

**APPENDIX C**

**CONCEPT PAPER FORM**  
Syracuse/Onondaga County Youth Bureau  
Onondaga County Department of Children and Family Services

**Name of Agency:**

**Name of Program:**

**Agency Address:**

**Contact Person:**

**Contact E-Mail:**

**Contact Phone:**

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**1) Define the problem or issue that this program will address.**

**2) Describe the target population to be served, to include age, gender, geographic area, and number to be served annually.**

- 3) Describe the program or service that you plan to provide and where the program/service will be provided. The program should have a direct impact on the problem/issue and be appropriate to the target population that was described in #1.a. & b.

- 4) Please identify the Life Area, Goal, Objective, SOS, and Performance Measures for this program (see Attachment A).

- 5) What is the total cost of this program?

- 6) How much funding will you be requesting through this Proposal?

7) Please complete the chart below to describe how your program/service meets the eight features of Positive Youth Development Settings.

<p><b>Physical &amp; Psychological Safety</b> - Safe and health-promoting facilities; practice that increases safe peer group interaction and decreases unsafe or confrontational peer interactions.</p>	
<p><b>Appropriate Structure</b> - Limit setting; clear and consistent rules and expectations; firm enough control; continuity and predictability; clear boundaries, and age appropriate monitoring.</p>	
<p><b>Supportive Relationships</b> - Warmth; closeness; connectedness; good communication; caring; support; guidance; secure attachment, and responsiveness.</p>	
<p><b>Opportunities to Belong</b> - Opportunities for meaningful inclusion, regardless of one's gender, ethnicity, sexual orientation or disabilities; social inclusion, social engagement and integration; opportunities for socio-cultural identity information, and support for cultural and bicultural competence.</p>	

<p><b>Positive Social Norms -</b>  Rules of behavior;  expectations; injunctions;  ways of doing things; values  and morals, and obligations  for service.</p>	
<p><b>Support for Efficacy &amp; Mattering -</b> Youth-based; empowerment practices that support autonomy; making a real difference in one's community, and being taken seriously. Practices that include enabling, responsibility granting, and meaningful challenge. Practices that focus on improvement rather than on relative current performance levels.</p>	
<p><b>Opportunities for Skill Building -</b> Opportunities to learn physical, intellectual, psychological, emotional, and social skills; exposure to intentional learning experiences, opportunities to learn cultural literacy, media literacy, communication skills and good habits of mind; preparation for adult employment, and opportunities to develop social and cultural capital.</p>	
<p><b>Integration of Family, School &amp; Community Efforts -</b> Concordance; coordination and synergy among family, school and community</p>	