otherwise provided in this charter.

Section 2204. CONTINUITY OF AUTHORITY; COMPLETION OF UNFINISHED BUSINESS.

The performance of functions pursuant to the provisions of this charter shall be deemed and held to constitute a continuation thereof for the purpose of succession to all rights, powers, duties and obligations attached to such functions. Any proceedings or other business undertaken or commenced prior to the effective date of this charter may be conducted and completed by the county officer or administrative unit responsible therefor under this charter or the administrative code.

This charter shall not be deemed to invalidate any obligations heretofore issued by the county of Onondaga or by any of its commissions, boards or agencies. Such obligations shall be and remain binding obligations of the county. In the event any obligation shall have been issued in anticipation of the issuance of bonds by the county or by any of its commissions, boards or agencies, the county is hereby empowered to issue such bonds as legal and binding obligations of the county.

For the purpose of this section a public authority shall not be deemed a county commission, board or agency.

Section 2205. SEPARABILITY.

If any clause, sentence, paragraph, section or article of this charter shall be adjudged by any court of competent jurisdiction to be invalid, such adjudication shall not affect, impair or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, section or article thereof directly involved in the proceeding in which such adjudication shall have been rendered.

Section 2206. CHARTER TO BE LIBERALLY CONSTRUED.

This charter shall be liberally construed to effectuate its objectives and purposes.

## ARTICLE XXIII*

## [OFFICE OF LABOR RELATIONS]**

Section

2307. Office of labor relations; director of labor relations.

2308. Powers and duties.

Section 2307. OFFICE OF LABOR RELATIONS; DIRECTOR OF LABOR RELATIONS.

There shall be an office of labor relations headed by a director of labor relations, who shall be appointed by the County Executive subject to confirmation of the County Legislature who shall serve at the pleasure of the County Executive. He shall be appointed on the basis of his administrative experience and his qualifications for the duties of the office.

Section 2308. POWERS AND DUTIES.

The director of labor relations shall exercise the duties of a negotiator in the area of employee relations and shall be responsible for the development and implementation of an effective policy for public employee relations. The director of labor relations shall be the employee relations advisor to the County Executive and the County Legislature.

# ARTICLE XXIII - KEY

| Article | Local Law |
| --- | --- |
| *Article XXIII | As amended by Local Law No. 5, 1968. |
| ** | Office abolished and functions transferred by Section 26.04., Onondaga County Administrative Code. |

## ARTICLE XXIV*

## DEPARTMENT OF LONG TERM CARE SERVICES

Section


2401. Department of long term care services; commissioner of long term care services.

2402. Powers and duties of the commissioner.

2403. Organization of the department.


**Section 2401. DEPARTMENT OF LONG TERM CARE SERVICES; COMMISSIONER OF LONG TERM CARE SERVICES.**

There shall be a Department of Long Term Care Services headed by a Commissioner. He shall be appointed on the basis of his administrative experience and his qualifications for the duties of the office by the County Executive, subject to confirmation by the County Legislature.

Section 2402. POWERS AND DUTIES OF THE COMMISSIONER.

Except as otherwise provided in this Charter, the Commissioner of Long Term Care Services shall:

(a) have and exercise all powers and duties now or hereafter conferred or imposed upon him by any applicable law;

(b) manage and supervise the Van Duyn Extended Care Facility;

(c) manage and supervise delivery of home health care services in the County of Onondaga;

(d) perform such other and related duties as shall be required or delegated to him by the County Executive or the County Legislature.

Section 2403. ORGANIZATION OF THE DEPARTMENT.

The Department of Long Term Care Services shall be organized into such divisions, bureaus and boards as shall be prescribed in the Administrative Code.

ARTICLE XXIV - KEY

| Article | Local Law |
| --- | --- |
| *XXIV | As amended by Local Law No. 9, 1984. |

## ARTICLE XXV*

## DEPARTMENT OF EMERGENCY COMMUNICATIONS

Section

2501. Department of emergency communications; commissioner of emergency communications.

2502. Powers and duties of the commissioner.

### Section 2501. DEPARTMENT OF EMERGENCY COMMUNICATIONS.

There shall be a department of emergency communications headed by a commissioner who shall be appointed by the county executive subject to confirmation by the county legislature. The appointment shall be on the basis of professional experience and qualifications for the duties of the office. The commissioner shall serve at the pleasure of the county executive.

### Section 2502. POWERS AND DUTIES OF THE COMMISSIONER.

The commissioner of emergency communications shall be responsible for the operation, maintenance, supervision, repair and security of the E-911 telephone call-taking and dispatch system and of the emergency communications control center, for establishing and implementing policies and procedures with respect to fire, police and emergency medical dispatch and for managing the necessary staff to carry out these functions.

# ARTICLE XXV - KEY

| Article | Local Law |
| --- | --- |
| *XXV | Created by Local Law No. 2, 1992. |

March 3, 1997

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## ARTICLE XXVI*

## DEPARTMENT OF EMERGENCY MANAGEMENT

### Section 2601. Department of Emergency Management

There shall be a Department of Emergency Management headed by a Commissioner who shall be appointed by the County Executive subject to confirmation by the County Legislature. The appointment shall be on the basis of professional experience and qualifications for the duties of the office. The Commissioner shall serve at the pleasure of the County Executive.

### Section 2602. Powers and Duties of the Commissioner

(a) The powers and duties of the Commissioner of Emergency Management shall be to administer and operate the Emergency Management Department; adopt and rescind regulations consistent with and necessary to execute and implement the provisions of the New York State Emergency Defense Act; act as principal advisor to the County Executive during emergencies; develop, operate, and maintain an Emergency Operations Center and develop and implement its staffing and procedural regulations; coordinate County participation in State and Federal emergency management assistance programs; coordinate operations under simulated emergency conditions with local officials and emergency response units; prepare, from time to time, such reports and information on disaster preparedness as may be requested by the County Legislature, County Executive, or State Disaster Preparedness Commission; supervise the Director of Emergency Management (Fire); coordinate inter-agency emergency medical training programs throughout the County with the Director of Emergency Medical Services; coordinate with the Director of Emergency Medical Services the development of programs for the training of new emergency medical techniques with local agencies to assist in the coordination of emergency medical services communications throughout the County; organize, supervise and coordinate cooperative reciprocal fire and other emergency assistance agencies throughout the County; and perform the fire coordination duties within the County. The Commissioner shall perform such other and related duties as shall be required or delegated by the County Executive or County Legislature.

ARTICLE XXVI – KEY

| Article | Local Law |
| --- | --- |
| *XXVI | Created by Local Law No. 6, 2003 |